



City of Old Town

Administrative Services Committee Minutes June 20, 2023

Administrative Services Committee members convened June 20, 2023, in the Old Town City Hall Council Chambers, 265 Main Street.

Committee Members Present: Councilors, Michael May (Chair), Chris Pushor, Carol May, and Council President Linda McLeod (ex-officio)

Other Councilors Present – David Wight, and Tim Folster, absent – Councilor Peterson

Administration Present - Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, EJ Roach, Dave Russell, David Smith, Lance Farrar, Scott Wilcox, John Rouleau and April Buchanan.

Others Present – Madeline Jensen (BACTS Rep.) and two residents of Old Town

Councilor Mike May called the meeting to order at 6:00 p.m.

1. Maddie Jensen (Planner for BACTS, Bangor Area Comprehensive Transportation System) gave a in person presentation to the Committee on the Climate Action project that BACTS is working on.

Adjournment

Motion made by Councilor Carol May to adjourn, seconded by Councilor Pushor, at 6:12 p.m.

Approved all in favor, 4-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk



**City of Old Town
Financial Services Committee Minutes
June 20, 2023**

Finance Committee members convened June 20th, 2023, in the Old Town City Hall Council Chambers, 265 Main Street

Committee Members Present: Councilors, Chris Pushor (Chair), Tim Folster, and Council President Linda McLeod (ex-officio) absent – Councilor Peterson

Other Councilors Present: Carol May, and Mike May

Administration Present: Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, EJ Roach, Dave Russell, David Smith, Lance Farrar, Scott Wilcox, John Rouleau and April Buchanan.

Others Present: 2 residents of Old Town

Councilor Pushor called the meeting to order at 6:13 p.m.

1. Danielle Berube, Finance Director updated the Committee on the May 2023 Financials.
 - One month (June) of financials remaining to complete the FY 2022 – 2023, Municipal, County, RSU 34 School and Pollution budgets.

Adjournment: Motion made by Councilor Folster, seconded by Council President McLeod to adjourn, at 6:17 p.m.

Approved all in favor, 3-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk



City of Old Town Special Council Meeting Minutes June 20, 2023

Council convened June 20, 2023, in the City Hall Council Chambers, 265 Main Street

Council present: Council President McLeod, Councilors: Chris Pushor, Stan Peterson, Tim Folster, Carol May, David Wight and Mike May

Administration Present: Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, EJ Roach, Dave Russell, David Smith, Lance Farrar, Scott Wilcox, John Rouleau and April Buchanan.

Others Present: Two residents of Old Town

Council President McLeod called the meeting to order at 6:18 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

June 06, 2023, Regular Council meeting minutes

Motion made by Councilor Wight, seconded by Councilor Carol May.

Approved, 6-0, (motion passed), Councilor Peterson, absent for the vote.

Petitions, Communications, and Citizens' Requests

- Gloria Downey, 359 Woodland Avenue Old Town, addressed the City Council with questions about the "right of way" that runs through her property and a neighbor that uses that driveway to exit his property.
Code Enforcement Officer David Russell explained that the neighbor is allowed to use that way of exiting with his vehicle legally. The only way to dissolve the "right of way" is for the City of Old Town to proceed with surveying and having new deeds drawn up for the properties included.
In conclusion David Russell told Gloria Downey he would investigate the matter and see if he can give her some recommendations on what to do.

Reports

A. Council President

No Report

- B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

No Report

- C. City Councilors

- Councilor Mike May congratulated the 120 Old Town High School 2003 Graduates.
- Congratulations also went out the Boys OTHS Baseball team for the win of the Class B Baseball State Championship.
- Lance Farrar updated as requested, on how the Wings and Wheels Event went at Dewitt Airfield. He explained because of bad weather the car show, fly in and other events got moved to Sunday June 11th, with the concert still taking place the night before on Saturday. The event was a success with 3000+ attendees and smooth operations all around.

- D. City Attorney

No Report

- E. Special Committees

No Report

- F. City Manager Bill Mayo, updated the council on the following items:

- Invitation to bid will be going out on the College Ave. culvert construction project, with a return date of July 12th.
- Binette Park playground still closed due to a Brown-tail moth infestation. Hopefully, will be open in another week.
- Continuing working on the issues with Perc about Municipal Solid Waste disposal.
- Route 43 and Route 16 bridges that cross the interstate are to be painted sometime between June 22 – Sept. 01, expect some traffic delays.

VII. Consent Agenda

1. Resolved, the Old Town City Council hereby appoints Joanna Preble as interim RSU 34 School Board member until December 31st, 2023, to fill a resigned seat.

Motion made by Councilor Carol May, seconded by Councilor Folster.

Approved all in favor, 7 – 0, (motion passed)

VIII. Public Hearings and Second Reading of Ordinances

1. The Old Town City Council conducted a second reading and final approval of the FY 2023 – 2024 Municipal, County and School Budget.

Open meeting: 6:38 pm
Close meeting: 6:41 pm
- No public comment

Resolved, the Old Town City Council hereby approves the FY 2023-2024 Municipal, County and School Budget. The budget calls for City expenditures of \$17,455,197, Penobscot County Taxes of \$1,009,965 and RSU #34 expenditures of \$5,744,805 for a total City, County and RSU #34 Budget of \$24,209,967 with total City revenue of \$10,982,609 and reserve transfers of \$3,086,714 for a net property tax requirement of \$10,140,644.

Motion made by Councilor Pushor, seconded by Councilor May.

Roll call vote, approved all in favor, 7 – 0, (motion passed)

2. The Old Town City Council conducted a second reading and final approval on the FY 2023 – 2024 Pollution Control Budget.

Open meeting: 6:42 pm
Close meeting: 6:44 pm
- No public comment

Resolved, the Old Town City Council hereby approves the FY 2023-2024 Pollution Control Budget containing gross appropriations of \$1,926,210, user fee revenue of \$1,670,867, and an anticipated transfer from debt redemption reserve of \$255,343, with a net appropriation from Fund Balance of \$0.

Motion made by Councilor Mike May, seconded by Councilor Wight.

Roll call vote, approved all in favor, 7 – 0, (motion passed)

3. The Old Town City Council conducted a second reading and final approval on the repeal of Section 104.22 Regulations Relating to Flood Hazard Areas (A) through (N) Ord. 2 - 7-05 and enacting the “2023” “Floodplain Management Ordinance” Articles (1) through (16) in its entirety, and repealing the April 17, 1978, Flood Insurance Rate Maps (FIRM)

Open meeting: 6:46 pm
Close meeting: 6:47 pm
- No public comment

Resolved, The Old Town City Council hereby approves the repeals of Section 104.22 Regulations Relating to Flood Hazard Areas (A) through (N) Ord. 2-7-05 and enacting the “2023” “Floodplain Management Ordinance” Articles (1) through (16) in its entirety, and repealing the April 17, 1978, Flood Insurance Rate Maps (FIRM). Maps 1 through 4, Community panel Number 230112-0001 A through 0004-A, and replacing them with the July 19, 2023, FIRM. Number 230112, Maps 1720, 1905, 1910, Maps 1916 through 1919, Maps 1926 through 1929, Maps 1931 through 1934, Maps 1936, 1937, 1939, and Maps 1941 through 1944.

Motion made by Councilor Mike May, seconded by Councilor Pushor.

Roll call vote, approved all in favor, 7 – 0, (motion passed)

IX. Old Business

None

X. New Business

1. Motion made to accept one of the three bids for paving in the City.
 - Discussion between the Councilors was made on carrying over the paving budget money to the upcoming FY budget.
John Rouleau (Public Works Director) gave an update on the condition of City Streets and what still needed to be paved.
The Councilors decided to table this motion for a later Council meeting after more discussion could be made and a list of streets that were in bad condition and needed to be paved was made.

Motion made by Councilor Peterson to **table** this item, seconded by Councilor Wight.

Approved all in favor, 7 – 0, (motion tabled)

Adjournment

Motion made by Councilor Pushor to adjourn at 6:56 pm, seconded by Councilor Folster.

Approved all in favor, 7-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk