



**City of Old Town
Regular Council Meeting Minutes
March 07, 2022**

Council convened March 07, 2022, in the Old Town City Council Chambers, 265 Main Street.

Councilors present: President Tim Folster, David Wight, Chris Pushor, Carol May, Mike May, Linda McLeod and Stan Peterson.

Administration present: Bill Mayo, Travis Roy, Danielle Berube, Laura Engstrom, David Smith, EJ Roach, Scott Wilcox, Travis Roy, David Russell, and Irene Pehrson.

Others present: Tim Pease (City Attorney), Ty Sullivan (Old Town Resident), John Milligan, (Business Owner in Old Town) and Linda Bryant (Director of the Caring Community Cupboard)

Council President Folster called the meeting to order at 6:00 p.m.

Approval of the Minutes:

Resolved, the Old Town City Council hereby approves as presented the February 18, 2022, Economic Services, Financial Services and Special Council Committee meeting minutes.

Motion made by Councilor Wight, seconded by Councilor Pushor.

**Approved, 6-1, Councilor Peterson abstained as he was absent for these Committee meetings.
(Motion passed)**

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

No Report

B. Standing Committees:

Administrative Services, Economic Development, Finance Services, and Public Services

No Report

C. City Councilor

No Report

D. City Attorney

No Report

E. Special Committees

No Report

F. City Manager

City Manager, Bill Mayo, updated the City Council on the following items:

- Spring Cleanup will be happening soon. Discussion with City Council was made whether to have a central drop off site or have items picked up by Public Works at personal residences in Old Town. The City Council decided that items should be picked up, but with a strict deadline, times and locations to be posted in doing so.
- CDD Landfill removal should be starting around November 2022.
- Brown tail moths need to be addressed in Old Town Parks and other areas in the City as they could be a danger to the public.
- Linda Bryant, Caring Community Cupboard director spoke to the City Council about what services the food pantry provides, who is being helped and long-term goals for the food pantry building. They are looking to purchase the building in October when their lease runs out if the funds could be raised. Linda also stated they are applying for Grants to be able to help more families in Old Town and the surrounding communities, not just with food but with personal hygiene products and cleaning supplies as well.
- Council President asked Bill about when the new City of Old Towns website would be up and running. Bill said in about 2 weeks.

Consent Agenda

Public Hearings and Second Reading of Ordinances

Old Business: items 1 - 2 that were tabled from previous Committee/Council Meetings.

1. *Motion was made to take this motion below off the table by Councilor Wight, seconded by Councilor Peterson.*

Approved all in favor, 7-0 (motion passed)

Resolved, the City of Old Town suggested to the City Council to agree to sell a piece of City owned property as shown on Assessor's Map 37, next to Lot 35 to Mr. & Mrs. Fish of 879 Woodland Avenue, with a thirty-foot (30') maintenance easement granted to the City of Old Town, in an amount to be determined by the City Assessor in accordance with past practice. This parcel contains approximately .50 acres. (21,780 sq. ft.) Actual dimensions will be verified in the field by a licensed surveyor and reflected accurately within the deed. Mr. and Mrs. Fish would be responsible for the surveying of the property, preparation of the deed description, the recording of the deed, any legal expenses and for any and all costs associated with this transaction. The Council further authorizes the City Manager to execute said sale.

- David Russell, Code Enforcement Officer, addressed the City Council with a proposal to sell just a portion of this City owned property and to have an easement legally executed in the Deed of this said sold property. David proposed coming back at a later Council meeting date with a new motion for the sale when the land could be surveyed, and measurements could be determined.

Motion made by Councilor Mike May, seconded by Councilor Carol May.

Denied all in favor, 0-7 (initial motion fails)

2. *Motion was made to take this motion below off the table by Councilor Peterson, seconded by Councilor McLeod. **Approved all in favor, 7-0 (motion passed)***

Resolved, the City of Old Town suggested to the City Council to agree to sell a piece of a property as shown on Assessor's Map 23, Lot 30-A to Milligan's Landing, LLC in an amount to be determined by the City Assessor in accordance with past practice. This parcel contains approximately .20 acres. (8,797 sq. ft.) Actual dimensions have been verified in the field by a licensed surveyor and reflected accurately within the deed. Milligan's Landing LLC will be responsible for the surveying of the property, deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The Council further authorizes the City Manager to execute said sale.

- David Russell, Code Enforcement Officer and John Milligan, owner of Milligan's Landing updated the City Council on the proposed plans for a new Softball Diamond to be built. The land will be surveyed by Plisga and Day and a new motion may be presented at a later Council meeting for a vote from the City Council.

Motion made by Councilor Peterson, seconded by Councilor Mike May.

Denied all in favor, 0-7 (initial motion fails)

New Business: items 1 - 3

1. Resolved, the Old Town City Council hereby approves an application from Laura Anderson on behalf of the Caring Community Cupboard for a Major Special Event Permit to be held at Riverfront Park on May 07, 2022, rain date May 14, 2022. The event is for a Caring Community Cupboard 1st Annual Spring Craft Fair and the City Council is further asked to waive the permit fee for this event as the proceeds will benefit the Food Pantry, a non-profit entity.

Motion made by Councilor Mcleod, seconded by Councilor Peterson.

Approved all in favor, 7-0 (motion passed)

2. Resolved, the City Council hereby approves going into Executive Session, pursuant to Title 1, M.R.S.A., §405(6)(C), for the purpose of discussing an Economic Development matter.

Motion made by Councilor Pushor, seconded by Councilor McLeod to go into Executive Session at 6:33 pm.

Approved, all in favor, 7-0 (motion passed)

Motion made by Councilor Peterson, seconded by Councilor Carol May, to come out of Executive Session at 7:07 pm.

Approved, all in favor, 7-0 (motion passed)

3. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(A) for the purpose of discussing the City Manager's annual performance evaluation.

Motion made by Councilor Wight, seconded by Councilor Mike May to go into Executive Session at 7:15 pm.

Approved, all in favor, 7-0 (motion passed)

Motion made by Councilor Peterson, seconded by Councilor McLeod to come out of Executive Session at 7:42 pm.

Approved, all in favor, 7-0 (motion passed)

Adjournment:

Motion to adjourn at 7:43 pm made by Councilor Peterson, seconded by Councilor Mike May.

Approved, all in favor, 7-0, (motion passed)

Respectfully submitted,

**Laura Engstrom
City Clerk -Old Town**