



**City of Old Town
Administrative Services Committee Minutes
June 17, 2024**

Administrative Services Committee members convened June 17, 2024, in the Old Town City Hall Council Chambers, 265 Main Street.

Committee members present: Councilors, Michael May (Chair), Linda McLeod, Carol May, and Council President Pushor (ex-officio)

Other Councilors Present - Dave Wight, Timothy Folster, and Stan Peterson.

Administration present - Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, Cassandra Pool, EJ Roach, April Buchanan, Danielle Berube, Lee Miller, David Smith, and John Rouleau

Others present – Kristi Trafton (City Attorney), Allison Kanoti (Maine Forest Service), and Zuhlke’s Tree Service.

Councilor Mike May called the meeting to order at 6:00 p.m.

Allison Kanoti from the Maine Forest Service and James Zuhlke, owner of Zuhlke’s Tree Service gave a presentation to the Committee on Browntail caterpillar infestations and management options.

Information on the Browntail Caterpillars can be found on the Maine Department of Agriculture, Conservation, & Forestry website or copy and paste this link below into your browser:

https://www.maine.gov/dacf/mfs/forest_health/invasive_threats/browntail_moth_info.htm#:~:text=The%20caterpillars%20are%20active%20at,their%20maximum%20size%20in%20June.

Adjournment

Motion made by Councilor McLeod to adjourn, seconded by Councilor Carol May, at 6:36 p.m.

Approved all in favor, 4-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk

The Administrative Services Committee is composed of Councilors Michael May (Chair), Linda McLeod, Carol May, and Council President Linda McLeod (ex-officio).



**City of Old Town
Financial Services Committee Minutes
June 17, 2024**

Finance Committee members convened June 17, 2024, in the Old Town City Hall Council Chambers, 265 Main Street

Committee Members Present: Councilors, Tim Folster (Chair), Linda McLeod, Stan Peterson, and Council President Pushor (ex-officio)

Other Councilors Present: Carol May, David Wight, and Mike May

Administration Present: - Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, Cassandra Pool, EJ Roach, April Buchanan, Danielle Berube, Lee Miller, David Smith, and John Rouleau

Others Present: Kristi Trafton (City Attorney)

Councilor Folster called the meeting to order at 6:37 p.m.

Danielle Berube, Finance Director updated the Finance Committee on the May 2024 financials.

Adjournment: Motion made by Councilor Peterson seconded by Council President Pushor to adjourn, at 6:42 p.m.

Approved all in favor, 4-0.

Respectfully submitted,
Laura Engstrom
City Clerk



**City of Old Town
Special Council Meeting Minutes
June 17, 2024**

Council convened June 17, 2024, in the City Hall Council Chambers, 265 Main Street

Council present: Council President Chris Pushor, Councilors: Tim Folster, David Wight, Linda McLeod, Mike May, Carol May, and Stan Peterson

Administration present: - Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, Cassandra Pool, EJ Roach, April Buchanan, Danielle Berube, Lee Miller, David Smith, and John Rouleau

Others present: Kristi Trafton (City Attorney)

Council President Pushor called the meeting to order at 6:37 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

June 03, 2024, Regular Council Meeting Minutes.

Motion made by Councilor Folster, seconded by Councilor Carol May.

Approved all in favor, 7-0,

**Petitions, Communications, and Citizens' Requests
Reports**

A. Council President

(No Report)

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

(No Report)

C. City Councilors

Councilor McLeod stated she got a call from a concerned citizen about the noise level of the night paving being done around the Llewellyn Estes Bridge and asked Bill Mayo, City Manager on the timeframe of the night paving. Bill exclaimed some night paving was in the contract and wasn't exactly sure how long the paving would take.

Councilor Wight asked Bill Mayo if the City of Old Town had received a contract yet from the State of Maine on the new Llewellyn Estes Bridge that they are constructing. Bill said no, not yet.

D. City Attorney

(No Report)

E. Special Committees

(No Report)

F. City Manager

City Manager Bill Mayo, updated the council on the following items:

- This Friday June 21st kicks off the free BBQ's in the park followed by a movie, Back to the Future.
- Wings and Wheels event will be this Saturday and Sunday at the Dewitt Field Airport starting at 9 am.
- July 1st. Regular Council meeting is cancelled due to the holiday week.
- Bill asked the Councilors to please fill out and submit the Storm Water Survey he passed out to them, to him no later than next Thursday June 27th.
- Global Secure getting down to the end of that project. One of the things they have brought up is the possibility of beside the loading dock to extend the concrete pad and also getting some paving done. One of the costs they have provided to the City is for around \$85,000, they have asked the City Council to consider paying upfront costs for these two projects with Global Secure reimbursing the City at a later time.

Councilor Wight remarked that the City has already gone above and beyond to accommodate the existing projects at Global Secure and things they need to pay for the "extra" items on their own.

Councilor McLeod remarked that if the City was to pay the upfront costs then the amount would be added to what they owe us in the future payments.

Bill Mayo stated with some of Global Secure's Federal Grant money they cannot own anything and can only lease so they may not be able to initially pay themselves for the added projects. He will ask Global Secure more about this and get back to the Council with more information and Quotes for the projects.

Consent Agenda

1. Resolved, the Old Town City Council hereby approves Issuance of a Proclamation in observance of Juneteenth Independence Day on June 19th of each year to commemorate the emancipation of enslaved people in the US.
(Proclamation attached)

Motion made by Councilor McLeod, seconded by Councilor Wight.

Approved all in favor, 7-0.

VIII. Public Hearings and Second Reading of Ordinances

1. The Old Town City Council conducted a Second Reading on the FY 2025 Municipal, County and School Budget.
The budget calls for City expenditures of \$16,860,272 Penobscot County Taxes of \$1,103,373 and RSU #34 expenditures of \$6,252,418 for a total City, County and RSU #34 Budget of \$24,216,063 with total City revenue of \$10,015,926 and reserve transfers of \$2,302,821 for a net property tax requirement of \$11,897,316.

Council President Pushor Opened the Public Meeting at 6:54 pm, Councilor McLeod suggested to the Council the second reading and final approval for the budget be done at a regular Council meeting and not during the Committee/Special meeting. As no public comments were presented Council President Pushor closed the Public Meeting at 6:57 pm.

- 1a. The Old Town City Council considered final approval on the FY 2025 Municipal, County and School Budgets.

Resolved, the Old Town City Council hereby approves the FY 2025 Municipal, County and School Budget. The budget calls for City expenditures of \$16,860,272, Penobscot County Taxes of \$1,103,373 and RSU #34 expenditures of \$6,252,418 for a total City, County and RSU #34 Budget of \$24,216,063 with total City revenue of \$10,015,926 and reserve transfers of \$2,302,821 for a net property tax requirement of \$11,897,316.

Motion made by Councilor Wight, seconded by Councilor Mike May.

Approved all in favor, 7-0.

Roll call Vote:

Council President Pushor	Yes
Councilors: Stan Peterson	Yes
Carol May	Yes
Linda McLeod	Yes
Michael May	Yes
David Wight	Yes
Timothy Folster	Yes

2. The Old Town City Council conducted a Second Reading on the FY 2025 Pollution Control Budget containing gross appropriations of \$1,931,609, user fee revenue of \$1,700,224, and an anticipated transfer from debt redemption reserve of \$231,385, with a net appropriation from the Fund Balance of \$0.

Council President Pushor Opened the Public Meeting at 6:58 pm, and with no public comments, closed the Public Meeting at 6:59 pm.

Resolved, the Old Town City Council hereby approves the FY 2025 Pollution Control Budget containing gross appropriations of \$1,931,609, user fee revenue of \$1,700,224, and an anticipated transfer from debt redemption reserve of \$231,385, with a net appropriation from Fund Balance of \$0.

Motion made by Councilor Mike May, seconded by Councilor Mike McLeod.

Approved all in favor, 7-0.

Roll call Vote:

Council President Pushor	Yes
Councilors: Stan Peterson	Yes
Carol May	Yes
Linda McLeod	Yes
Michael May	Yes
David Wight	Yes
Timothy Folster	Yes

XI. Old Business (None)

X. New Business

1. Resolved, the Old Town City Council hereby appoints Pamela Sirois to the Old Town Housing Authority Board of Commissioners, term to expire December 31st, 2028.

Motion made by Councilor Carol May, seconded by Councilor Mike May.

Approved all in favor, 7-0.

2. Resolved, the Old Town City Council grants approval pursuant to 15 M.R.S.A. 5824(3) and 5826(6) to transfer One Marline Firearm .22 Caliber Rifle (s/n 18112260) and One Muzzle Loading Firearm (946130) to the Old Town Police Department in the in Criminal Forfeiture from the State of Maine v. Dakota L. Curtis, Unified Court Docket No.CR-23-575. These guns will be held at the Old Town Police Department until which time that they can complete another destruction through their contracted Company.

Motion made by Councilor Folster, seconded by Councilor Carol May.

Approved all in favor, 7-0.

Adjournment:

Motion made by Councilor Folster to adjourn at 7:03 pm, seconded by Councilor Peterson
Approved all in favor, 7-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk



City of Old Town Juneteenth Proclamation

WHEREAS, the first Juneteenth celebration was in 1866, a year after Union soldiers, led by Major General Gordon Granger, landed at Galveston, Texas on June 19, 1865 with news that the war had ended in April and that the enslaved were now free; and

WHEREAS, this announcement was two and a half years after President Abraham Lincoln issued the Emancipation Proclamation on January 01, 1863 "that all persons held as slaves" within the rebellious states "are, and henceforward shall be free"; and

WHEREAS, Juneteenth commemorates that determination of the people who were seized and brought to this country from Africa, and whose descendants were slaves for over 200 years before the horrific institution of slavery was abolished; and

WHEREAS, Juneteenth commemorates that moment in time when the enslaved in Galveston, Texas received word of their freedom. As an anonymous celebrant said, "we imagine the depth of their emotions, their jubilant dance and their fear of the unknown"; and

WHEREAS, On June 17, 2021, The State of Maine passed a bill making Juneteenth, a federal holiday; and

WHEREAS, in accordance with Title I, § 150-H, June 19th of each year is designated as Juneteenth Independence Day to commemorate the day freedom was proclaimed to all slaves.

NOW, THEREFORE, I, Christian Pushor, President of the Old Town City Council, on behalf of the City Council, do hereby proclaim June 19th as Juneteenth to honor African American history and encourage all community members to reflect on how each of us can promote equality, liberty, and justice for all people.



Christian Pushor, City of Old Town Council President



Date