



## ORGANIZATIONAL COUNCIL MEETING – DECEMBER 7, 2020

Council convened December 7, 2020, Via Zoom meeting.

Councilors present: Shirley Brissette, Tim Folster, Carol May, Kyle Smart, and Stan Peterson. Councilors elect David Wight and Linda Mcleod. Out-going Councilor Donna Ketchen absent.

Administration present: Bill Mayo, Laura Engstrom, Danielle Berube, David Russell, Cindy Jennings, Travis Roy, E.J. Roach, John Rouleau, David Smith and Scott Wilcox.

Others present: Ed Bearer, City Attorney

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**City Clerk Laura Engstrom called the meeting to order at 6:00 pm.**

The City Clerk administered the Oath of Office to new Councilor Elect Linda Mcleod and Councilor Elect David Wight. The Oaths were also administered to reelects Councilor Stan Peterson and Councilor Shirley Brissette.

The City Clerk called for election of Council President and Vice President. Councilor May seconded by Councilor McLeod moved to elect Councilor Stan Peterson as Council President. Another nomination was made by Councilor May, seconded by Councilor Brissette to elect Councilor Kyle Smart as Council President. Councilor Peterson declined his nomination and the Council voted on Councilor Smart as Council President. ***Roll call Vote- Approved all in favor, 7-0.***

Councilor Peterson, seconded by Councilor Brissette, moved to elect Councilor Folster as Council Vice President. ***Roll call Vote, Approved, 6-1***

Council President Smart gave a presentation to out-going Councilor Ketchen thanking her on her past 3 years as a City Council member and a Plaque will be awarded to her as soon as it arrives.

The City Council considered adopting the Rules of Order and Procedure for conducting meetings.

Motion made by Councilor Folster, seconded by Councilor Brissette to table this item until the next Council meeting as the Rules of Order and Procedure were not readily available to the Council at this time. ***Roll call Vote Approved all if favor, 7-0.***

The City Council considered approving a Resolution for establishing a regular place and time for holding meetings.

Resolved, the Old Town City Council hereby approves Resolution 2020-3 establishing a time and place for City Council Meetings. Motion made by Councilor Brisette seconded by Councilor May, ***Roll Call Vote, Approved all in favor, 7-0***

Councilor Peterson, seconded by Councilor Brisette, moved to adjourn at 6:17 p.m. ***Roll call Vote, Approved all in favor, 7-0.***

Adjourned,

Laura Engstrom  
City Clerk-Old Town, ME



**City of Old Town**  
**Council Meeting Minutes**  
**December 07, 2020**

Council convened December 07, 2020 Via Zoom

Councilors present – President Kyle Smart, Councilors- Shirley Brissette, Stan Peterson, Tim Folster, Carol May, David Wight and Linda McLeod

Administration present – Bill Mayo, Laura Engstrom, Travis Roy, EJ Roach, David Russell, Danielle Berube, Cynthia Jennings, John Rouleau, Scott Wilcox and David Smith.

Others present – Ed Bearer, City Attorney

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Councilor President Kyle Smart called the meeting to order at 6:18 p.m.

**Approval of the Minutes**

Resolved, the Old Town City Council hereby approves as presented the Nov.16, 2020, Finance, Public Services and Special Council Meetings.

Amendment by Councilor Folster to change the date on the Public Services minutes to reflect Dec.16, not the 7<sup>th</sup> for the flag project at RSU 34. Motion made by Councilor Folster, seconded by Councilor Peterson, *Roll call Vote, Approved all in favor, 7-0*

**Petitions, Communications, and Citizens' Requests**

**Reports**

- A. Council President
- B. Standing Committees – Finance, Public, Administrative & Economic Services; Landfill, Legislative, Sewer, Airport & Housing sub-committees
- C. City Councilors
  - Councilor McLeod posed a question to President Smart about who would be on the Committees and President Smart asked the Council members to email him on what committees they would like to be on.

D. City Attorney

E. Special Committees

F. City Manager

- Bill Mayo, City Manager told the Council that the YMCA will be having social distancing pictures with Santa in Riverfront park on Dec. 19<sup>th</sup> from 4:30- 6:30, the Y will be transporting the children in small groups to the park for pictures.
- EJ Roach, Lance Farrar and Bill Mayo will be meeting with a company at the Old Town airport to discuss a possible heated hanger rental and an office space for the Company.
- Bill Mayo expressed to the Council how appreciative to Old Town Canoe we are for the time and effort to make the City Kayaks for the Christmas tree in the park during a very busy season for them.
- Ongoing talks about the status of RSU 34 and YMCA pools will be happening on Friday, 12/11/2020.

## VII. Consent Agenda

### Public Hearings and Second Reading of Ordinances

#### Old Business

#### New Business

- A. Resolved, the Old Town City Council hereby accepts an after- deadline redemption on foreclosed property for Renee Edgecomb for 2017-2020 sewer liens at 12 Hilliard Street, account # 841 in the total amount of \$2298.02. The City Council further authorizes the City Manager to execute a Municipal Quit- Claim Deed. Motion made by Councilor Folster, seconded by Councilor Brissette. **Roll Call Vote, Approved, all in favor, 7-0.**
- B. Resolved, the Old Town City Council hereby accepts the bid of 55,000 from Top Notch Holdings for City owned property located at 221 Water Street. The City Council also further authorizes Bill Mayo, City Manager to take any and all actions as he deems necessary or appropriate to conclude the sale. Motion made by Councilor Folster, seconded by Councilor May. **Roll Call Vote, Approved, all in favor, 7-0.**

C. Resolved, the Old Town City Council hereby accepts the bid of \$10,280 from Kevin Pattershall for City owned property located at Map 3, Lot 32C. The City Council also further authorizes Bill Mayo, City Manager to take any and all actions as he deems necessary or appropriate to conclude the sale.

Motion made by Councilor Brissette, seconded by Councilor Peterson. **Roll Call Vote, *Approved, all in favor, 7-0.***

## **XL. Adjournment**

Motion made by Councilor May, seconded by Councilor Peterson, moved to adjourn at 6:28 p.m. **Roll Call Vote, *Approved, all in favor, 7-0***

Respectfully submitted,

Laura Engstrom  
City Clerk