

Request for Certified Copies of Birth, Marriage and Death Certificates
Old Town City Clerks Office, 265 Main Street, Old Town ME 04468

\$15.00 for the first copy and \$6.00 for any additional copies purchased at the same time.

BIRTH CERTIFICATES:

Full Name on Certificate:

First Name	Middle Name	Last Name
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Date of Birth:

Parent A Full Name:

First Name	Middle Name	Last Name	Maiden Name
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Parent B Full Name:

First Name	Middle Name	Last Name	Maiden Name
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MARRIAGE CERTIFICATES:

Full Name of Party A:

(maiden name if applicable)

First Name	Middle Name	Last Name
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Full Name of Party B:

(maiden name if applicable)

First Name	Middle Name	Last Name
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Date of Marriage:

DEATH CERTIFICATES:

Full Name of Deceased:

First Name	Middle Name	Last Name
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Date of Death:

Information Pertaining to the Person Requesting the Certificate

Indicate your Relationship to the Person Whose Certificate is Requested:

- | | | |
|--|--|---|
| <input type="checkbox"/> Self | <input type="checkbox"/> Parent | <input type="checkbox"/> Spouse |
| <input type="checkbox"/> Guardian | <input type="checkbox"/> Funeral Director | <input type="checkbox"/> Attorney of person on record |
| <input type="checkbox"/> Registered Domestic Partner | <input type="checkbox"/> Descendant (Child, Grandparent etc.) | <input type="checkbox"/> Genealogist ID# _____ |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Federal/State/Local Government Agency or Public School Official | |

Applicant's Name: (Please Print) _____

Applicant's Address: _____

Applicant's Telephone Number: _____

Number of Copies Requested: _____

By signing below, I swear/affirm that the information above is true and correct.

Applicant's Signature: _____ **Today's Date:** _____

FOR MUNICIPAL CLERK'S USE ONLY

Proof of Identity of Applicant:

Applicant must provide one of these:

- Driver's License
- Passport
- Government issued picture I.D.

OR two of these:

- Utility bills
- Bank statements
- Vehicle registration
- Income tax return / W2
- Personal Check w/ address
- A previously issued vital record
- Letter from government agency requesting record (DHHS, WIC)
- Department of Corrections I.D. card
- Social Security Card
- DD 214
- Hospital; birth worksheet
- License/rental agreement
- Pay stub
- Voter Registration card
- Disability award from SSA
- Medicare or Medicaid Card
- School or Employee Photo I.D.
- Other (items that include the name, address and date of birth): _____

In order to establishing eligibility to acquire record:

- Related applicants must provide proof of lineage, plus ID.
- Domestic Partners must provide proof of registration of domestic partnership, plus I.D.
- A spouse must provide proof of marriage, plus I.D.
- Attorneys must provide a signed, notarized release from family, plus I.D.
- Genealogists must provide a state-issued card, plus I.D.
- Government entities must provide written request of agency letterhead, plus I.D. of requester

Do not retain copies of proof provided or note any specific numbers

Clerk's Initials: _____ # Copies Issued: _____ Amount Paid: _____ Date Issued: _____ Cash Check CC