



**City of Old Town
Financial Services Committee Minutes
December 19, 2022**

Finance Committee members convened December 19, 2022, in the Old Town City Hall Council Chambers, 265 Main Street

Committee members present: Councilors, Linda McLeod, Chris Pushor and Council President Tim Folster. Committee member absent: Stan Peterson

Other Councilors present: David Wight, Mike May and Carol May

Administration present: Bill Mayo, Danielle Berube, Laura Engstrom, Scott Wilcox, Travis Roy, Irene Pehrson and Cassandra Pool.

Others present: Tim Pease (City Attorney)

Councilor McLeod called the meeting to order at 6:00 p.m.

1. Assistant Manager Travis Roy updated the Committee on the Efficiency Maine Grants that were approved for the City of Old Town to install Electric Charging stations in municipal areas of the Downtown area. The Grants approved totaled \$52,720 with a City cost of \$7013.50 for the installation. The stations would charge two vehicles at a time and have allotted spots labeled for charging only. Portion of the charge of the vehicles would go to the City with the remaining charge dispersed to the supplier of the electricity. These are Phase 2 charging stations, which means they would take 6 – 8 hours for a vehicle to fully charge. The City would look into limiting the charging time to provide adequate time for more people to take advantage of the charging stations.
2. Finance Director Danielle Berube updated the Committee on the November 2022 financials.



**City of Old Town
Special Council Meeting Minutes
December 19, 2022**

Council convened December 19, 2022, in the City Hall Council Chambers, 265 Main Street

Councilor's present: Tim Folster, David Wight, Chris Pushor, Linda McLeod, Carol May and Mike May, Councilor absent: Stan Peterson

Administration present: Bill Mayo, Danielle Berube, Laura Engstrom, Scott Wilcox, Travis Roy, Irene Pehrson and Cassandra Pool.

Others present: Timothy Pease (City Attorney)

Council President Tim Folster called the meeting to order at 6:15 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

December 05, 2022, Organizational and Regular Council meeting minutes.

Motion made by Councilor Wight to accept as presented, seconded by Councilor Carol May.

Approved, 6-0, (motion passed)

Petitions, Communications, and Citizens' Requests

None

Reports

A. Council President

No Report

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

No Report

C. City Councilors

- Councilor Wight stated he had attended the LLC meeting along with other members of the City Council. He suggested addressing the issue of funding for the LLC should be talked about starting the first of the new year.
- Councilor McLeod did not attend the planning board meeting but met with Dave Russell, (CEO) and the only thing on the agenda for the meeting was talk of a division of a lot on College Ave.

D. City Attorney

No Report

E. Special Committees

No Report

F. City Manager Bill Mayo, updated the council on the following items:

- On December 9th, 2022, the Steering Community met on the ambulance study. The City should be getting some information back on that by the end of January. Bill will get those study results distributed to the Council when he gets them.
- Llewelyn Estes Bridge had a water main pipe issue. It's stabilized for now. Some plates have been ordered for the reattachment of the water main pipe and it should be repaired by the end of the week.
- Met with MDOT last week. Their plan is to get a temporary bridge in place next summer. MDOT is going to put a request for bids out for the bridge in a few months and want to come back and present to the City Council the results and plans on this project.
- Osh Kosh machine at Public Works is broken down and will be getting it looked at to see what the problem is.

VII. Consent Agenda

None

VIII. Public Hearings and Second Reading of Ordinances

None

IX. Old Business

1. Nomination for Election of Council President:

Councilor Wight nominated Councilor Folster, seconded by Councilor Pushor.
Votes: Yes 2 No 4

Councilor Carol May nominated Councilor McLeod, seconded by Councilor Mike May.
Votes: Yes 4 No 2

Councilor Linda McLeod elected as City Council President.

2. Nomination for Election of Council Vice President:

Councilor Carol May nominated Councilor Pusher, seconded by Councilor Mike May.
Votes: Yes 6 No 0

Councilor Chris Pusher elected as Council Vice – President.

Roll Call Vote:

<i>Councilor Folster</i>	<i>Yes</i>
<i>Councilor Wight</i>	<i>Yes</i>
<i>Councilor Carol May</i>	<i>Yes</i>
<i>Councilor Pushor</i>	<i>Yes</i>
<i>Councilor Mike May</i>	<i>Yes</i>
<i>Councilor McLeod</i>	<i>Yes</i>
<i>Councilor Peterson</i>	<i>absent</i>

X. New Business

1. Resolved, the Old Town City Council hereby approves a renewal application for a Malt & Vinous Liquor License for Randall Wadleigh, d/b/a Governor's Restaurant, 963 Stillwater Avenue.

Motion made by Councilor Pushor, seconded by Councilor Wight.

Approved all in favor, 6 – 0, (motion passed)

2. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter.

Motion made by Councilor Wight to go into Executive Session at 6:27 pm., seconded by Councilor Mike May.

Approved all in favor, 6 – 0, (motion passed)

Motion made by Councilor Folster to come out of Executive Session at 6:31 pm.,
seconded by Councilor Wight.

Approved all in favor, 6 – 0, (motion passed)

3. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(C) for the purpose of discussing a Real Estate matter.

Motion made by Councilor Carol May to go into Executive Session at 6:32 pm.,
seconded by Councilor Mike May.

Approved all in favor, 6 – 0, (motion passed)

Motion made by Councilor Wight to come out of Executive Session at 6:39 pm.,
seconded by Councilor Pushor

Approved all in favor, 6 – 0, (motion passed)

Adjournment

Motion made by Councilor Mike May to adjourn at 6:41 pm, seconded by Councilor Folster.

Approved all in favor, 6-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk