



**MAY 6, 2019
MONDAY
6:00 P.M.**

**AGENDA
REGULAR COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine**

- I. CALL TO ORDER (Please turn off or silent cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the April 1, 2019 Regular Council Meeting, the April 10, 2019 and April 16, 2019 Special Council Meetings.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. City Manager**
- VII. CONSENT AGENDA**
- VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES**
 - 1. The City Council will conduct a Public Hearing on a proposal to re-locate the Polling Place for all voters in Ward 1 (Old Town) and Ward 5 (Argyle Twp) from the Knights of Columbus Hall at 5 Gilman Falls Avenue to the Old Town Elks Club at 37 Fourth Street for all future City, State & Federal Elections.**

- 1a. The City Council will consider approval of a proposal to re-locate the Polling Place.

Suggested motion: Resolved, the Old Town City Council hereby approves re-locating the Polling Place for all voters in Ward 1 (Old Town) and Ward 5 (Argyle Twp) from the Knights of Columbus Hall at 5 Gilman Falls Avenue to the Old Town Elks Club at 37 Fourth Street for all future City, State & Federal Elections.

(Councilor Brissette)

X. NEW BUSINESS

1. The City Council will consider approval of an application from Tim Caliandro for a Major Special Event Permit to hold a Memorial Day Parade and Veterans Celebration in the Riverfront Park. Sponsors for the event are City of Old Town, Old Town Canoe, Old Town Trading Post and Nine Dragons.

Suggested motion: Resolved, the Old Town City Council hereby approves an application from Tim Caliandro for a Major Special Event Permit to hold a Memorial Day Parade and Veterans Celebration in the Riverfront Park on May 27, 2019 and to waive the Permit fee.

(Councilor Klitch)

2. The City Council will consider going into Executive Session for the purpose of consulting with the City Attorney concerning the matter of James Mitchell vs. The City of Old Town.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A. §405 (6)(E) for the purpose of consulting with the City Attorney concerning the matter of James Mitchell vs. The City of Old Town.

(Councilor Smart)

3. The City Council will consider going into Executive Session for the purpose of consulting with the City Attorney concerning the property at 79 Sanford Avenue.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A. §405 (6)(E) for the purpose of consulting with the City Attorney concerning the property at 79 Sanford Avenue.

(Councilor Mahan)

4. The City Council will consider going into Executive Session for the purpose of discussing a Personnel matter.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter.

(Councilor May)

XI. ADJOURNMENT



REGULAR COUNCIL MEETING – APRIL 1, 2019

Council convened April 1, 2019 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President Stan Peterson, Shirley Brissette, Donna Ketchen, Janet Klitch, Carol May and Kyle Smart. David Mahan absent.

Administration present: Bill Mayo, Patty Brochu, Ed Bearor, Danielle Berube, Cindy Jennings, John Rouleau, Travis Roy and Scott Wilcox.

Others present: six citizens in the audience.

Council President Peterson called the meeting to order at 6:00 p.m.

Councilor Smart, seconded by Councilor Klitch, moved to approve the Minutes of the March 4, 2019 Regular Council Meeting. Approved all in favor, 6-0.

PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS

ASCE Engineering Students from U Maine gave a short presentation about who they are, and the upcoming Concrete Canoe Races scheduled for April 14th.

Public Safety Director Scott Wilcox explained what their plans were. The Students were Erin Brewer, Karlie Brilliant, Andrew Manzi and Maeve Shea.

Erin Brewer explained what ASCE was (American Society of Civil Engineers.) She said the Event is called the New England Regional Conference. They are in Region I and the conference events include a formal business meeting, concrete canoe races, bridge competitions, along with an awards banquet. It was last held in Maine in 2002. They will be making canoes out of concrete. They are requesting assistance to set up buoys and hang a banner announcing the event. The event will be held from 8:00 a.m. to 4:00 p.m.

Public Safety Director Wilcox added that the Fire Department with an ambulance will be on hand with rescue boats as well.

REPORTS

Councilor Brissette asked why the Recreation Department doesn't have a city liaison? Manager Mayo said it's because they're a private entity now. Councilor Brissette volunteered to attend the Recreation Board Meetings.

Councilor Klitch reported she has been getting complaints from citizens about the diesel smell from the Carnival trucks and that trash trucks have been having papers flying out of the recycle barrels.

Attorney Bearor reported that the owner of 79 Sanford Avenue has been located and that he sees no problems with her releasing all claims to the property. He added that the City can continue with the bid process or have it demolished. If the city decides to have it demolished, it will be at the city's costs. He also reported on the French Island property that Mr. James Mitchell wants. Mr. Mitchell does not want just an easement, he wants to own all the property.

Manager Mayo passed out a flyer on the upcoming Spring Cleanup; he has learned that the Penobscot Paddlers group are struggling with coming up with the required insurance and the he and the City Attorney are taking another look at it; 3) This coming Wednesday night will be the first presentation of the 2019-2020 Budget.

CONSENT AGENDA

Councilor Smart, seconded by Councilor Brissette, Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1 & 2 as presented and as follows:

Item #1: Resolved, the Old Town City Council hereby authorizes the City Manager to execute all necessary documents to accept the donation of the Little League Ball Field owned by the Knights of Columbus.

Item #2: Resolved, the Old Town City Council hereby accepts donations in the amount of \$3,095.96 and authorize the Finance Director to issue a check in the same amount to the Good Shephard Food Bank to be distributed equally to the following food pantries: Crossroads Ministries; St. Anne's Penobscot Nation Food Pantry; Holy Family Church Food Pantry and the RSU #34/Methodist Church Food Pantries.

Consent agenda items approved all in favor, 6-0.

PUBLIC HEARINGS

The City Council conducted a Public Hearing on a new application for a Malt, Spirituous & Vinous Liquor License for Kyle Lemieux, d/b/a OTO (Outta the Ordinary), 296 Main Street.

The City Clerk reported the Inspectors said there were still some items that needed to be completed and recommended approval contingent upon final inspections.

There being no further comments, the Council President closed the hearing.

The City Council considered approval of a new application for a Liquor License for Kyle Lemieux, d/b/a OTO.

Councilor Klitch, seconded by Councilor May, Resolved, the Old Town City Council hereby approves a new application for a Malt, Spirituous & Vinous Liquor

License for Kyle Lemieux, d/b/a OTO (Outta the Ordinary) 296 Main Street contingent upon final inspection. **Approved all in favor, 6-0.**

Councilor Klitch, seconded by Councilor Brissette, moved to adjourn at 6:29 p.m. **Approved all in favor, 6-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME



SPECIAL COUNCIL MEETING – APRIL 10, 2019

Council convened April 10, 2019 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President Stan Peterson, Shirley Brissette, Donna Ketchen, Jan Klitch, David Mahan, Carol May and Kyle Smart.

Administration present: Bill Mayo, Danielle Berube and Lance Farrar.

Council President Peterson called the meeting to order at 4:35 p.m.

NEW BUSINESS

The City Council considered approving the construction of a FAA sponsored six Bay T-hangar at the Airport.

Councilor Klitch, seconded by Councilor Smart, Resolved, the Old Town City Council hereby approves the construction of a FAA sponsored six Bay T-Hangar at the Airport. The total cost of the project is \$940,000.00 and the City's share (5%) is \$47,000.00 which will come from Account #03560 Airport Hangar Reserve.

Approved all in favor, 7-0.

The City Council considered going into Executive Session for the purpose of discussing a Personnel matter.

Councilor May, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby approves going into Executive Session at 4:40 p.m. pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter. Approved all in favor, 7-0.

Councilor Klitch, seconded by Councilor Ketchen, moved to come out of Executive Session at 5:37 p.m. Approved all in favor, 7-0.

Councilor Mahan, seconded by Councilor Brissette, moved to adjourn at 5:37 p.m. Approved all in favor, 7-0.

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME



SPECIAL COUNCIL MEETING – APRIL 16, 2019

Council convened April 16, 2019 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President Stan Peterson, Donna Ketchen, Jan Klitch and Carol May.
Councilors Shirley Brissette, David Mahan and Kyle Smart absent.

Administration present: Bill Mayo, Patty Brochu and Lance Farrar.

Others present: Chris Blackie.

Council President Peterson called the meeting to order at 6:00 p.m.

REPORTS

Manager Mayo reported that Labree’s apartment house that burned last winter was being torn down.

NEW BUSINESS

The City Council considered authorizing the City Manager to move forward with securing financing for the Customs Border Patrol Project.

Manager Mayo said they’ve been working with Border Patrol and they are waiting for the City to get authorization to move forward, then they’ll finalize the Lease Agreements.

Councilor May, seconded by Councilor Ketchen, Resolved, the Old Town City Council hereby authorizes the City Manager to take all necessary steps to secure financing with Camden National Bank for the Customs Border Patrol Project. **Approved all in favor, 4-0.**

Councilor May, seconded by Councilor Ketchen, moved to suspend the Council Rules to take up an item not on the agenda. **Approved all in favor, 4-0.**

The City Council considered going into Executive Session for the purpose of discussing a Personnel matter.

Councilor Klitch, seconded by Councilor Ketchen, Resolved, the Old Town City Council hereby approves going into Executive Session at 6:03 p.m. pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter. **Approved all in favor, 4-0.**

Councilor Klitch, seconded by Councilor Ketchen, moved to come out of Executive Session at 6:10 p.m. **Approved all in favor, 4-0.**

Councilor Klitch, seconded by Councilor Ketchen, moved to adjourn at 6:10 p.m. **Approved all in favor, 4-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME