

**February 03, 2025**

**Agenda**  
**Regular Council Meeting**  
**City Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street, Old Town, Maine**

**I. Call to Order**

Please turn off or silence cell phones

**II. Flag Salute**

**III. Roll Call**

**IV. Approval of the Minutes**

January 21, 2025, Financial Services, and Special Meeting Minutes.

**V. Petitions, Communications, and Citizens' Requests**

**VI. Reports**

**A. Council President**

- Oath of Office to be administered to Deputy Chief Joshua Loring.

**B. Standing Committees –  
Administrative, Economic, Finance, & Public Services**

**C. City Councilors**

**D. City Attorney**

**E. Special Committees**

**F. City Manager**

- Fire Chief Milan will give an update on ambulance services.

**VII. Consent Agenda**

## VIII. Public Hearings and Second Reading of Ordinances

### IX. Old Business

### X. New Business

1. The City Council will consider issuance of a Proclamation in observance of Congenital Heart Awareness Week, February 7th – 14th, 2024.

**Suggested motion:** Resolved, the Old Town City Council hereby approves the Issuance of a Proclamation in observance of Congenital Heart Awareness Week, February 7th – 14th, 2024. Congenital Heart Disease (CHD) is the most prevalent birth defect, affecting one in every 100 births. (Proclamation attached)

#### (Councilor Wyles)

2. The City Council will consider the approval of the following applications:

**Suggested motion:** Resolved, the Old Town City Council hereby approves the applications for:

- Main Street Bookstore, LLC. d/b/a Kanú, located at 283 Main Street. (renewal Victualer's and Special Amusement permits)
- Elks Lodge, #1287, located at 37 Fourth Street. (renewal Liquor License)
- Nanny's Restaurant, located at 241 Main Street. (New Liquor License)

All City inspections are completed.

#### (Councilor Carol May)

3. The City Council will consider transferring \$25,000 from the Airport Solar Lease agreement to the Airport Hangar Reserve fund.

**Suggested motion:** Resolved, the Old Town City Council approves transferring \$25,000 from the Airport Solar Lease Agreement to the Airport Hangar Reserve Fund, acct. # 09-520-25-5300.

#### (Councilor McLeod)

4. The City Council will consider approving that the revenue generated from the sales of lots 1A, 2, 3, 4, & 5 in the Airport Business Park will be used for airport operations, maintenance, and capital improvements. Also, tax revenue generated from the sale of these properties is used by the Airport to fund airport operations, maintenance, and capital improvements.

**Suggested motion:** Resolved, the City Council hereby approves that revenue generated from the sales of lots 1A, 2, 3, 4, & 5 in the Airport Business Park will be used for airport operations, maintenance, and capital improvements. Also, tax revenue generated from the sale of these properties is used by the Airport to fund airport operations, maintenance, and capital improvements.

**(Councilor Wight)**

5. The City Council will consider accepting Timothy Folster's resignation on the City Council Board.

**Suggested motion:** Resolved, the Old Town City Council hereby accepts the resignation of Timothy Folster on the City Council Board, effective as of 11/26/2024.

**(Councilor Wyles)**

6. The City Council will consider Travis Folsom's re-appointment to the Old Town Water District Board.

**Suggested motion:** Resolved, the Old Town City Council hereby re-appoints Travis Folsom to the Old Town Water District Board, term to expire March 31, 2028.

**(Councilor McLeod)**

**Motion to Adjourn:**



Dear City Council Member,

As an individual with congenital heart disease (CHD) which is the most prevalent birth defect in the United States, affecting one in every 100 births, I'm writing to ask that you declare February 7-14, 2025 as Congenital Heart Disease Awareness Week in Old Town, Maine. Below is a draft proclamation for your consideration.

I'm a resident of Old Town as well as the founder and CEO of CHD Tablet Talk Foundation. I'm honored to have the opportunity to share information with you about CHD. There is no cure for CHD; it's a lifelong disease that requires ongoing specialized care. CHD affects 1 in 100 births each year, and 25% of those children will require at least one heart operation to survive. While the cause of CHD is often unknown, we now live in a world where 85% of people born with CHD live to the age of 18 thanks to the advancement of science and medicine!

At CHD Tablet Talk our mission is to keep children with complex CHD connected and engaged while experiencing extended stays in the hospital. Part of our CHD week campaign is to work with public elected officials to pass proclamations and resolutions to highlight CHD - and that's why I'm writing to you today! By making February 7-14th Congenital Heart Disease Awareness Week in Old Town, you have the ability to recognize the 2+ million Americans living with congenital heart defects, remember loved ones who lost their battle to CHD and honor the dedicated health professionals who work with our families.

If possible, I would be honored to receive the finalized proclamation or resolution recognizing Congenital Heart Disease Awareness Week. Your leadership and participation in this event will have a profound impact on thousands of patients and families. I thank you for your time and consideration.

Respectfully,

Faith Brackett | CEO & President of CHD Tablet Talk Foundation

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  @chdtablettalk



**PROCLAMATION/RESOLUTION**

*CONGENITAL HEART DISEASE AWARENESS WEEK FEBRUARY 7-14, 2025*

*WHEREAS, congenital heart disease (CHD) is the most prevalent birth defect in the United States, affecting one in every 100 births; and*

*WHEREAS, CHD has been identified as the leading cause of birth defect-related deaths; and*

*WHEREAS, 25% of those children will need at least one heart operation to survive; and*

*WHEREAS, there is no known cure for CHD, as it is a lifelong disease that requires ongoing specialized care; and*

*WHEREAS, the health and well-being of congenital heart patients is of paramount importance; and*

*WHEREAS, medical research can provide more identifiable means of the origins and symptoms of CHD; and*

*WHEREAS, it is crucial that individuals planning a family, obstetric physicians, pediatricians, and all those in the medical field have a greater understanding of the potential for CHD; and*

*WHEREAS, Congenital Heart Disease Awareness Week provides the opportunity for patients and families affected by CHD to share their experiences and knowledge so that the general public may be aware of how this defect affects our lives; and*

*THEREFORE, I, **Christian Pushor, Council President**, do hereby proclaim February 7-14, 2025 “Congenital Heart Disease Awareness Week in Old Town, Maine, and encourage everyone to learn more about CHD and its effects on our friends, family, and community.*

*February 03, 2025*

*Christian Pushor, Council President*

*Dated*

visit: [chdtablettalk.org](http://chdtablettalk.org)  
email: [chdtablettalk@gmail.com](mailto:chdtablettalk@gmail.com)

  @chdtablettalk





**City of Old Town  
Financial Services Committee Minutes  
January 21, 2025**

Finance Committee members convened January 21, 2025, in the Old Town City Hall Council Chambers, 265 Main Street

Committee Members Present: Councilors, Linda McLeod (Chair), David Wight, Carol May and Council President Pushor (ex-officio)

Other Councilors Present: Wyles and Peterson-absent.

Administration Present: - Bill Mayo, Laura Engstrom, Travis Roy, Irene Pehrson, EJ Roach, David Russell, April Buchanan, Kyle Milan, and David White.

Others Present: Kristi Trafton (City Attorney)

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Councilor McLeod called the meeting to order at 6:00 p.m.

Bill Mayo, City Manager updated the Committee on the December 2024 financials.

- 50% through the fiscal year.
- Sewer billing is out for the quarter.
- Pay requisite of \$336,000 for the Stillwater Bridge is not reflected yet in the financials.
- County budget may be a 10% increase from last year.
- Timeline of budget talks with Departments and Council will be starting in February.

Adjournment: Motion made by Councilor Pushor, seconded by Councilor Carol May to Adjourn, at 6:07 p.m.

**Approved all in favor, 4-0.**

Respectfully submitted,  
Laura Engstrom  
City Clerk



**City of Old Town  
Special Council Meeting Minutes  
January 21, 2025**

Council convened January 21, 2025, in the City Hall Council Chambers, 265 Main Street

Council present: Council President Chris Pushor, Councilors: David Wight, Linda McLeod, Zack Wyles, and Carol May, absent - Stan Peterson

Administration present: - Bill Mayo, Laura Engstrom, Travis Roy, Irene Pehrson, EJ Roach, David Russell, April Buchanan, Kyle Milan, and David White.

Others present: Kristi Trafton (City Attorney)

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Council President Pushor called the meeting to order at 6:07 p.m.

**Approval of the Minutes**

Resolved, the Old Town City Council hereby approves as presented:

January 06, 2025, Regular Council meeting minutes.

Motion made by Councilor Wyles, seconded by Councilor Wight.

**Approved all in favor, 5-0,**

**Petitions, Communications, and Citizens' Requests  
Reports**

A. Council President

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

C. City Councilor

D. City Attorney

E. Special Committees

## F. City Manager

City Manager Bill Mayo, updated the council on the following items:

- Bill and Fire Chief Milan met with the Town of Bradley to discuss some questions regarding ambulance service costs between Old Town and Bradley. Bill will be updating the Council at a later Council meeting on the costs of ambulance runs to other communities and what the surrounding communities are doing for ambulance services.
- Airport Advisory board meeting on Wednesday, Jan. 22 @ 8am. Work will be done on updating the master plan.
- Thursday, Jan. 23<sup>rd</sup> @ 6pm meeting at City Hall Council Chambers, on the start of the update to the comprehensive plan.
- Bill and John Rouleau (Public Works Director) are working with Stillwater Environmental on a possible Grant opportunity to update/replace the boat ramp on Fourth Street. Current has washed away stone at the bottom of the ramp, making a substantial drop off for trailers trying to unload and reload boats.
- EJ Roach (Economic Director) spoke to the City Council about the Fire and Ice Events scheduled for Downtown Sat. Jan. 25<sup>th</sup>.

## Consent Agenda

## Public Hearings and Second Reading of Ordinances

## Old Business

## New Business:

1. Resolved, the Old Town City Council hereby hereby approves the funds, not to exceed \$30,000, for an archeological survey of the area located on Ray Gibouveau Drive, which is on the river side of the new Development site, as requested by Airport Director, Lance Farrar. Funds to come from Hanger Reserve acct # 09-520-25-5300.

Motion made by Councilor Wight, seconded by Councilor May.

**Approved all in favor, 5-0.**

2. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title, I MRSA Section 405, § (6) (C) for the purpose of discussing an Economic Development matter.

Motion made by Councilor May, to go into Executive session at 6:18 pm, seconded by Councilor McLeod .

**Approved all favor, 5 – 0.**



Motion made by Councilor McLeod, to come out of Executive Session at 6:38 pm pm, seconded by Councilor Wyles.

**Approved all favor, 5 – 0.**

3. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter.

Motion made by Councilor Wyles, to go into Executive session at 6:39 pm, seconded by Councilor McLeod.

**Approved all favor, 5 – 0.**

Motion made by Councilor McLeod, to come out of Executive Session at 6:55 pm, seconded by Councilor Wyles.

**Approved all favor, 5 – 0.**

Adjournment:

Motion to adjourn at 6:55 pm made by Councilor McLeod, and seconded by Councilor Wyles.

**Approved all favor, 5 – 0.**

Respectfully submitted,  
Laura Engstrom  
City Clerk