



City of Old Town Regular Council Meeting Minutes August 05, 2024

Council convened August 05, 2024, in the Old Town City Council Chambers, 265 Main Street.

Councilors present: President Chris Pushor, Councilors, Tim Folster, David Wight, Linda McLeod, Stan Peterson, Carol May, and Mike May

Administration present: Bill Mayo, Laura Engstrom, Kyle Milan, Cassandra Pool, David Smith, Danielle Berube, Irene Pehrson, Travis Roy, David White, E.J. Roach, John Rouleau and April Buchanan.

Others present: Kristi Trafton (City Attorney) and Daniel McCue (potential business owner OT)

Council President Pushor called the meeting to order at 6:00 p.m.

Approval of the Minutes:

Resolved, the Old Town City Council hereby approves the following minutes as presented:

July 15, 2024, Administrative Services, Economic Services, Financial Services and Special Council meeting minutes.

Motion made by Councilor Wight, seconded by Councilor Mike May.

Approved all in favor, 7 – 0. (Motion passed)

Petitions, Communications, and Citizens' Requests Reports

A. Council President

(No Report)

B. Standing Committees

Administrative Services, Economic Development, Finance Services, and Public Services

(No Report)

C. City Councilor (No Report)

D. City Attorney (No Report)

E. Special Committees (No Report)

F. City Manager

- EJ Roach, Economic Development Director had Council President Pushor draw the name of the winner of a canoe.
- Travis Roy, Assistant Manager, introduced the new Police Chief David White to the City Council and officially introduced Fire Chief Kyle Milan, as well.
- Laura Engstrom, City Clerk updated the Council on when nomination paperwork could be picked up and returned for the two expiring City Council seats and RSU #34 School Board Seats.

**Nomination Papers for City Council and
RSU 34 School Board**

Nomination Papers can be picked up in the City Clerk's office at City Hall, 265 Main St., during business hours.

Available starting Thursday, August 22, 2024, with a return date of no later than Thursday, Sept. 05, 2024, at 5:00 pm.

City Council: 2 seats expiring with a 3-yr term.

RSU 34 School Board: 2 seats expiring with a 3-yr term.

- 25 signatures are needed by Old Town registered voters to qualify for a spot on the Ballot.

**General Election/Municipal Election will be Tuesday November 05,
2024, Elks Lodge 37th Fourth ST. 7:00 am – 8:00 pm.**

Consent Agenda (None)

Public Hearings and Second Reading of Ordinances (None)

New Business

1. Resolved, the Old Town City Council hereby approves authorizing the Finance Director to carry forward funds in the Municipal General Fund accounts and Pollution Control accounts. (Carry Forwards attached # 1, 1a, and 2)

Motion made by Councilor Mike May, seconded by Councilor Carol May.

Approved all in favor, 7 – 0. (Motion passed)

2. Resolved, the Old Town City Council hereby authorized the Finance Director to write off the personal property taxes and interest for property located 601 Stillwater Ave unit #1, accounts 514 & 555, in the amount of \$2,349.84.

Motion made by Councilor McLeod, seconded by Councilor Carol May.

Approved all in favor, 7 – 0. (Motion passed)

3. Resolved, the Old Town City Council hereby authorizes entering into a Professional Engineering and Consulting Service Agreement with Haley Ward, Inc., in regard to the proposed Juniper Ridge Landfill Expansion. Engineering and Consulting Services to not exceed \$75,000.

Bill Mayo, City Manager told the City Council this may exceed \$75,000 before it is over and the Funds will come from the Reserve Account for payment.

Motion made by Councilor Wight, seconded by Councilor Folster.

Approved all in favor, 7 – 0. (Motion passed)

4. Resolved, the Old Town City Council hereby authorizes the proposal for MRV (MR Valuation Consulting, LLC.) to perform an appraisal of the ND Old Town Pulp Mill, located at 24 Portland Street, for the period of time of April 01, 2023 (fully open and functioning) and April 01, 2024 (extended downtime). Professional fee for performing two appraisals of the Old Town Pulp Mill will be \$180,000.

Motion made by Councilor Wight, seconded by Councilor Folster.

Approved all in favor, 7 – 0. (Motion passed)

5. Resolved, the Old Town City Council chooses the 42” Architectural style of guardrail for the new Llewellyn Estes Bridge being constructed out of two proposed styles.

Motion made by Councilor Folster, seconded by Councilor McLeod.

Approved all in favor, 7 – 0. (Motion passed)

6. Resolved, the Old Town City Council hereby approves becoming a participating municipality in the Commercial Property Assessed Clean Energy (C- PACE) Program offered through Efficiency Maine. This includes, drafting an ordinance as outlined by Efficiency Maine and following the adoption of said ordinance, executing a C-PACE Municipality Participation Agreement with the Efficiency Maine, also known as, the “Trust” as outlined in Public Law 2021, Chapter 142 of the 130th Maine State Legislature.

Motion made by Councilor Mike May, seconded by Councilor Carol May.

Approved all in favor, 7 – 0. (Motion passed)

7. Resolved, the Old Town City Council approves a new Victualer’s License for Jennifer Torrey, d/b/a Northern Nutrition (Energy Drinks) and Yummy in Your Tummy (Freeze dried candy) both businesses will be located in the Old Town Professional building located at 136 Center St. Suites 102 and 103. All State and City inspections have been completed and fees have been paid.

Motion made by Councilor Wight, seconded by Councilor McLeod.

Approved all in favor, 7 – 0. (Motion passed)

8. Resolved, the Old Town City Council hereby approves a required Comprehensive Plan update by IOV Community Planning + Consulting. The total amount for the update project is \$51,379.36.

Motion made by Councilor Wight, seconded by Councilor McLeod.

Approved all in favor, 7 – 0. (Motion passed)

9. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(D) for the purpose of discussing Labor Contracts and Proposals.

Motion made by Councilor Folster, to into Executive session at 6:40 pm, seconded by Councilor McLeod.

Approved all favor, 7 – 0.

Motion made by Councilor Mike May, to come out of Executive Session at 7:04pm, seconded by Councilor McLeod.

Approved all favor, 7 – 0.

Adjournment:

Motion to adjourn at 7:04pm made by Councilor Folster, seconded by Councilor McLeod.

Approved, all in favor, 7-0, (Motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk -Old Town