



**City of Old Town**  
**Regular Council Meeting Minutes**  
**January 6, 2020**

Council convened January 6, 2020 in the Old Town City Council Chambers, 265 Main Street

Councilors present – President David Mahan, Shirley Brissette, Donna Ketchen, Tim Folster, Carol May, Stan Peterson, and Kyle Smart

Administration present – Bill Mayo, Travis Roy, EJ Roach, David Russell, Danielle Berube, Dana Sibley, Irene Pehrson, John Rouleau, and Lance Farrar

Others present –

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Councilor President David Mahan called the meeting to order at 6:00 p.m.

**Approval of the Minutes**

Motion made by Councilor Peterson, seconded by Councilor Brissette

Resolved, the Old Town City Council hereby approves as presented the December 16, 2019 Special Council Meeting minutes. *Approved, all in favor, 7-0*

**Reports**

A. Council President

Councilor Mahan thanked all who came to participate with the Standing Committees.

B. Standing Committees –

Finance, Public, Administrative & Economic Services;  
Landfill, Legislative, Sewer, Airport & Housing sub-committees

C. City Councilors

1. Councilor Smart requested monthly financial appropriation reports to be electronically emailed with Special Meeting Agenda.
2. Councilor Peterson asked City Manager Bill Mayo to explain the current runway issues. City Manager Mayo explained there are discussions with the Federal Aviation Association (FAA) to extend runway approximately 500 feet and the necessary removal of trees.

D. City Attorney

E. Special Committees

F. City Manager

1. City Manager, Bill Mayo, communicated that City Attorney, Ed Bearor, is reviewing a taxpayer's small parcel lot on Woodland Ave that the road sits on for possible easement.
2. Bill Mayo shared the Customs and Border Patrol completed a final walk through on January 7, 2020. Councilors and others welcome to participate in a walk through.
3. Bill Mayo mentioned Lance Farrar, Shane McDougall, EJ Roach, and himself will be attending a meeting with the Federal Aviation Administration (FAA) in Burlington, Massachusetts on January 8, 2020.
4. Bill Mayo stated there has been issue with public access to videos and a battery backup is to be replaced.
5. Bill Mayo shared City Clerk, Dana Sibley, sent the City of Old Town Ordinances to two different companies for review. She is waiting for the return of the quotes.
6. Bill Mayo communicated the City closed on the purchase of Maple Grove Cemetery on January 6, 2020.
7. Bill Mayo shared the City is working on finalizing the Little League Field.

**Consent Agenda**

**Public Hearings and Second Reading of Ordinances**

**Old Business**

**New Business**

1. Resolved, the Old Town City Council hereby approves the proposal to move a portion of Property/Excise taxes for businesses, Carmichael Transport Inc. and Sullivan's Automotive Services Inc., located on the Airport Road, to the Airport Business Park Hangar Reserve account for five years.

<b>Business</b>	<b>Lot</b>	<b>Amount per Year (2019-2023)</b>	<b>Total Amount for 5 Years</b>
Carmichael Transport, Inc.	2	\$ 8,243.00	\$41,215.00
Sullivan's Automotive, Inc.	3	\$8,369.23	\$41,846.15
Sullivan's Automotive, Inc.	4	\$5,230.77	\$26,153.85

Motion made by Councilor Folster, seconded by Councilor May. *Approved, all in favor, 7-0*

2. Resolved, the Old Town City Council hereby approves the Public Safety Director, Scott Wilcox's proposal to hire a qualified Academy graduate and pay the Maine Criminal Justice Academy BLETP reimbursement cost of \$40,000.00.

Motion made by Councilor Smart, seconded by Councilor Ketchen. *Approved, all in favor, 7-0*

3. Resolved, the Old town City Council hereby approves the Public Safety Director, Scott Wilcox's proposal to purchase Patrol PC® laptop computers \$24,162.17 and Cradle Points for Wi-Fi \$7093.99 for the Police Department including Installation cost at \$7000.00.

Motion made by Councilor May, seconded by Councilor Smart. *Approved, all in favor, 7-0*

4. Resolved, the Old Town City Council hereby approves authorizing the Finance Director to carry forward funds in the Municipal General Fund accounts and Pollution Control accounts as listed in Attachments #1 and #2.

Motion made by Councilor Brissette, seconded by Councilor May. *Approved, all in favor 7-0*

5. Resolved, the Old Town City Council hereby authorizes the City Manager to submit authorization to Penobscot Federal Credit Union that lists specific city staff along with their designated powers to execute day-to-day financial transactions of the City of Old Town Dog Park Account opened by primary account owner, Gary Greenleaf. The specified staff includes Danielle Berube, Finance Director, and Bill Mayo, City Manager.

Motion made by Councilor Ketchen, seconded by Councilor Smart. *Approved all in favor 7-0*

## **Adjournment**

Motion made by Councilor Brissette, seconded by Councilor Folster, moved to adjourn at 6:14 p.m. *Approved, all in favor, 7-0*

Respectfully submitted,

Dana Sibley  
City Clerk