



**MINUTES**  
**ORGANIZATIONAL COUNCIL MEETING**  
**DECEMBER 02, 2024**

Council convened December 02, 2024, in the City Council Chambers at 265 Main Street.

Councilors present: Christian Pushor, David Wight, Michael May, Linda McLeod, Carol May, and new councilor elect: Zachary Wyles. Councilor Stan Peterson, absent.

**Administration present:** Bill Mayo, Laura Engstrom, Travis Roy, David White, Kyle Milan, April Buchanan, EJ Roach, Irene Pherson, and Ed Morin.

**Others present:** Tim Pease (City Attorney), Paster Scott Benner (OT Baptist Church), 2 citizens of Old Town, 2 non-citizens, and RSU #34 elected School Board Members: Griffin Dill and Gert Nesin.

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Council President Pushor called the meeting to order at 6:00 pm.

Laura Engstrom, City Clerk introduced Pastor Scott Benner, from the United Baptist Church, he gave an Invocation to the Council and audience.

Administered the Oath of Office to:

City of Old Town Councilor Elects, Christian Pushor and Zachary Wyles

RSU #34 School Board Elects, Gert Nesin and Griffin Dill

Call for election of Council President and Vice President:

Nomination for Council President: Councilor Carol May nominated Councilor McLeod for President of the Council, seconded by Councilor Wyles.

***Approved all in favor, 6 - 0.***

Second Nomination for Council President: Councilor McLeod nominated Councilor Pushor for President of the Council, seconded by Councilor White.

***Approved all in favor, 6 - 0.***

Vote for Council President results:

Councilor McLeod, 2 yes, 4 no

Councilor Pushor, 4 yes, 2 no

Councilor Pushor elected to Council President.

Nomination for Council Vice – President: Council President Pushor nominated Councilor McLeod for Vice - President of the Council, seconded by Councilor Wyles.

***Approved all in favor, 6 - 0.***

Councilor McLeod elected to Council Vice – President.

Presentation to outgoing Councilors: Michael May

Resolved, the Old Town City Council hereby adopts the Old Town City Council’s Rules of Order and Procedure.

Motion made to accept as presented by Councilor Wight, seconded by Councilor McLeod.

***Approved all in favor, 6 - 0.***

Resolved, the Old Town City Council hereby approves Resolution 2024-3 establishing a time and place for City Council Meetings. (Attached)

Motion made to accept as presented by Councilor McLeod, seconded by Councilor Mike May

***Approved all in favor, 6 - 0.***

**Roll Call Vote:**

|                            |               |
|----------------------------|---------------|
| <i>Councilor Mike May</i>  | <i>Yes</i>    |
| <i>Councilor Wight</i>     | <i>Yes</i>    |
| <i>Councilor Carol May</i> | <i>Yes</i>    |
| <i>Councilor Pushor</i>    | <i>Yes</i>    |
| <i>Councilor Wyles</i>     | <i>Yes</i>    |
| <i>Councilor McLeod</i>    | <i>Yes</i>    |
| <i>Councilor Peterson</i>  | <i>absent</i> |

***Motion approved 6-0, (Motion passed)***

Pastor Scott Benner gave a Benediction at the end of the meeting.

Councilor Zach, seconded by Councilor Carol May, moved to adjourn at 6:10 p.m.

**Approved all in favor, 6-0. (Motion passed)**

**Respectfully submitted,  
Laura Engstrom  
City Clerk-Old Town**



## **City of Old Town Regular Council Meeting Minutes December 02, 2024**

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Administration present: Bill Mayo, Laura Engstrom, Travis Roy, David White, Kyle Milan, April Buchanan, EJ Roach, Irene Pherson, and Ed Morin.

Others present: Tim Pease (City Attorney), Paster Scott Benner (OT Baptist Church), 2 citizens of Old Town, 2 non-citizens, and RSU #34 elected School Board Members: Griffin Dill and Gert Nesin.

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Council President Pushor called the meeting to order at 6:00 p.m.

### **Approval of the Minutes:**

Resolved, the Old Town City Council hereby approves the following minutes as presented:

October 18, 2024, Financial Services and Special meeting minutes.

Motion made by Councilor McLeod, seconded by Councilor Carol May.

**Approved all in favor, 5 – 0. (Motion passed), Councilor Wyles abstained as he was not yet on the Council for this meeting.**

### **Petitions, Communications, and Citizens' Requests Reports**

Director of Economic and Community Development, EJ Roach, updated the Council on Old Towns Community Resilience Partnership and a collaborative partnership with UMaine Cooperative Extension that is seeking grant funding through the partnership. The focus of the grant application will be professional development, volunteer engagement, and public engagement as it relates to local food production and sustainability.

A. Council President

B. Standing Committees

Administrative Services, Economic Development, Finance Services, and Public Services

C. City Councilor (No Report)

D. City Attorney (No Report)

E. Special Committees (No Report)

F. City Manager

Bill Mayo, City Manager updated the City Council on the following:

- Speed bumps were not removed as promised by the contractor on the temporary Stillwater Bridge before the snowstorm making messy travel.
- Thanked staff from the Pollution Dept. and Public Works for the help with sewer problems at the Leonard Middle School.
- Festival of Lights parade, Kayak Tree Lighting and Fireworks on Nov. 30<sup>th</sup> went very well.

## **Consent Agenda**

## **Public Hearings and Second Reading of Ordinances**

## **New Business**

1. Resolved, the Old Town City Council adopts the Maine Capitalization Policy which sets guidelines for the capitalization, valuation, and depreciation of the City of Old Town's capital assets, promoting compliance with GASB (Governmental Accounting Standards Board) Statement No. 34.

Motion made by Councilor Wight, seconded by Councilor McLeod.

**Approved all in favor, 6 – 0. (Motion passed)**

2. Resolved, the Old Town City Council approves the renewal application for a State of Maine On-Premises Beer and Wine License for Angelo's Family Restaurant, Inc., located at 484 Stillwater Ave. City inspections are complete.

Motion made by Councilor Carol May, seconded by Councilor Mike May.

**Approved all in favor, 6 – 0. (Motion passed)**

3. Resolved, the Old Town City Council approves the following four Grants awarded to the Old Town Police Department:
  1. Speed Enforcement Grant: \$7,590
  2. Occupant Protection Grant: \$7,590
  3. Impaired Driving Grant: \$10,350
  4. Distracted Driving Grant: \$3,795

These Grants will fund overtime details dedicated to enforcing various highway safety laws and will be utilized until September 2025.

Motion made by Councilor Carol Wyles, seconded by Councilor Wight.

**Approved all in favor, 6 – 0. (Motion passed)**

4. Addendum item:

Resolved, the Old Town City Council will appoint Michael May as interim City Councilor until the next Municipal Election scheduled for June 10, 2025.

Motion made by Councilor Carol Wight, seconded by Councilor Mike Wyles.

**Approved all in favor, 6 – 0. (Motion passed)**

### **Adjournment:**

Motion to adjourn at 6:24 pm made by Councilor Wight, seconded by Councilor Wyles

**Approved, all in favor, 6-0, (Motion passed)**

Respectfully submitted,  
Laura Engstrom  
City Clerk -Old Town