

November 18, 2019
Monday, 6:00 p.m.

Agenda
Administrative Services Committee Meeting
City Council Chambers, 2nd Floor
265 Main Street, Old Town, Maine

1. Call to Order

Please silence or turn off cell phones

2. Discussion on taking proposal to council to enact a Sex Offender Residence Restriction Ordinance.

3. Adjournment

The Administrative Services Committee is composed Council President Stan Peterson and Councilors Shirley Brissette (Chair), Jan Klitch, and David Mahan.

November 18, 2019

Monday, immediately following the Economic Development Committee

Agenda

Finance Committee Meeting City Council Chambers, 2nd Floor 265 Main Street, Old Town, Maine

1. Call to Order

Please silence or turn off cell phones

2. Airport

Request to authorize a Seaplane Base Dredging NRPA Permit in the amount of \$9,100.00 with funds from the Airport Hangar reserve.

3. Finance

Discussion about outstanding personal property, real estate taxes and sewer charges

Danielle Berube, Finance Director, will present monthly notes for October 2019 revenue and expense summary reports.

Discussion about Bangor Daily News advertising rates.

Update on Maple Grove Cemetery.

4. Adjournment

The Finance Committee is composed of Councilors Mahan (Chair), May, Smart and Council President Peterson.

November 18, 2019

Monday, immediately following Administrative Service Committee.

Agenda
Economic Development Committee
City Hall-Council Chambers, 2nd Floor
265 Main Street, Old Town, Maine

1. Call to Order

Please silence or turn off cell phones.

2. EJ Roach, the Economic Development Director will give an update on the redevelopment plans, if any, at this time for the Downtown area involved in the most recent fire.
3. EJ Roach, the Economic Development Director will provide information on opportunity zone funds.
4. EJ Roach, the Economic Development Director will give a general update on some of the City Economic Development initiatives.
- 5. Adjournment**

The Economic Development Committee is composed of Councilors Ketchen (Chair), Klitch, May and Council President Peterson.

Proposed motion for personal property taxes

1. Request to authorize the write off uncollectable person property taxes and interest.

Suggested motion: The Committee will consider authorizing the request from Finance Director, Danielle Berube, to write off uncollectable property taxes and interest owed as listed below:

No Longer in Business

<i>Tax Payer</i>	<i>Acct</i>	<i>Year(s)</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
Chris Melanson	187	2007-2020	\$2,128.41	\$1,128.61	\$3,257.02
KB Corporation	36	2013-2018	22,652.86	7,916.65	30,569.51
L & L Vending	218	2011-2015	982.58	450.58	1,433.16
ACME Pizza & Wings Co	372	2016	332.21	91.39	423.60
Riverfront Pub	266	2016	67.71	18.63	86.34
Smart Chiropratic	237	2018	2.11	.23	2.34
Mailfinance Inc	293	2017	15.51	3.13	18.64
NUCO2 Supply LLC	483	2017	48.73	9.13	57.86
Baxter Healthcare	479	2018	42.47	5.59	48.06
Sprint United Mgmt	234	2009-2016	255.98	141.45	397.43
De Lage Landen	120	2017	434.14	87.50	521.64

Ownership Change

<i>Tax Payer</i>	<i>Acct</i>	<i>Year(s)</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
Sprint United Mgmt	234	2009-2016	255.98	141.45	397.43
Global Self Storage	4	2015	22.23	7.29	29.52
Red Shield Acquisition, LLC	247	2016	3,735.74	991.57	4,727.31
ABB, LLC	472	2017	3,621.53	729.87	4,351.40

Deceased

<i>Tax Payer</i>	<i>Acct</i>	<i>Year(s)</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
Jesse Baker	46	2019-2020	86.86	2.50	89.36
Allstate Insurance Co	460	2018	22.35	2.93	25.28

The Finance Committee is composed of Councilors Mahan (Chair), May, Smart and Council President Peterson.

Proposed motions for real estate taxes

2. Request to authorize the write off uncollectable real estate taxes, interest, and lien costs owed for mobile homes.

Suggested motion: The Committee will consider authorizing the request from Finance Director, Danielle Berube, to write off uncollectable real estate taxes, interest and lien costs owed for mobile homes moved unknowingly as listed below:

<i>Tax Payer</i>	<i>Acct</i>	<i>Year(s)</i>	<i>Principal</i>	<i>Interest</i>	<i>Lien Cost</i>	<i>Total</i>
Tifani Pedro 777 Stillwater Ave #51	2295	2016- 2020	231.40	56.86	124.59	412.85
(Prior Owner) 2 Barbie Court	3898	2018	71.78	3.46	0	75.24

3. Request to authorize the write off the uncollectable real estate taxes, interest, and lien costs for property located at 175 Perkins Avenue.

Suggested motion: The Committee will consider authorizing the Finance Director to write off the uncollectable real estate taxes, interest and lien cost for property located at 175 Perkins Avenue (acct 2011) in the amount of \$1,904.18 for the tax year 2015. This property was purchased by Tim Griffin and Susan Lazar from the Mortgage Holder, who did not pay the taxes, in 2015. The City has been unsuccessful in satisfying payment of the 2015 tax.

4. Request to authorize to write off the uncollectable real estate taxes, interest and lien costs for City acquired property as listed.

Suggested motion: The Committee will consider authorizing the Finance Director to write off the uncollectable real estate taxes, interest and lien cost for City acquired property as listed below. These properties have been retained by the City of Old Town.

Tax Acquired Property

<i>Tax Payer</i>	<i>Acct</i>	<i>Year(s)</i>	<i>Principal</i>	<i>Interest</i>	<i>Lien Cost</i>	<i>Total</i>
Sherman Davis 1064 West Old Town	627	2015-2020	3,831.60	715.49	297.45	4,844.54
Paul Nadeau 2444 Bennoch Road	648	2015-3018	4,446.04	951.29	246.45	5,643.78
Orange Blossom Special 70 Front Street	2647	2015-2020	6,351.20	1,412.70	236.65	8,000.55

The Finance Committee is composed of Councilors Mahan (Chair), May, Smart and Council President Peterson.

Proposed motions for sewer charges

- 5. The City Council will authorize the Finance Director to write off the uncollectable sewer charges, interest and lien cost for City acquired property as listed below. These properties have been retained by the City of Old Town.

Suggested motion: Resolved, the Old Town City Council hereby authorized the Finance Director to write off the uncollectable sewer charges, interest and lien cost for City acquired property as listed below. These properties have been retained by the City of Old Town.

Tax Payor	Acct	Year(s)	Principal	Interest	Lien Cost	Total
Orange Blossom Special 70 Front Street	1864	09/23/15- 09/30/18	1,332.48	121.87	163.08	1,617.43

The Finance Committee is composed of Councilors Mahan (Chair), May, Smart and Council President Peterson.

November 18, 2019
Monday, immediately following the Finance Committee

Agenda
Special Council Meeting
City Council Chambers, 2nd Floor
265 Main Street, Old Town, Maine

I. Call to Order

Please turn off or silence cell phones.

II. Flag Salute

III. Roll Call

IV. Approval of the Minutes

November 4, 2019 Regular Council Meeting and November 6, 2019 Special Council Meeting minutes

V. Petitions, Communications, and Citizens' Requests

VI. Reports

A. Council President

B. Standing Committees –
Finance, Public, Administrative & Economic Services;
Landfill, Legislative, Sewer, Airport & Housing sub-committees

C. City Councilors

D. City Attorney

E. Special Committees

F. City Manager

VII. Consent Agenda – Items 1&2

1. The City Council will consider approval of Old Town Boards and Committees applications for Re-appointment to the Old Town Housing Authority’s Board of Directors with term expiration of 2022 for the following individuals:

Victoria Watkins
Betty Smart

Suggested motion: Resolved, the Old Town City Council hereby approves the Re-appointment to the Old Town Housing Authority Board of Directors, term to expire 2022 for Victoria Watkins and Betty Smart.

2. The City Council will consider approval of Old Town Boards and Committee applications for Re-Appointment to the Landfill Advisory Board with term expiration of 2022 for the following individuals:

Ralph Leonard
Theodore Shina
Peter Dufour

Suggested motion: Resolved, the Old Town City Council hereby approves the Re-appointment to the Landfill Advisory Board with term expiration of 2022 for Ralph Leonard, Theodore Shina, and Peter Dufour.

Councilor Mahan

VIII. Hearings and Second Reading of Ordinances

IX. Old Business

X. New Business

1. The City Council will consider going into Executive Session for the purpose of completing the City Manager’s annual performance evaluation.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(A) for the purpose of completing the City Manager’s annual performance evaluation.

Councilor May

XI. Adjournment