



# **City of Old Town Water Pollution Control Facility**

## **Adopted Budget**

**Fiscal Year July 1, 2024 – June 30, 2025**

**William J. Mayo  
City Manager**

**Danielle J. Berube  
Finance Director**

**Adopted by the Old Town City Council on June 17, 2024**

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**CITY OF OLD TOWN  
 APPROPRIATION RESOLUTION 2024-2  
 INBOARD OF COUNCIL, June 17, 2024  
 Pollution Control**

The City Council, after proper notice, having conducted a public hearing on the annual Pollution Control budgets for the fiscal year 2024-2025 in accordance with Article IX, section 4 of the City Charter, it is hereby

RESOLVED that the several sums of money in the recommended budget, as amended, be appropriated to the Pollution Control fund and the various sums of estimated revenues as listed in the budget be appropriated, and the net appropriation, as listed below, necessarily to be derived from sewer user fees, shall be assessed quarterly upon the estates of the inhabitants of the City of Old Town, and upon estates of non-resident persons and proprietors within the City of Old Town that use the sanitary sewer treatment facility, in accordance with the laws of Maine, and the provisions of the City Charter of the City of Old Town.

And be it further resolved that the Finance Director of the City of Old Town be and is hereby instructed and authorized to invoice said estates in the City of Old Town, for quarterly payments due.

The net totals of said grants & appropriations are as follows, to wit:

POLLUTION CONTROL FUND	
Pollution Control	
Gross Appropriation	1,931,609
<u>Less:</u>	
Revenues	1,700,224
Debt Redemption	231,385
Short lived Asset Reserve	-0-
Transfer from Fund Balance	- 0-
Net General Fund Appropriation	-0-

And be it further resolved that all invoices for Pollution Control services for each property shall be due and payable no later than 30 days after the date of mailing of the invoice concerned and all invoices that remain unpaid shall commence bearing interest at the highest rate per annum authorized by Maine law until paid and collected, and the Collector of Taxes and the City Treasurer of the City of Old Town are authorized and required to collect and receive thereof.

And be it further resolved, that the Finance Director shall apply all payments to the oldest balance due on that account regardless of any instructions the property owner may give. If, however, a sewer lien has matured, the Finance Director may not accept payment on that account unless a workout agreement is in place or approval has been granted by the City Council to accept payment. If a property owner has more than one sewer account, any payment shall be applied to the oldest balance due unless the property owner specifies the account against which the payment is to be applied.

And be it further resolved, that pursuant to 36 M.R.S.A., Section 506-A, the City Council establishes an interest rate of 4% (4% less than late payment interest rate) percent per annum to be paid on all real and personal taxes rebated to an over-assessment.

**NOW, THEREFORE**, the estimated amount of said Pollution Control budget for the municipal year beginning July 1, 2024 and ending June 30, 2025 is included in the 2024-2 Appropriation Resolution.

APPROVED AS TO FORM:

\_\_\_\_\_  
 City Attorney

ATTEST: \_\_\_\_\_

Laura Engstrom  
 City Clerk-Old Town, ME

## Water Pollution Control Facility-Fiscal Year 2024-2025 Budget

<b>Expense</b>								
	2023 Budget	2023 Actual	2024 Budget	2024 YTD	2025 Initial	2025 Approved	App Amt vs Curr Bud Change \$	App Amt vs Curr Bud Change %
Dept/Div: 80-800 Proprietary Funds / Administration								
Wages								
10-5000 Full Time Salaries and Wages	387,419.00	374,089.21	404,354.00	371,113.88	424,637.00	424,637.00	20,283.00	5.02%
10-5010 Overtime Salaries and Wages	18,583.00	19,538.07	19,323.00	26,763.55	22,962.00	22,962.00	3,639.00	18.83%
10-5020 Part Time Salaries and Wages	56,253.00	37,743.31	57,088.00	32,209.54	43,031.00	43,031.00	-14,057.00	-24.62%
Wages	462,255.00	431,370.59	480,765.00	430,086.97	490,630.00	490,630.00	9,865.00	2.05%
Taxes and Benefits								
15-5100 FICA	35,363.00	32,031.69	36,779.00	31,965.64	37,534.00	37,534.00	755.00	2.05%
15-5110 Health/Life/Disability	71,280.00	59,070.91	73,341.00	58,927.36	77,352.00	77,352.00	4,011.00	5.47%
15-5120 Retirement	42,472.00	35,166.90	43,847.00	36,380.33	42,832.00	42,832.00	-1,015.00	-2.31%
15-5125 Workers Compensation	8,500.00	7,411.00	8,500.00	6,444.00	8,500.00	8,500.00	0.00	.00%
15-5130 Unemployment Benefits	0.00	672.70	0.00	0.00	0.00	0.00	0.00	.00%
15-5145 Drug Testing	0.00	256.00	0.00	64.00	0.00	0.00	0.00	.00%
Taxes and Benefits	157,615.00	134,609.20	162,467.00	133,781.33	166,218.00	166,218.00	3,751.00	2.31%
Travel and Training								
20-5200 Travel Expense	1,590.00	125.00	1,590.00	0.00	1,590.00	1,590.00	0.00	.00%
20-5220 Training & Materials	2,650.00	3,046.00	2,650.00	1,100.00	2,650.00	2,650.00	0.00	.00%
Travel and Training	4,240.00	3,171.00	4,240.00	1,100.00	4,240.00	4,240.00	0.00	.00%
Professional Fees and Services								
25-5300 Other Contractual Services	72,080.00	61,559.09	76,400.00	64,215.54	76,400.00	76,400.00	0.00	.00%
25-5310 Postage	5,000.00	6,054.14	5,300.00	6,286.77	7,000.00	7,000.00	1,700.00	32.08%
25-5315 Lien Collection Costs	5,500.00	3,032.50	5,500.00	2,938.50	4,000.00	4,000.00	-1,500.00	-27.27%
25-5330 Legal Fees	2,650.00	0.00	2,809.00	0.00	1,000.00	1,000.00	-1,809.00	-64.40%
25-5335 Software License Fees	3,180.00	1,054.79	3,180.00	0.00	3,180.00	3,180.00	0.00	.00%
25-5340 Audit Services	5,936.00	9,000.00	9,000.00	0.00	9,000.00	9,000.00	0.00	.00%
Professional Fees and Services	94,346.00	80,700.52	102,189.00	73,440.81	100,580.00	100,580.00	-1,609.00	-1.57%
Supplies								
30-5500 Office Supplies	3,922.00	2,035.80	4,157.00	832.60	3,000.00	3,000.00	-1,157.00	-27.83%

## Water Pollution Control Facility-Fiscal Year 2024-2025 Budget

	Expense						App Amt vs Curr Bud Change \$	App Amt vs Curr Bud Change %
	2023 Budget	2023 Actual	2024 Budget	2024 YTD	2025 Initial	2025 Approved		
Dept/Div: 80-800 Proprietary Funds / Administration CONT'D								
30-5565 Clothing	2,500.00	1,596.58	3,000.00	1,406.04	3,000.00	3,000.00	0.00	.00%
Clothing								
30-5640 Miscellaneous Supplies	1,060.00	639.54	1,000.00	458.04	700.00	700.00	-300.00	-30.00%
Supplies	7,482.00	4,271.92	8,157.00	2,696.68	6,700.00	6,700.00	-1,457.00	-17.86%
Insurances								
35-5700 Property Insurance	22,260.00	20,746.00	22,260.00	23,362.00	23,365.00	23,365.00	1,105.00	4.96%
35-5710 Fleet & Inland Marine	3,392.00	3,564.00	3,500.00	3,723.00	3,725.00	3,725.00	225.00	6.43%
35-5715 General Liability	3,180.00	2,771.00	3,180.00	2,372.00	3,180.00	3,180.00	0.00	.00%
Insurances	28,832.00	27,081.00	28,940.00	29,457.00	30,270.00	30,270.00	1,330.00	4.60%
Repairs and Maintenance								
40-5830 Equipment Repair & Maint.	5,300.00	1,749.27	5,300.00	2,031.00	3,000.00	3,000.00	-2,300.00	-43.40%
40-5840 Vehicle Repairs & Maint.	16,800.00	14,011.50	17,808.00	14,510.12	17,808.00	17,808.00	0.00	.00%
Repairs and Maintenance	22,100.00	15,760.77	23,108.00	16,541.12	20,808.00	20,808.00	-2,300.00	-9.95%
Advertising and Outreach								
50-6050 Printing & Binding	5,000.00	2,232.11	5,000.00	2,053.42	4,000.00	4,000.00	-1,000.00	-20.00%
50-6060 Advertising	2,000.00	1,767.00	2,000.00	0.00	2,000.00	2,000.00	0.00	.00%
Advertising and Outreach	7,000.00	3,999.11	7,000.00	2,053.42	6,000.00	6,000.00	-1,000.00	-14.29%
Dues and Subscriptions								
55-6155 Dues and Subscriptions	2,120.00	1,896.99	2,247.00	1,759.99	2,247.00	2,247.00	0.00	.00%
55-6160 License Fees	5,300.00	1,024.00	5,618.00	3,429.06	5,618.00	5,618.00	0.00	.00%
Dues and Subscriptions	7,420.00	2,920.99	7,865.00	5,189.05	7,865.00	7,865.00	0.00	.00%
Lease and Capital Equipment								
60-6600 Short Lived Assets	84,716.00	0.00	84,716.00	0.00	84,716.00	84,716.00	0.00	.00%
60-6605 Pick Up Truck	6,000.00	5,529.80	50,000.00	51,330.00	0.00	0.00	-50,000.00	-100.00%
60-6615 Flusher Truck	25,000.00	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00	.00%

## Water Pollution Control Facility-Fiscal Year 2024-2025 Budget

### Expense

	2023 Budget	2023 Actual	2024 Budget	2024 YTD	2025 Initial	2025 Approved	App Amt vs Curr Bud Change \$	App Amt vs Curr Bud Change %
Dept/Div: 80-800 Proprietary Funds / Administration CONT'D								
60-6623 TV Collection System	25,000.00	23,390.85	0.00	0.00	0.00	0.00	0.00	.00%
60-6630 Pump Station Engineering	0.00	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00	100.00%
60-6640 Interceptor Cleaning	0.00	5,448.50	0.00	0.00	0.00	0.00	0.00	.00%
60-6642 Manhole Repairs	40,000.00	7,698.50	40,000.00	41,481.64	40,000.00	40,000.00	0.00	.00%
60-6645 CSO Flowmeter	0.00	9,022.21	0.00	9,504.67	0.00	0.00	0.00	.00%
60-6650 RBC Replacement	0.00	10,305.43	30,000.00	18,679.54	30,000.00	30,000.00	0.00	.00%
60-6652 Stillwater Bridge	100,000.00	9,925.81	50,000.00	35,452.71	50,000.00	50,000.00	0.00	.00%
Lease and Capital Equipment	280,716.00	71,321.10	279,716.00	156,448.56	279,716.00	279,716.00	0.00	.00%
Debt and Interest								
70-7300 Principal	257,352.00	248,597.54	257,352.00	257,350.13	224,850.00	224,850.00	-32,502.00	-12.63%
70-7310 Interest	110,000.00	98,113.36	98,600.00	91,472.84	93,810.00	93,810.00	-4,790.00	-4.86%
Debt and Interest	367,352.00	346,710.90	355,952.00	348,822.97	318,660.00	318,660.00	-37,292.00	-10.48%
Year End Entries								
Year End Entries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	.00%
Administration	1,439,358.00	1,121,917.10	1,460,399.00	1,199,617.91	1,431,687.00	1,431,687.00	-28,712.00	-1.97%
Dept/Div: 80-802 Proprietary Funds / Maintenance								
Professional Fees and Services								
25-5300 Other Contractual Services	30,000.00	30,770.40	35,000.00	36,009.32	35,000.00	35,000.00	0.00	.00%
Professional Fees and Services	30,000.00	30,770.40	35,000.00	36,009.32	35,000.00	35,000.00	0.00	.00%
Supplies								
30-5635 Tile & Pipe	26,500.00	14,767.05	28,090.00	10,149.47	28,090.00	28,090.00	0.00	.00%
30-5640 Miscellaneous Supplies	2,000.00	64.46	2,000.00	1,435.44	2,000.00	2,000.00	0.00	.00%
30-5645 Public Safety Supplies	2,500.00	4,125.03	5,000.00	2,171.81	5,000.00	5,000.00	0.00	.00%
Supplies	31,000.00	18,956.54	35,090.00	13,756.72	35,090.00	35,090.00	0.00	.00%
Repairs and Maintenance								

**Water Pollution Control Facility-Fiscal Year 2024-2025 Budget**

		<b>Expense</b>								
		2023	2023	2024	2024	2025	2025	App Amt vs	App Amt vs	
		Budget	Actual	Budget	YTD	Initial	Approved	Curr Bud	Curr Bud	
								Change \$	Change %	
Dept/Div: 80-802 Proprietary Funds / Maintenance CONT'D										
40-5830	Equipment Repair & Maint.	27,500.00	10,076.13	27,500.00	9,179.68	27,500.00	27,500.00	0.00	.00%	
	Repairs and Maintenance	27,500.00	10,076.13	27,500.00	9,179.68	27,500.00	27,500.00	0.00	.00%	
Utilities										
45-5950	Telephone	7,200.00	8,159.94	7,200.00	7,607.29	8,000.00	8,000.00	800.00	11.11%	
45-5951	Water	0.00	1,009.29	1,500.00	1,233.93	1,500.00	1,500.00	0.00	.00%	
45-5955	Electric	25,440.00	32,133.86	26,967.00	38,715.48	34,000.00	34,000.00	7,033.00	26.08%	
45-5960	Heating Oil	5,830.00	2,782.90	6,180.00	3,369.92	6,180.00	6,180.00	0.00	.00%	
	Utilities	38,470.00	44,085.99	41,847.00	50,926.62	49,680.00	49,680.00	7,833.00	18.72%	
Lease and Capital Equipment										
60-6400	Other Capital Outlay	10,000.00	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00	.00%	
	Lease and Capital Equipment	10,000.00	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00	.00%	
	Maintenance	136,970.00	103,889.06	149,437.00	109,872.34	157,270.00	157,270.00	7,833.00	5.24%	
Dept/Div: 80-804 Proprietary Funds / Wastewater Treatment Facility										
Professional Fees and Services										
25-5300	Other Contractual Services	20,000.00	22,711.68	35,000.00	25,273.57	45,000.00	45,000.00	10,000.00	28.57%	
	Professional Fees and Services	20,000.00	22,711.68	35,000.00	25,273.57	45,000.00	45,000.00	10,000.00	28.57%	
Supplies										
30-5510	Janitorial Supplies	2,500.00	2,564.39	3,000.00	1,601.38	3,000.00	3,000.00	0.00	.00%	
30-5625	Chemicals	21,200.00	15,692.18	22,472.00	13,968.00	20,000.00	20,000.00	-2,472.00	-11.00%	
30-5629	Laboratory Supplies	4,000.00	7,991.68	6,000.00	6,880.50	6,000.00	6,000.00	0.00	.00%	
30-5640	Miscellaneous Supplies	2,000.00	2,489.98	2,000.00	2,590.29	2,500.00	2,500.00	500.00	25.00%	
	Supplies	29,700.00	28,738.23	33,472.00	25,040.17	31,500.00	31,500.00	-1,972.00	-5.89%	
Repairs and Maintenance										
40-5800	Building Repair & Maint.	2,500.00	2,423.96	2,500.00	2,168.31	2,500.00	2,500.00	0.00	.00%	
40-5830	Equipment Repair & Maint.	20,000.00	27,582.24	35,000.00	21,428.73	35,000.00	35,000.00	0.00	.00%	

## Water Pollution Control Facility-Fiscal Year 2024-2025 Budget

		<b>Expense</b>							
		2023	2023	2024	2024	2025	2025	App Amt vs	App Amt vs
		Budget	Actual	Budget	YTD	Initial	Approved	Curr Bud	Curr Bud
								Change \$	Change %
Dept/Div: 80-804 Proprietary Funds / Wastewater Treatment Facility									
CONT'D									
	Repairs and Maintenance	22,500.00	30,006.20	37,500.00	23,597.04	37,500.00	37,500.00	0.00	.00%
Utilities									
	45-5950 Telephone	5,500.00	3,232.20	5,500.00	3,063.07	5,500.00	5,500.00	0.00	.00%
	45-5951 Water	0.00	1,846.82	1,500.00	1,734.15	1,500.00	1,500.00	0.00	.00%
	45-5955 Electric	74,200.00	86,428.48	78,652.00	93,131.67	87,652.00	87,652.00	9,000.00	11.44%
	45-5960 Heating Oil	21,200.00	34,906.01	30,000.00	22,846.78	30,000.00	30,000.00	0.00	.00%
	Utilities	100,900.00	126,413.51	115,652.00	120,775.67	124,652.00	124,652.00	9,000.00	7.78%
Lease and Capital Equipment									
	60-6400 Other Capital Outlay	50,000.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	100.00%
	Lease and Capital Equipment	50,000.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00	100.00%
	Wastewater Treatment Facility	223,100.00	207,869.62	221,624.00	194,686.45	248,652.00	248,652.00	27,028.00	12.20%
Dept/Div: 80-806 Proprietary Funds / Sludge Disposal									
Professional Fees and Services									
	25-5328 Sludge Disposal	87,500.00	55,779.70	87,500.00	61,025.62	87,500.00	87,500.00	0.00	.00%
	Professional Fees and Services	87,500.00	55,779.70	87,500.00	61,025.62	87,500.00	87,500.00	0.00	.00%
Repairs and Maintenance									
	40-5830 Equipment Repair & Maint.	1,500.00	780.27	1,500.00	80.00	1,000.00	1,000.00	-500.00	-33.33%
	Repairs and Maintenance	1,500.00	780.27	1,500.00	80.00	1,000.00	1,000.00	-500.00	-33.33%
Utilities									
	45-5950 Telephone	750.00	429.06	750.00	427.20	500.00	500.00	-250.00	-33.33%
	45-5955 Electric	2,500.00	4,011.55	2,500.00	6,555.32	5,000.00	5,000.00	2,500.00	100.00%
	45-5960 Heating Oil	2,500.00	0.00	2,500.00	0.00	0.00	0.00	-2,500.00	-100.00%



### Water Pollution Control Facility-Fiscal Year 2024-2025 Budget

#### Expense

	2023 Budget	2023 Actual	2024 Budget	2024 YTD	2025 Initial	2025 Approved	App Amt vs Curr Bud Change \$	App Amt vs Curr Bud Change %
Dept/Div: 80-806 Proprietary Funds / Sludge Disposal CONT'D								
Utilities	5,750.00	4,440.61	5,750.00	6,982.52	5,500.00	5,500.00	-250.00	-4.35%
Sludge Disposal	94,750.00	61,000.58	94,750.00	68,088.14	94,000.00	94,000.00	-750.00	-.79%
Proprietary Funds	1,894,178.00	1,494,676.36	1,926,210.00	1,572,264.84	1,931,609.00	1,931,609.00	5,399.00	.28%
<b>Expense Totals:</b>	<b>1,894,178.00</b>	<b>1,494,676.36</b>	<b>1,926,210.00</b>	<b>1,572,264.84</b>	<b>1,931,609.00</b>	<b>1,931,609.00</b>	<b>5,399.00</b>	<b>.28%</b>

## Water Pollution Control Facility-Fiscal Year 2024-2025 Budget

### Revenue

	2023 Budget	2023 Actual	2024 Budget	2024 YTD	2025 Initial	2025 Approved	App Amt vs Curr Bud Change \$	App Amt vs Curr Bud Change %
Dept/Div: 80-020 Proprietary Funds / Charge for Services								
4570 Old Town User Fees	1,496,582.00	1,126,595.17	1,511,548.00	1,161,912.93	1,526,663.00	1,526,663.00	15,115.00	1.00%
4571 Milford User Fees	137,429.00	105,548.49	138,419.00	114,698.91	147,661.00	147,661.00	9,242.00	6.68%
4572 User Fee Abatements	0.00	-15,026.99	0.00	-19,546.80	0.00	0.00	0.00	.00%
Charge for Services	1,634,011.00	1,217,116.67	1,649,967.00	1,257,065.04	1,674,324.00	1,674,324.00	24,357.00	1.48%
Dept/Div: 80-030 Proprietary Funds / Investment Income								
4610 Investment Income	5,000.00	12,819.15	5,000.00	46,321.61	10,000.00	10,000.00	5,000.00	100.00%
Investment Income	5,000.00	12,819.15	5,000.00	46,321.61	10,000.00	10,000.00	5,000.00	100.00%
Dept/Div: 80-035 Proprietary Funds / Miscellaneous Revenue								
4205 Permits	100.00	960.00	100.00	3,637.29	100.00	100.00	0.00	.00%
4601 Interest on User Fees	6,000.00	5,545.74	6,000.00	5,946.43	6,000.00	6,000.00	0.00	.00%
4735 Lien Fees	7,000.00	7,504.92	7,000.00	9,288.44	7,000.00	7,000.00	0.00	.00%
4775 Miscellaneous Revenues	2,800.00	557.82	2,800.00	0.00	2,800.00	2,800.00	0.00	.00%
Miscellaneous Revenue	15,900.00	14,568.48	15,900.00	18,872.16	15,900.00	15,900.00	0.00	.00%
Dept/Div: 80-045 Proprietary Funds / Capital Reserve Transfers In								
4927 Debt Redemption Reserve	239,267.00	0.00	255,343.00	0.00	231,385.00	231,385.00	-23,958.00	-9.38%
Capital Reserve Transfers In	239,267.00	0.00	255,343.00	0.00	231,385.00	231,385.00	-23,958.00	-9.38%
Proprietary Funds	1,894,178.00	1,244,504.30	1,926,210.00	1,322,258.81	1,931,609.00	1,931,609.00	5,399.00	.28%
<b>Revenue Totals:</b>	<b>1,894,178.00</b>	<b>1,244,504.30</b>	<b>1,926,210.00</b>	<b>1,322,258.81</b>	<b>1,931,609.00</b>	<b>1,931,609.00</b>	<b>5,399.00</b>	<b>.28%</b>