



**JANUARY 7, 2019
MONDAY
6:00 P.M.**

**AGENDA
REGULAR COUNCIL MEETING
City Council Chambers, 2nd Floor
265 Main Street-Old Town, Maine**

- I. CALL TO ORDER (Please turn off or silent cell phones)**
- II. FLAG SALUTE**
- III. ROLL CALL**
- IV. Approval of the Minutes of the December 3, 2018 Organizational and Regular Council Meetings and the December 17, 2018 Special Council Meeting.**
- V. PETITIONS, COMMUNICATIONS AND CITIZENS' REQUESTS**
- VI. REPORTS**
 - A. Council President**
 - B. Standing Committees (Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees)**
 - C. City Councilors**
 - D. City Attorney**
 - E. Special Committees**
 - F. City Manager**
- VII. CONSENT AGENDA (New Business items)**

VIII. PUBLIC HEARINGS AND SECOND READING OF ORDINANCES

PUBLIC HEARINGS:

1. The City Council will conduct a Public Hearing on a new application for a Victualer's (Food establishment) License and a Malt & Vinous Liquor License for Danai Srisodsai, d/b/a Thai Orchid Restaurant, 151 Main Street.
- 1a. The City Council will consider approval of a new application for a Victualer's (Food establishment) License and Liquor License for the Thai Orchid Restaurant.

Suggested motion: Resolved, the Old Town City Council hereby approves a new application for a Victualer's (Food establishment) License and a Malt & Vinous Liquor License for Danai Srisodsai, d/b/a Thai Orchid Restaurant, 151 Main Street.

(Councilor Mahan)

IX. OLD BUSINESS

X. NEW BUSINESS

1. The City Council will consider approval to accept monies from the State of Maine in the case against the State of Maine vs. Seth McLaughlin in the amount of \$2,442.00.

Suggested motion: Resolved, the Old Town City Council hereby approves to accept \$2,442.00 from the State of Maine vs. Seth McLaughlin based on the grounds that the Old Town Police department made a substantial contribution to the investigation of this criminal case.

(Councilor May)

2. The City Council will consider renewing the annual Animal Control Agreement with Penobscot County for Animal Control Services in the City at the cost stated in the Agreement.

Suggested motion: Resolved, the Old Town City Council hereby approves renewing the annual Animal Control Agreement with Penobscot County at the cost stated in the Agreement for Animal Control Services in the City.

(Councilor Brissette)

3. The City Council will consider accepting an OUI Grant from the Bureau of Highway Safety to be used for Drunk Driving Enforcement details.

Suggested motion: Resolved, the Old Town City Council hereby accepts an OUI Grant from the Bureau of Highway Safety in the amount of \$7,800.00 to be used for Drunk Driving Enforcement details.

(Councilor Klitch)

4. The City Council will consider accepting a 2018 Byrne Jag Grant to purchase 7 Delta 4 half-cut Ballistic helmets for the Police Search Warrant Team.

Suggested motion: Resolved, the Old Town City Council hereby accepts the 2018 Byrne Jag Grant in the amount of \$2,762.00 to purchase 7 Delta 4 half-cut Ballistic helmets for the Police Search Warrant Team.

(Councilor May)

5. The City Council will consider accepting a MEMA Grant in the amount of \$22,985.55 which will fund 3 projects.

Suggested motion: Resolved, the Old Town City Council hereby accepts a MEMA Grant in the amount of \$22,985.55 to fund 3 projects as follows: 1) Add video cameras to the Elementary School; 2) install 5 wireless panic alarms at City Hall; 3) An LPR (License Plate Reading) System for the Police Department.

(Councilor Ketchen)

XI. ADJOURNMENT



ORGANIZATIONAL COUNCIL MEETING – DECEMBER 3, 2018

Council convened December 3, 2018 in the City Council Chambers at 265 Main Street. Councilors present: Shirley Brissette, Donna Ketchen, Jan Klitch, Carol May, and Stan Peterson. Councilors elect David Mahan and Kyle Smart. Out-going Councilor John Nuttall absent.

Administration present: Bill Mayo, Patty Brochu, Katie Foster, Danielle Berube, David Daniel, Cindy Jennings, John Rouleau, Travis Roy, David Russell, David Smith and Scott Wilcox.

Others present: Reverend Bruce Stevens, Lauree Gott and two citizens in the audience

City Clerk Patty Brochu called the meeting to order at 6:30 pm.

The City Clerk introduced Reverend Bruce Stevens, from the United Baptist Church, and he gave an Invocation to the Council and audience.

The City Clerk administered the Oath of Office to Councilors Elect David Mahan and Kyle Smart and Lauree Gott. RSU #34 Board Member elect Jim Dill was absent.

The City Clerk called for election of Council President and Vice President. Councilor Mahan, seconded by Councilor Klitch moved to elect Stan Peterson as Council President. **Approved all in favor, 7-0.**

Council President Peterson, seconded by Councilor Klitch, moved to elect David Mahan as Council Vice President. **Approved all in favor, 7-0.**

The City Council considered adopting the Rules of Order and Procedure for conducting meetings.

Councilor May, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby adopts the Old Town City Council’s Rules of Order and Procedure as presented. **Approved all in favor, 7-0.**

The City Council considered approving a Resolution for establishing a regular place and time for holding meetings.

Councilor Klitch, seconded by Councilor Ketchen, Resolved, the Old Town City Council hereby approves Resolution 2018-3 establishing a time and place for City Council Meetings.

Roll Call Vote:

<i>Councilor Ketchen</i>	<i>Yes</i>
<i>Councilor Klitch</i>	<i>Yes</i>
<i>Councilor May</i>	<i>Yes</i>
<i>Councilor Smart</i>	<i>Yes</i>
<i>Councilor Mahan</i>	<i>Yes</i>
<i>Councilor Brissette</i>	<i>Yes</i>
<i>Councilor Peterson</i>	<i>Yes</i>

Motion unanimously approved 7-0.

Reverend Bruce Stevens gave a Benediction at the end of the meeting.

Councilor Mahan, seconded by Councilor Klitch, moved to adjourn at 6:40 p.m.
Approved all in favor, 7-0.

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME



REGULAR COUNCIL MEETING – DECEMBER 3, 2018

Council convened December 3, 2018 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President Stan Peterson, Shirley Brissette, Donna Ketchen, Janet Klitch, David Mahan, Carol May and Kyle Smart.

Administration present: Bill Mayo, Patty Brochu, Katie Foster, Danielle Berube, David Daniel, Cindy Jennings, John Rouleau, Travis Roy, David Russell, David Smith and Scott Wilcox.

Others present: one citizen in the audience.

Council President Peterson called the meeting to order at 7:00 p.m.

Councilor Klitch, seconded by Councilor Brissette, moved to approve the Minutes of the October 15, 2018 Special Council Meeting, the November 5, 2018 Regular Meeting and the November 7th & 19th, 2018 Special Meetings. Approved all in favor, 7-0.

REPORTS

President Peterson thanked David Mahan for all his hard work at the Mill over the last three years and honorable mention to all the others who participated.

Attorney Foster reported they are working on a type of Lease Agreement with the Penobscot Paddlers who want to use city property along the river. She asked for guidance from the Council as to how strict they wanted the perimeters. She said a Lease Agreement is stricter than a Memorandum of Agreement. A Lease Agreement would allow the City to terminate the agreement if it was not following. Councilor Mahan said they discussed keeping it simple and felt the city should go with just a Memorandum of Agreement; Attorney Foster also reported on 79 Sanford Avenue property. She said the second owners are not responding to any correspondence so because of the condition of the building, she is recommending sending the owners a Notice of Dangerous Building.

Manager Mayo reported several items: 1) He passed out a photo of what the Customs Board Patrol building will look like at the airport and the City will need to look into financing; 2) there have been issues with residents pushing snow out onto the sidewalks and roads; 3) He's meeting with Nine Dragons on Wednesday where they will give updates; 4) he's been working on ambulance questions and costs and he will send out a spread sheet with the information; 5) he will be off on Thursday & Friday.

Assessor Travis Roy updated on the Festival of lights. On Saturday 12/8 Santa will light the official City Tree which is made out of Kayaks, there will be six saxophone players in the Gazebo playing Christmas songs, the Boosters will be there providing coffee and hot chocolate.

Librarian Cindy Jennings added their Open House and Tea Party was tomorrow, the River Coalition gift baskets will be raffled off on Saturday and Santa will be there as well.

CONSENT AGENDA

Councilor Ketchen, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby approves the Suggested motions under New Business items 1, 2 & 4 as presented and as follows:

Item #1: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Vinous & Spirituous Liquor License for the VFW Post 3381, 173 Main Street.

Item #2: Resolved, the Old Town City Council hereby re-appoints Robert Stanley and Jane Sturgeon to the Old Town Housing Authority Board of Directors, terms to expire December 31, 2022.

Item #4: Resolved, the Old Town City Council hereby approves a renewal application for a Malt, Spirituous & Vinous Liquor License and Special Amusement Permit for the American Legion, Tedd-Lait Post #75, 20 Water Street.

Consent Agenda items approved all in favor, 7-0

SECOND READING OF ORDINANCES

The City Council conducted a Second Reading for final approval on a proposal to amend Chapter 18, Subdivisions to exempt 40 acre or larger parcels from the Subdivision Review process as recommended by the Planning Board.

There being no discussion, President Peterson closed the hearing.

The City Council considered final approval on a proposal to amend Chapter 18, Subdivisions.

Councilor Klitch, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby approves a proposal to amend Chapter 18, Subdivisions to exempt 40 acre or larger parcels from the Subdivision Review process.

ROLL CALL VOTE:

<i>Councilor Ketchen</i>	<i>Yes</i>
<i>Councilor Klitch</i>	<i>Yes</i>
<i>Councilor May</i>	<i>Yes</i>
<i>Councilor Smart</i>	<i>Yes</i>
<i>Councilor Mahan</i>	<i>Yes</i>
<i>Councilor Brissette</i>	<i>Yes</i>
<i>Councilor Peterson</i>	<i>Yes</i>

Motion approved all in favor, 7-0.

The City Council conducted a Second Reading on a request for a Contract Zone Change from C-1 Commercial Business to R-2 General Residence located at 149 Center Street as recommended by the Planning Board.

There being no discussion, President Peterson closed the hearing.

The City Council considered final approval on a request for a Contract Zone Change.

Councilor Brissette, seconded by Councilor Mahan, Resolved, the Old Town City Council hereby approves a request for a Contract Zone Change from C-1 Commercial Business to R-2 General Residence located at 149 Center Street as recommended by the Planning Board.

ROLL CALL VOTE:

<i>Councilor May</i>	<i>Yes</i>
<i>Councilor Smart</i>	<i>Yes</i>
<i>Councilor Mahan</i>	<i>Yes</i>
<i>Councilor Brissette</i>	<i>Yes</i>
<i>Councilor Ketchen</i>	<i>Yes</i>
<i>Councilor Klitch</i>	<i>Yes</i>
<i>Councilor Peterson</i>	<i>Yes</i>

Motion approved all in favor, 7-0.

NEW BUSINESS

The City Council considered the purchase of AED's and wall mount enclosures for City facilities and select emergency vehicles as recommended by the Finance Committee.

Councilor May, seconded by Councilor Brissette, Resolved, the Old Town City Council hereby approves the purchase of 16 Life Pak CR AED's and 6 Alarmed AED Wall Cabinets in the total amount of \$25,113.37 which includes trade-in credit and shipping and handling. The Council further authorizes the Finance Director to transfer the total funds from the Technical Equipment Reserve Account #03490 to the Capital Technical Equipment Account #7100-0414 as recommended by the Finance Committee.

Councilor Smart had asked if the ones in the ambulances were life paks too. Public Safety Director Wilcox said those were purchased in 2014 and is close to the end of their life expectancy. He said the City received an \$80k FEMA Grant so the ambulance has big monitors. Councilor Smart asked if the Manufacturer would throw in portable ones for emergency vehicles when it was time to purchase the big ones. The Director replied that the new ones wouldn't be available until 2020. Travis Roy added there are 9 currently in vehicles and 6 in various buildings. There are two that were just removed from emergency vehicles because they were 1999 models and not up to date with the American Heart Association nor did they have pediatric pads. Councilor Smart asked if the two outdated ones were put into the budget last year. Director Wilcox replied no and they had applied for 3 Grants but only received 1. President Peterson asked if there would be training for employees. Mr. Roy said there were 2 classes scheduled for the next week.

Motion approved 5-2. Councilors Smart & Brissette opposed.

The City Council considered an appointment due to a resignation that has created a vacancy on the RSU #34 Board of Directors.

Councilor Mahan, seconded by Councilor Brissette, Resolved, the Old Town City Council hereby appoints Moriah Geer as an Interim Member of the RSU#34 Board of Directors to fill a vacancy due to the resignation of Lee Jackson. This appointment is in affect as of January 1, 2019 and will expire on December 1, 2019. **Approved all in favor, 7-0.**

The City Council discussed a written proposal presented by Councilor Mahan to amend the Council's Rules & Procedures and Resolution 2018-3 regarding the time of Regular Council Meetings.

Councilor Mahan proposed changing the time of Regular Meetings from 7:00 p.m. to 6:00 p.m. and Special Meetings would be the same time as well. This will be presented at the next meeting for final approval.

The City Council heard an update on the Downtown Traffic Lights from City Manager Mayo.

Mr. Mayo said that BACTS is currently doing an engineering study. Sewall Company did one back in 2014 and one of the recommendations was to turn Water Street back into a one-way street. He asked the Council if they wanted to change it back to a one-way or keep it as a two-way. President Peterson asked if they keep it the way it is, what would it cost for the lights. Public Works Director Rouleau said it's about \$250,000/per set of lights. He added that the State won't participate in the cost and FEMA won't cover enough.

Councilor Klitch, seconded by Councilor Brissette, moved to adjourn at 7:59 p.m. **Approved all in favor, 7-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME



SPECIAL COUNCIL MEETING – DECEMBER 17, 2018

Council convened December 17, 2018 in the Old Town City Council Chambers at 265 Main Street.

Councilors present: President Stan Peterson, Shirley Brissette, Janet Klitch, Carol May and Kyle Smart. Councilors Donna Ketchen and David Mahan absent.

Administration present: Bill Mayo, Patty Brochu, Ron Harriman, John Rouleau, Travis Roy, David Russell and Scott Wilcox.

Others present: Five citizens in the audience.

Council President Peterson called the meeting to order at 6:33 p.m.

REPORTS:

Councilor Brissette asked about the status of the deer bow hunting. Manager Mayo replied that it's still expanded archery season. She said someone had expressed their concern that the deer population wasn't a problem anymore. Mr. Mayo said he could have someone from IF&W come to a meeting and speak on it.

Manager Mayo updated the Council on the Maple Grove Cemetery. The Attorney's said after much research that it can be voluntarily given up to the City or the City can take it by Eminent Domain.

PUBLIC HEARINGS

The City Council conducted a Public Hearing on a new application for a Victualer's (Food Establishment) License for Chuck Lawrence, d/b/a Tradewinds Variety VII, 665 Stillwater Avenue.

President Peterson opened the hearing at 6:38 p.m. Code Officer David Russell introduced Ben & Jennie, Managers for Tradewinds and said they are planning to open December 28th. He also said it's coming along very nicely.

The City Council considered approval of a new application for a Victualer's License for Tradewinds Variety VII.

Councilor Brissette, seconded by Councilor May, Resolved, the Old Town City Council hereby approves a new application for a Victualer's (Food Establishment) License for Chuck Lawrence, d/b/a Tradewinds Variety VII, 665 Stillwater Avenue contingent upon final inspections. **Approved all in favor, 5-0.**

The City Council conducted a Public Hearing on a new application for a Victualer's (Food Establishment) License for Kyle Lemieux d/b/a O.T.O (Outta the Ordinary), 296 Main Street.

President Peterson opened the hearing at 6:40 p.m. Code Officer David Russell introduced new owner Kyle Lemieux. He reported that they are just waiting on the State Inspector and they are ready to open.

The City Council considered approval of a new application for a Victualer's License for O.T.O.

Councilor Klitch, seconded by Councilor Smart, Resolved, the Old Town City Council hereby approves a new application for a Victualer's (Food Establishment) License for Kyle Lemieux d/b/a O.T.O (Outta the Ordinary), 296 Main Street contingent upon final inspections. **Approved all in favor, 5-0.**

NEW BUSINESS

The City Council considered accepting a bid for tax acquired property at 586 Main Street. Two bids were received, the highest bid is \$30,000 and the lowest bid is \$25,111.

Councilor Smart, seconded by Councilor May, Resolved, the Old Town City Council hereby accepts the high bid from Brian Wilcox in the amount of \$30,000 for tax acquired property located at 586 Main Street. The Council further authorizes the City Manager to execute all necessary documents to complete the transaction. **Approved all in favor, 5-0.**

The City Council considered amending Section 1. Regular Council Meetings of the Council's Rules & Procedures by changing the time of meetings from 7:00 p.m. to 6:00 p.m.

Councilor May, seconded by Councilor Brissette, Resolved, the Old Town City Council hereby approves amending Section 1. Regular Council Meetings of the Council's Rules & Procedures by changing the time of meetings from 7:00 p.m. to 6:00 p.m. **Approved all in favor, 5-0.**

The City Council considered amending Resolution 2018-3 Establishing Meet times for the Council by changing the time of meetings from 7:00 p.m. to 6:00 p.m.

Councilor Klitch, seconded by Councilor Smart, Resolved, the Old Town City Council hereby approves amending Resolution 2018-3 Establishing Meeting times for the Council by changing the time of meetings from 7:00 p.m. to 6:00 p.m. **Approved all in favor, 5-0.**

The City Council considered going into going into Executive Session for the purpose of discussing Economic Development matter.

Councilor May, seconded by Councilor Klitch, Resolved, the Old Town City Council hereby approves going into Executive Session at 6:46 p.m. pursuant to Title I MRSA Section 405, §(6) (C) for the purpose of discussing Economic Development matter. **Approved all in favor, 5-0.**

Councilor May, seconded by Councilor Brissette, moved to come out of Executive Session at 7:20 p.m. **Approved all in favor, 5-0.**

The City Council considered going into Executive Session for the purpose of discussing a Personnel matter.

Councilor Brissette, seconded by Councilor May, Resolved, the Old Town City Council hereby approves going into Executive Session at 7:21 p.m. pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter. **Approved all in favor, 5-0.**

Councilor Klitch, seconded by Councilor Brissette, moved to come out of Executive Session at 8:02 p.m. **Approved all in favor, 5-0.**

Councilor May, seconded by Councilor Brissette, moved to adjourn at 8:02 p.m. **Approved all in favor, 5-0.**

Adjourned,

Patricia A. Brochu, CMC
City Clerk-Old Town, ME

MEMO

Date: January 2, 2019

To: Full Council

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to approve the transfer of forfeiture assets

I am looking for a recommendation to the full Council to accept a criminal forfeiture in the amount of \$2442.00. This money was seized during a drug related incident and 85% has been forfeiture to the Old Town Police Department during State of Maine vs. Seth McLaughlin

Respectfully Submitted

Scott J Wilcox

DEC 17 2018



**PENOBSCOT COUNTY
UNORGANIZED TERRITORY ADMINISTRATION**

**Barbara Veilleux, Director
97 Hammond Street
Bangor, ME 04401**

**Phone: 207-942-8566
Fax: 207-561-6181**

December 11, 2018

City of Old Town
Attn: Bill Mayo
265 Main Street
Old Town, ME 04468

Dear Bill,

Three copies of the Regional Animal Control contract for 2019 are enclosed. There are no changes other than the hourly rate has been increased to \$13.75, as approved by the commissioners this morning. I sincerely appreciate your support of the request for a small bump in our ACO's pay.

Please have your councilors sign all three copies, leaving the date on the first page blank and return all three copies to me. We will insert the date on page one when the commissioners sign and once they have done that, I will return an executed copy to you.

Happy Holidays,

A handwritten signature in cursive script that reads "Barbara".

Barbara Veilleux, Director
Enclosure

ANIMAL CONTROL AGREEMENT

This Agreement is made this _____ day of January, 2019 by and between the **CITY OF OLD TOWN**, a political subdivision of the state of Maine located in Penobscot County (hereinafter referred to as the "Town") and **PENOBSCOT COUNTY**, a body politic within the State of Maine, having its principal office located in Bangor (hereinafter referred to as the "County").

1. **Term:** The term of this contract shall commence on January 1, 2019, and end on December 31, 2019.

2. **Scope of Services:** The County agrees to provide animal control services for purposes of MRSA Title 7, Chapter 725 to the Town through a Regional Animal Control Officer ("ACO") employed by the County. Such services include, but are not necessarily limited to:
 - a. Responding to domesticated animal complaints;
 - b. Control of dogs running at large;
 - c. Enforcement of rabies vaccination requirements and procedures to prevent the spread of rabies;
 - d. Providing medical care to injured animals;
 - e. Enforcement of municipal animal ordinances;
 - f. Remediation of animal trespass situations; and
 - g. Initial investigation of animal cruelty complaints (State Animal Welfare will be brought in if animal cruelty complaints are founded and require further attention).

3. **Response Times:** The ACO will be dispatched by the Penobscot Regional Communications Center and will be expected to respond to all calls within 24 hours. In addition, the ACO will respond to urgent or emergency calls as soon as possible. The ACO will immediately notify the Town of unusual situations such as dog bites, summonses, cruelty investigations, seizures and rabies cases.

4. **Record Keeping:** The ACO will keep detailed records of all calls relating to the Town, which records will be provided to the Town on a monthly basis. The call records will contain the following information: date of call, town name, physical address, the nature of the call, total call time, and total mileage.

5. **Training & Certification:** The ACO will be trained and certified as required under 7 M.R.S.A § 3906-B(4).
6. **Inoculations:** The Town agrees to share equally in the cost of rabies inoculations that may be required due to the performance of this contract.
7. **Town Responsibilities:** The Town shall:
 - a. Appoint the ACO as the Town's ACO;
 - b. Maintain a contract with an approved shelter as required by 7 M.R.S. §3949;
 - c. Remain in good standing with veterinarian clinics used for animal control related services;
 - d. Provide information related to registration of animals to the ACO;
 - e. Provide to the ACO copies of ordinances related to domesticated animals specific to the Town; and
 - f. Direct all animal control complaints to the ACO through the Penobscot County Regional Communications Center for relay to the ACO.
8. **Compensation:**
 - a. The Town agrees to pay the County **Thirteen dollars and 75 cents (\$13.75)** per hour and **Fifty cents (\$.50)** per mile for the time and travel the ACO logs while responding to animal complaints in the town. The County will invoice the Town for time and mileage on a quarterly basis, beginning on April 1, 2019.
 - b. In addition, the Town agrees to pay the County an administration fee of 3% of the total time and mileage each quarter.
 - c. Payment is due within thirty (30) days of receipt of the invoice. The County may charge interest on any unpaid balance after forty-five (45) days from the date of the invoice.
9. **Termination:** Either party may terminate this agreement for no cause upon thirty (30) days written notice.
10. **Indemnification and Hold Harmless:** The Town hereby agrees to indemnify, save harmless and defend the Penobscot County together with any officers, officials, managers, supervisory employees, as well as their agents, persons acting in their interests, predecessors, successors, subsidiaries, affiliates, attorneys, insurers and assigns, and any related or affiliated entity, from and against any and all liabilities, claims, penalties,

forfeitures, suits and costs and expenses incident thereto on account of or in any way arising out of this Agreement.

- 11. **Governing Law:** This Agreement has been executed and delivered in Maine and its interpretation, validity and performance shall be construed in conformance with the laws of Maine.
- 12. **Entire Agreement:** This Agreement contains the entire agreement between the County and Town with respect to this subject matter.

IN WITNESS WHEREOF, the parties hereunder duly authorized have executed and delivered this agreement.

**PENOBSCOT COUNTY
COMMISSIONERS**

Date

Its: Chairman

Commissioner

Commissioner

CITY OF OLD TOWN

Date

City Councilor

City Councilor

City Councilor

City Councilor

MEMO

Date: January 2, 2019

To: Full Council

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request the approval to accept Highway Safety OUI Grant

I am looking for full Council to accept the Bureau of Highway Safety OUI Grant in the amount of \$7800.00 to be used for Drunk Driving Enforcement details.

Respectfully Submitted

Scott J Wilcox

MEMO

Date: January 2, 2019

To: Full Council

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to approval to accept 2019 Byrne Jag Grant

I am looking for full Council to accept the 2018 Byrne Jag Grant that has been awarded to the Old Town Police Department. The amount awarded is \$2,762.00. The awarded money will be used to purchase 7 Delta 4 half-cut Ballistic helmets for the Search Warrant Team.

Respectfully Submitted

Scott J Wilcox

MEMO

Date: January 2, 2019

To: Full Council

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to approval to accept MEMA Grant

I am looking for full Council to accept a MEMA Grant that has been awarded to the City of Old Town Police Department in the amount of \$22,985.55. This money is being used on three projects. Project 1 is to add video cameras to the Elementary School. Project 2 is to install 5 wireless panic alarms to City Hall. Project 3 is for an LPR (License Plate Reader) System for the Old Town Police Department.

Respectfully Submitted

Scott J Wilcox

MEMO

Date: January 2, 2019

To: Full Council

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request the approval to accept Highway Safety OUI Grant

I am looking for full Council to accept the Bureau of Highway Safety OUI Grant in the amount of \$7800.00 to be used for Drunk Driving Enforcement details.

Respectfully Submitted

Scott J Wilcox

MEMO

Date: January 2, 2019

To: Full Council

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to approval to accept 2019 Byrne Jag Grant

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MEMO

Date: January 2, 2019

To: Full Council

From: Scott Wilcox, Police Chief

Cc: Bill Mayo, Patty Brochu

RE: Request to approval to accept MEMA Grant

I am looking for full Council to accept a MEMA Grant that has been awarded to the City of Old Town Police Department in the amount of \$22,985.55. This money is being used on three projects. Project 1 is to add video cameras to the Elementary School. Project 2 is to install 5 wireless panic alarms to City Hall. Project 3 is for an LPR (License Plate Reader) System for the Old Town Police Department.

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Scott J Wilcox