

OCTOBER 21, 2015
WEDNESDAY
6:30 P.M.



**CITY OF OLD TOWN
ECONOMIC DEVELOPMENT COMMITTEE
AGENDA**

**City Hall-Council Chambers, 2nd Floor
265 Main Street, Old Town, Maine**

1. **Call to Order** (Please silence or turn off cell phones)

2. **Application-Certified Business-Friendly Community**

Economic Development Director Ron Harriman is looking for a recommendation to the full Council to authorize him to prepare and submit an application to the Department of Economic & Community Development for the City to become certified as a Business-Friendly Community.

3. **Adjournment**

FUTURE AGENDA ITEMS

Grants

JRL Landfill Gas to Energy Project

Status of Current Projects

Strategic Planning Status Report

Note: The Economic Development Committee is composed of Councilors Nuttall (Chair), Roach, Peterson and Council President Mahan.



OCTOBER 21, 2014

WEDNESDAY

Immediately following Economic Development Comm. Mtg.

**CITY OF OLD TOWN
FINANCE COMMITTEE
AGENDA**

**City Hall-Council Chambers, 2nd Floor
265 Main Street-Old Town, ME**

1. **Call to Order** (Please silence or turn off cell phones)

2. **Commercial Appraisal of the FBRI Site**

Economic Development Director Ron Harriman is requesting a recommendation to the full Council to authorize the expenditure not to exceed \$10,000 for the commercial appraisal of the FBRI (Forest Bio-products Research Initiative) site at the Mill as recommended by the LLC. Funds to come from the Old Town Development LLC Account #03450.

3. **NBRC Grant-High speed fiber**

Economic Development Director Ron Harriman is requesting a recommendation to the full Council to accept a grant received by the Old Town-Orono Fiber Corporation in the amount of \$250,000.

4. **High-speed fiber extension**

Economic Development Director Ron Harriman is requesting a recommendation to the full Council to expend \$80,000 towards the extension of three miles of high-speed fiber for the infrastructure and another \$12,500 for the engineering study as recommended by the LLC. Funds to come from the Old Town Development LLC Account #03450.

5. **Landfill**

The City Manager is requesting a recommendation to the full Council to retain the services of CES to work on the Landfill Agreement. The State will pay for the services.

6. **Transfer Station Baler**

Director John Rouleau is requesting a recommendation to the full Council for authorization to sell the Baler at the Transfer Station to Pine Tree for \$7,500.

7. Police Department

Police Chief Scott Wilcox is requesting a recommendation to the full Council to accept a Grant from the U.S. Department of Justice in the amount of \$2,294.57 towards the purchase of 5 new Bullet Proof Vests. The City cost towards the vests is \$1,956 and would come from the Public Safety Supply account.

8. Police Department Fees

Police Chief Scott Wilcox is requesting a recommendation to the full Council to add two additional fees to the Public Safety Fee Schedule. One is for fingerprinting in the amount of \$10.00 and the other is for Background Checks in the amount of \$15.00 per check.

9. Police Department-COPS Grant

Police Chief Scott Wilcox is requesting a recommendation to the full Council to accept the 2015 Department of Justice Community Oriented Policing Services (COPS) Grant. The Police Department has been awarded this 3 year grant in the amount of \$125,000 to be used to fund a School Resource Office. This Grant requires a City match of \$94,527.43 over the 3 years and the School Department has agreed to split all costs 50-50 that are not covered by the grant.

10. Airport Fence

Airport Manager Lance Farrar is requesting a recommendation to the full Council to approve Fence repair in an amount not to exceed \$20,000. Funds to come from Account #03560 Airport Hangar Reserve.

11. Adjournment

FUTURE AGENDA ITEMS

Heavy Equipment Replacement Capital Account Discussion

Public Safety, Library,

UDAG Loan Discussion

Foreclosures

IT-Phones, Upgrade, IT Staffing

Legislative Affairs

RSU #34 Update

Note: The Finance Committee is composed of Councilors McLeod (Chair), May, Nutall and Council President Mahan.

MEMO

Date: September 22, 2015

To: Finance Committee

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to Accept Bullet Proof Vest Grant

I am looking for a recommendation to the full Council to accept a grant from the U.S. Department of Justice, Body Armor Safety Initiative, and Bullet Proof Vest Partnership. The Old Town Police Department applied for this grant and has been awarded \$2,294.57 towards the purchase of 5 new Bullet Proof Vest. The Police Department needs to replace five vests for five officers. The vests are Point Blank Alpha Elite levels 2a protection and coast \$850.00 each. The total coast to replace all five vests is \$4,250.00. If the grant is accepted the \$2,294.00 would be put toward the total cost leaving the Police Department to pay the remaining \$1,956.00 out the Department budget. I would recommend the remaining \$1,956 be taken from the departments Public Safety Supply Line 3000-0325.

Respectfully Submitted

Scott J Wilcox

MEMO

Date: September 21, 2015

To: Finance Committee

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to add additional Fee's to the Public Safety Fees Schedule

I am looking for a recommendation to the full Council to add two additional fees to the existing Public Safety Fee Schedule. The Police Department currently provides finger printing at no cost to individuals who are requesting finger prints be done. We currently finger print people for everything except Education as that is only done by the State Police. In checking with other agency's I would recommend charging \$10.00 for finger printing.

The second recommendation would be charging for Background Checks. We currently perform several background checks on a weekly basis more often then not for the federal government. In checking with area departments I would recommend a \$15 fee for performing these checks.

Respectfully Submitted

Scott J Wilcox

MEMO

Date: September 21, 2015

To: Finance Committee

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request To Accept Department of Justice (COPS) Grant

I am looking for a recommendation to the full Council to accept the 2015 Department of Justice Community Oriented Policing Services (COPS) grant. The Old Town Police Department has been awarded a 3 year grant in the amount of \$125,000.00 to be used to fund a School Resource Officer. This is a matching grant and will require the City to fund \$94,527.43 over the three year life of the grant. In addition to the three years the City must agree to fully fund an additional year after the third year of the grant. In meeting with the Superintendent of Schools David Walker, the School has agreed to split all costs not covered by the Grant 50-50. This would leave the City needing to fund \$47,263.72 over the next three years and then split the cost to fully fund the fourth year.

Respectfully Submitted

Scott J Wilcox



OCTOBER 21, 2015
WEDNESDAY
Immediately following the Finance Comm. Mtg.

AGENDA
SPECIAL COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine

- I. CALL TO ORDER (Please turn off or silence cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. School Board Liaison**
 - G. City Manager**
- VII. CONSENT AGENDA**
- VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**
- IX. OLD BUSINESS**

X. NEW BUSINESS

1. The City Council will consider issuance of a Proclamation in recognition of World Polio Day sponsored by the Rotary's Purple Pinky Project.

Suggested motion: Resolved, the Old Town City Council hereby issues a Proclamation in recognition of World Polio Day sponsored by the Rotary's Purple Pinky Project.

(Councilor McLeod)

2. The City Council will consider approval of a renewal application for a Malt & Vinous Liquor License for Governor's Restaurant, 963 Stillwater Avenue.

Suggested motion: Resolved, the Old Town City Council hereby approves a renewal application for a Malt & Vinous Liquor License for Randall Wadleigh, d/b/a Governor's Restaurant, 963 Stillwater Avenue.

(Councilor Roach)

3. The City Council will consider going into Executive Session for the purpose of discussing a Personnel matter.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter.

(Councilor Nuttall)

4. The City Council will consider going into Executive Session for the purpose of discussing the City Manager's annual performance evaluation.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(A) for the purpose of discussing the City Manager's annual performance evaluation.

(Councilor May)

XI. ADJOURNMENT

CITY OF OLD TOWN PROCLAMATION

RESOLVE, Recognizing World Polio Day, established by Rotary International over a decade ago, is held on October 24th in celebration of the birth of Dr. Jonas Salk, the man who led the first team to develop a vaccine against polio. The development of the polio vaccine reduced polio worldwide by 99% with only Afghanistan and Pakistan as the remaining polio endemic countries.

By the City Council of the City of Old Town,

Whereas, International Rotary and its private and governmental partners are committed to totally eradicating polio World Wide,

Whereas, Rotary District 7790 covering central Maine and eastern Quebec continue to work to eradicate polio through district activities such as Purple Pinky Projects to raise public education, awareness and funds to end Polio,

Whereas, the Rotary Clubs of Bangor noontime, Bangor Morning Rotary, and Old Town are participating in a Purple Pinky Project for our area during the week of October 24th,

NOW, THEREFORE, We, the City Council of Old Town, Maine, in recognition of these important activities, proclaim October 24th, 2015 as World Polio Day and supports Rotary's Purple Pinky Project.

Given under our hands at Old Town, Maine, this 21st day of October, 2015.

Dave Mahan, President

John Nutall

Linda McLeod

Stan Peterson

Eric Roach

Carol May

Janet Klitch

