



City of Old Town Water Pollution Control Facility

Adopted Budget

Fiscal Year July 1, 2020 – June 30, 2021

**William J. Mayo
City Manager**

**Danielle J. Berube
Finance Director**

Adopted by the Old Town City Council on June 29, 2020

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**CITY OF OLD TOWN
 APPROPRIATION RESOLUTION 2020-2
 INBOARD OF COUNCIL, June 29, 2020
 Pollution Control**

The City Council, after proper notice, having conducted a public hearing on the annual Pollution Control budgets for the fiscal year 2020-2021 in accordance with Article IX, section 4 of the City Charter, it is hereby

RESOLVED that the several sums of money in the recommended budget, as amended, be appropriated to the Pollution Control fund and the various sums of estimated revenues as listed in the budget be appropriated, and the net appropriation, as listed below, necessarily to be derived from sewer user fees, shall be assessed quarterly upon the estates of the inhabitants of the City of Old Town, and upon estates of non-resident persons and proprietors within the City of Old Town that use the sanitary sewer treatment facility, in accordance with the laws of Maine, and the provisions of the City Charter of the City of Old Town.

And be it further resolved that the Finance Director of the City of Old Town be and is hereby instructed and authorized to invoice said estates in the City of Old Town, for quarterly payments due.

The net totals of said grants & appropriations are as follows, to wit:

POLLUTION CONTROL FUND	
Pollution Control	
Gross Appropriation	1,913,999
<u>Less:</u>	
Revenues	1,421,930
Debt Redemption	407,353
Short lived Asset Reserve	84,716
Transfer from Fund Balance	- 0-
Net General Fund Appropriation	-0-

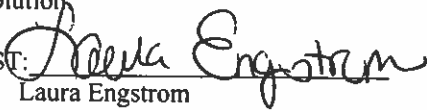
And be it further resolved that all invoices for Pollution Control services for each property shall be due and payable no later than 30 days after the date of mailing of the invoice concerned and all invoices that remain unpaid shall commence bearing interest at the highest rate per annum authorized by Maine law until paid and collected, and the Collector of Taxes and the City Treasurer of the City of Old Town are authorized and required to collect and receive thereof.

And be it further resolved, that the Finance Director shall apply all payments to the oldest balance due on that account regardless of any instructions the property owner may give. If, however, a sewer lien has matured, the Finance Director may not accept payment on that account unless a workout agreement is in place or approval has been granted by the City Council to accept payment. If a property owner has more than one sewer account, any payment shall be applied to the oldest balance due unless the property owner specifies the account against which the payment is to be applied;

And be it further resolved, that pursuant to 36 M.R.S.A., Section 506-A, the City Council establishes an interest rate of 4% (4% less than late payment interest rate) percent per annum to be paid on all real and personal taxes rebated to an over-assessment.

NOW, THEREFORE, the estimated amount of said Pollution Control budget for the municipal year beginning July 1, 2020 and ending June 30, 2021 is included in the 2020-2 Appropriation Resolution

APPROVED AS TO FORM:
 Edmond Bearor
 City Attorney

ATTEST: 
 Laura Engstrom
 Interim City Clerk-Old Town, ME

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

		Expense				2021	App Amt vs
		2019	2019	2020	2021	2021	Curr Bud
		Budget	Actual	Budget	Committee	Approved	Change \$
							Change %
Dept/Div: 80-800	Proprietary Funds / Administration						
10 - Wages		303272.00	299426.00	355098.00	362,194.00	362,194.00	7,096.00
15 - Taxes and Benefits		137225.00	120596.00	157930.00	142,737.00	142,737.00	- 15,193.00
	Benefits						- 9.62%
20 - Travel and Training		4000.00	2707.00	4000.00	4,000.00	4,000.00	0.00
	Training						0.00%
25 - Professional Fees and Services		84600.00	76322.00	84600.00	86,600.00	86,600.00	2,000.00
	Fees and Services						2.36%
30 - Supplies		6500.00	2716.00	6500.00	6,900.00	6,900.00	400.00
35 - Insurances		22500.00	13087.00	22500.00	32,500.00	32,500.00	10,000.00
40 - Repairs and Maintenance		14800.00	12141.00	14800.00	14,800.00	14,800.00	0.00
	Maintenance						0.00%
50 - Advertising and Outreach		5750.00	3066.00	5750.00	6,750.00	6,750.00	1,000.00
	Outreach						17.39%
55 - Dues and Subscriptions		6000.00	3413.00	6500.00	7,000.00	7,000.00	500.00
	Subscriptions						7.69%
60 - Lease and Capital Equipment		614716.00	85640.00	1332452.00	1,267,452.00	1,267,452.00	- 65,000.00
	Capital Equipment						- 4.88%
70 - Debt and Interest		535860.00	138717.00	559600.00	542,352.00	542,352.00	- 17,248.00
	Interest						- 3.08%

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

	Expense				2020 YTD	2021 Manager	2021 Committee	Comm Req vs	
	2019 Budget	2019 Actual	2020 Budget	2020 YTD				Curr Bud Change \$	Comm Req vs Curr Bud Change %
Dept/Div: 80-802 Proprietary Funds / Maintenance									
25 - Professional Fees and Services									
25 - Professional Fees and Services	26500.00	18445.00	26500.00	3926.30	26,500.00	26,500.00	0.00	0.00%	
30 - Supplies									
30 - Supplies	28500.00	31911.00	28500.00	9982.35	28,500.00	28,500.00	0.00	0.00%	
40 - Repairs and Maintenance									
40 - Repairs and Maintenance	7500.00	4313.00	27500.00	18069.32	77,500.00	77,500.00	50,000.00	181.82%	
45 - Utilities									
45 - Utilities	33500.00	53929.00	33500.00	52174.44	33,500.00	33,500.00	0.00	0.00%	
60 - Lease and Capital Equipment									
60 - Lease and Capital Equipment	10000.00	16649.00	10000.00	1637.50	10,000.00	10,000.00	0.00	0.00%	
Capital Equipment									
802 - Maintenance	106,000.00	125,247.00	126,000.00	85,789.91	176,000.00	176,000.00	50,000.00	100.00%	

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

		Expense				2021	2021	Comm Req vs	Comm Req vs
		2019	2019	2020	2020	2021	2021	Curr Bud	Curr Bud
		Budget	Actual	Budget	YTD	Manager	Committee	Change \$	Change %
Dept/Div: 80-804 Proprietary Funds / Waste Treatment Facility									
25 - Professional Fees and Services		13000.00	15734.00	14000.00	7543.74	10,000.00	10,000.00	- 4,000.00	- 28.57%
Fees and Services									
30 - Supplies		27500.00	18175.00	31500.00	26618.76	31,500.00	31,500.00	0.00	0.00%
40 - Repairs and Maintenance		15500.00	12228.00	15500.00	12741.58	10,500.00	10,500.00	- 5,000.00	- 32.26%
Maintenance									
45 - Utilities		95500.00	70823.00	95500.00	64738.56	95,500.00	95,500.00	0.00	0.00%
60 - Lease and Capital Equipment		50000.00	42549.00	50000.00	18212.01	50,000.00	50,000.00	0.00	0.00%
Capital Equipment									
804 - Waste Treatment Facility		201500.00	159509.00	206500.00	129854.65	197500.00	197500.00	- 9,000.00	- 4.36%

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

		Expense				2020	2021	2021	Comm Req vs	Comm Req vs
		2019	2019	2020	2020	2021	2021	Change \$	Change %	
		Budget	Actual	Budget	YTD	Manager	Committee	Curr Bud	Curr Bud	
Dept/Div: 80-806 Proprietary Funds / Sludge Disposal										
25 - Professional Fees and Services										
	25 - Professional	50000.00	53878.00	55000.00	49864.44	65,000.00	65,000.00	10,000.00	18.18%	
Fees and Services										
40 - Repairs and Maintenance										
	40 - Repairs and	1500.00	0.00	1500.00	1131.00	1,500.00	1,500.00	0.00	0.00%	
Maintenance										
45 - Utilities										
	45 - Utilities	3450.00	6568.00	3450.00	3121.00	3,450.00	3,450.00	0.00	0.00%	
	806 - Sludge	54950.00	60446.00	59950.00	54116.44	69950.00	69950.00	10,000.00	16.68%	
Disposal										
	Proprietary Funds	2097673.00	1103033.00	2942180.00	1645471.76	2916735.00	2916735.00	-25445.00	100.00%	
	Expense Totals:	2,097,673.00	1,103,033.00	2,942,180.00	1,645,471.76	2,916,735.00	2,916,735.00	- 25,445.00	- 0.86%	

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

		Revenue					2021		Comm Req vs	
		2019	2019	2020	2020	2021	2021	Curr Bud	Comm Req vs	
		Budget	Actual	Budget	YTD	Manager	Committee	Change \$	Change %	
Dept/Div: 80-020 Proprietary Funds / Charge for Services										
4570	Old Town User Fees	681,345.00	1,218,606.80	715,400.00	933,600.22	1,290,015.00	1,290,015.00	574,615.00	80.32%	
4571	Milford User Fees	70,350.00	131,189.87	73,000.00	76,938.65	106,016.00	106,016.00	33,016.00	45.23%	
4572	User Fee Abaterments	0.00	-17,340.02	0.00	-10,499.49	0.00	0.00	0.00	0.00%	
4573	Council Approved Write off	0.00	-	0.00	-1,618.03	0.00	0.00	0.00	0.00%	
Charge for Services		751,695.00	1,332,456.65	788,400.00	998,421.35	1,396,031.00	1,396,031.00	607,631.00	77.07%	

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

		Revenue			2020	2020	2021	2021	Comm Req vs	Comm Req vs
2019	2019	2019	2020	2020	2020	2021	2021	Curr Bud	Curr Bud	
Budget	Actual	Budget	Budget	YTD	Manager	Committee	Change \$	Change %	Change %	
1,000.00	13,431.12	5000.00	11236.68	10,000.00	10,000.00	10,000.00	5,000.00	100.00%	100.00%	
1,000.00	13,431.12	5,000.00	11,236.68	10,000.00	10,000.00	10,000.00	5,000.00	100.00%	100.00%	

Dept/Div: 80-030 Proprietary Funds / Investment Income

4610 Investment Income

Investment Income

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

Revenue

	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Manager	2021 Committee	Comm Req vs Curr Bud Change \$	Comm Req vs Curr Bud Change %
Dept/Div: 80-035 Proprietary Funds / Miscellaneous Revenue								
4205 Permits	100.00	0.00	100.00	80.00	100.00	100.00	0.00	0.00%
4601 Interest on User Fees	6,000.00	6,977.13	6,000.00	8124.02	6,000.00	6,000.00	0.00	0.00%
4735 Lien Fees	7,000.00	7,909.24	7,000.00	9865.66	7,000.00	7,000.00	0.00	0.00%
4775 Miscellaneous Revenues	2,800.00	9,300.04	2,800.00	4504.80	2,800.00	2,800.00	0.00	0.00%
Miscellaneous Revenue	15,900.00	24,186.41	15,900.00	22574.48	15,900.00	15,900.00	0.00	0.00%

Water Pollution Control Facility-Fiscal Year 2020-2021 Budget

Revenue

Dept/Div:	2019 Budget	2019 Actual	2020 Budget	2020 YTD	2021 Manager	2021 Committee	Comm Req vs	
							Curr Bud	Change \$
4460 Grant USDA	0.00	136,409.31	0.00	0.00	0.00	0.00	0.00	0.00%
4925 Plant & Equipment Replace Rese	80,000.00	0.00	85000.00	0.00	0.00	0.00	0.00	.00%
4926 Collection System Reserve	480,000.00	0.00	160000.00	0.00	0.00	0.00	0.00	.00%
4927 Debt Redemption Reserve	535,860.00	0.00	559600.00	0.00	407,352.00	407,352.00	407,352.00	100.00%
4928 Short Lived Assets Reserve	84,716.00	0.00	84716.00	0.00	84,716.00	84,716.00	84,716.00	100.00%
4929 Pollution Fund Balance Transf.	148,502.00	0.00	180828.00	0.00	0.00	0.00	0.00	.00%
Capital Reserve	1,329,078.00	136,409.31	1,070,144.00	0.00	492,068.00	492,068.00	492,068.00	100.00%
Transfers In								
<u>Proprietary Funds</u>	<u>2,097,673.00</u>	<u>1,506,483.49</u>	<u>1,879,444.00</u>	<u>1,032,232.51</u>	<u>1,913,999.00</u>	<u>1,913,999.00</u>	<u>34,555.00</u>	<u>1.84%</u>
Revenue Totals:	2,097,673.00	1,506,483.49	1,879,444.00	1,032,232.51	1,913,999.00	1,913,999.00	34,555.00	1.84%