



## City of Old Town Financial Services Committee Minutes July 17, 2023

Finance Committee members convened July 17th, 2023, in the Old Town City Hall Council Chambers, 265 Main Street

Committee Members Present: Councilors, Chris Pushor (Chair), Tim Folster, Stan Peterson, and Council President Linda McLeod (ex-officio)

Other Councilors Present: Carol May, and Mike May

Administration Present: Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, EJ Roach, David Smith, Scott Wilcox, John Rouleau and April Buchanan.

Others Present: 1 residents of Old Town

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Councilor Pushor called the meeting to order at 6:00 p.m.

1. Danielle Berube, Finance Director updated the Committee on the May 2023 Financials.
  - Fiscal end month. Final totals for June 2023 will be tallied by early Sept. 2023.
2. Discussion on the following:
  - Bids for the College Avenue Culvert Construction Project will be opened 07/18/2023.
  - Bids for City Brook Pipe. Lou Silver, lowest bid of \$159,000 out of four bids. American Recovery Act could fund some of this project.
  - Bids for 4<sup>th</sup> Street sidewalk repair. 2 bids – FCS \$788,000 and Lou Silver \$796,000. American Recovery Act could fund some of this project. The lighting package in the project might be able to be lowered as Versant will be replacing all the poles along Fourth Street to the other side of the Street and LED lights could be installed.

- 2023 – 2024 Paving. Council had discussed cutting the paving back significantly based on where we are at in the paving schedule. John Rouleau, Public Works Director, updated the Committee with a list of the roads that need to be addressed first as they are in the worst condition. Councilor Folster asked John to do a 3-year projection of what is needed for road work to be done and get that information to the Council.

Motion made by Councilor Folster, to move these items for a motion and vote on the August 7<sup>th</sup> Regular Council meeting, seconded by Council President McLeod.

**Approved all in favor, 4-0 (motion passed)**

- CDD Landfill, there were cost overruns for that project. To close out the books for the FY 2023 a transfer of \$252,000 from our Solid Waste Reserve Fund to close out the project.
- Scott Wilcox, Chief of Police discussed accepting the grants for Police/Fire with the Finance Committee A) \$43,000 for a new ATV, an Argo all-terrain vehicle, Grant was awarded by Fire House Subs, B) \$15,000 from Stephen and Tabitha King for gas meters and thermal imaging equipment. Scott also asked for the acceptance from the Council of the sale of an ambulance that will be replaced with a new model soon to Newport Fire Department for \$37,000.

Motion made by Council President McLeod, to move these items for a motion and vote on the August 7<sup>th</sup> Regular Council meeting, seconded by Councilor Folster

**Approved all in favor, 4-0 (motion passed)**

- Perc (Penobscot Energy Recovery Corp.) foreclosure auction rescheduled from July 12<sup>th</sup> to Aug. 9<sup>th</sup>, possibility of two interested parties for the bid.

**Adjournment:** Motion made by Councilor Peterson, seconded by Councilor Folster to adjourn, at 6:20 p.m.

**Approved all in favor, 4-0 (motion passed)**

Respectfully submitted,  
 Laura Engstrom  
 City Clerk



**City of Old Town  
Special Council Meeting Minutes  
July 17, 2023**

Council convened July 17, 2023, in the City Hall Council Chambers, 265 Main Street

Council present: Council President McLeod, Councilors: Chris Pushor, Stan Peterson, Tim Folster, Carol May, David Wight and Mike May

Administration Present: Bill Mayo, Danielle Berube, Laura Engstrom, Travis Roy, Irene Pehrson, EJ Roach, David Smith, Scott Wilcox, John Rouleau and April Buchanan.

Others Present: 1 resident of Old Town

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Council President McLeod called the meeting to order at 6:20 p.m.

**Approval of the Minutes**

Resolved, the Old Town City Council hereby approves as presented:

June 20, 2023, Administrative Services, Financial Services and Special Council meeting Minutes.

Motion made by Councilor Wight, seconded by Councilor Peterson.

**Approved, 7-0, (motion passed)**

**Petitions, Communications, and Citizens' Requests**

**Reports**

A. Council President

**No Report**

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

**No Report**

C. City Councilors

**No Report**

D. City Attorney

**No Report**

E. Special Committees

**No Report**

F. City Manager Bill Mayo, updated the council on the following items:

- Downtown traffic light project supposed to be starting in August.
- MDOT will be having a meeting on 07/18 with the Old Town Water and Pollution Departments regarding the Llewellyn Estes bridge project.
- EJ Roach, Economic Development Director, is working with MDOT on the Village downtown project. The repair/construction projects running from Bowdoin Ave to the Airport Road will be for sidewalks, road infrastructure and utilities. The State of Maine has Federal dollars that could be invested in these mentioned areas with an 80% to 20% match. (80% Federal, 10% State of Maine. And 10% City of Old Town.) Bill said he would provide more information to the Council on this project as it develops.
- Travis Roy, Assistant Manager updated the Council on the Electric Charging Stations. They are all installed, software being worked on now with expectations of being functional in a week.

**VII. Consent Agenda**

1. Resolved, the Old Town City Council approves the renewal applications for a Victualer's License, a Beverage Cart Liquor License, a Pinball permit and an on – premises Liquor License for RJ Duck! Enterprises, LLC., d/b/a Hidden Meadows Golf Course, located at 240 W. Old Town Road.

Motion made by Councilor Mike May, seconded by Councilor Wight.

**Approved all in favor, 7 – 0, (motion passed)**

**VIII. Public Hearings and Second Reading of Ordinances**

**None**

**IX. Old Business**

**None**

## **X. New Business**

1. Resolved, the Old Town City Council hereby approves a State of Maine Catering event permit for a wedding located at 759 Woodland Ave.

Motion made by Councilor Pushor, seconded by Councilor Mike May.

**Approved all in favor, 7 – 0, (motion passed)**

2. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A. §405 (6)(E) for the purpose of consulting with the City Attorney.

Note: City Attorney was absent for Executive Session. Information discussed will be relayed to the Attorney at a later date.

Motion made by Councilor Wight, seconded by Councilor Pushor to go into Executive Session at 6:29 pm.

**Approved all in favor, 7-0. (Motion passed)**

Motion made by Councilor Folster, seconded by Councilor Mike May to come out of Executive Session at 7:30 pm.

**Approved all in favor, 7-0. (Motion passed)**

## **Adjournment**

Motion made by Councilor Peterson to adjourn at 7:31 pm, seconded by Councilor Wight.

**Approved all in favor, 7-0 (motion passed)**

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Respectfully submitted,  
Laura Engstrom  
City Clerk