



**City of Old Town
Administrative Services Committee Minutes
December 19, 2023**

Administrative Services Committee members convened December 19, 2023, in the Old Town City Hall Council Chambers, 265 Main Street.

Committee Members Present: Councilors, Michael May (Chair), Linda McLeod, Carol May, and Council President Chris Pushor (ex-officio)

Other Councilors Present – David Wight, and Tim Folster

Administration Present - Bill Mayo, Laura Engstrom, Travis Roy, Irene Pehrson, Lee Miller, David Smith, Cassandra Pool and Kyle Milan.

Others Present – Kristi Trafton (City Attorney), 3 residents of Old Town.

Councilor Mike May called the meeting to order at 6:00 p.m.

- Dave Russell (Code Enforcement Officer) updated the Council on the City of Old Town's R2 Residential Ordinance.
 - Mona Dougherty, resident on High Street addressed the Council displeased with the actions the City took against her, the home owner, owning poultry in a General Residence Zoned area. The resident stated they were unaware of the legal actions taken against them and received no notification notices. She provided a timeline of events that she recorded to the Committee on the actions the City took regarding this matter, including phone calls, emails, and messages she left for Dave Russell (CEO) and Bill Mayo (City Manager). Her request of an apology was made and the right to have her chickens allowed back to her residence was denied.
 - Discussion by Mr. Dougherty was also made to the Committee regarding the 130th Maine Legislation on the approved amendment resolution to establish a Right to Food.

Adjournment

Motion made by Councilor McLeod to adjourn, seconded by Councilor Carol May, at 6:34 p.m.

Approved all in favor, 4-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk



**City of Old Town
Financial Services Committee Minutes
December 19, 2023**

Finance Committee members convened December 19, 2023, in the Old Town City Hall Council Chambers, 265 Main Street

Committee Members Present: Councilors, Tim Folster (Chair), Linda McLeod and Council President Chris Pushor (ex-officio), Council member Stan Peterson, absent.

Other Councilors Present: Carol May, Mike May, and David Wight

Administration Present: Bill Mayo, Laura Engstrom, Travis Roy, Irene Pehrson, Lee Miller, David Smith, Cassandra Pool, and Kyle Milan.

Others Present: Kristi Trafton (City Attorney), 3 residents of Old Town.

Councilor Folster called the meeting to order at 6:34 p.m.

1. Danielle Berube was away at a training so Bill Mayo, City Manager updated the Committee on the November 2023 financials.

Adjournment: Motion made by Council President Pushor, seconded by Councilor McLeod to adjourn, at 6:39 p.m.

Approved all in favor, 4-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk

The Finance Committee is composed of Councilors, Tim Folster (Chair), Stan Peterson, Linda McLeod, and Council President Chris Pushor (ex-officio)



**City of Old Town
Special Council Meeting Minutes
December 19, 2023**

Council convened December 19, 2023, in the City Hall Council Chambers, 265 Main Street

Council present: Council President Chris Pushor, Councilors: Mike May, Tim Folster, David Wight and Carol May. Councilor absent: Stan Peterson.

Administration present: Bill Mayo, Laura Engstrom, Travis Roy, Irene Pehrson, Lee Miller, David Smith, Cassandra Pool and Kyle Milan.

Others present: Others Present: Kristi Trafton (City Attorney), 3 residents of Old Town.

Council President McLeod called the meeting to order at 6:39 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:
December 04, 2023, Regular Council Meeting Minutes.

Motion made by Councilor Wight, seconded by Councilor Carol May.

Approved, 6-0,

Petitions, Communications, and Citizens' Requests

- Resident of Alton, John Dykstra addressed the Council and discussed his request to have the City Council revisit their decision approved at the last Council meeting, to not include Crossbows as hunting tools in the Expanded Archery season on City - owned property. He provided an article on the range, safety and ease for children and elderly hunters to use a crossbow vs. a standard compound bow and arrow. Council President Pushor said at this time the City Council is going to stay with the approved motion to not allow crossbows.

Reports

A. Council President

(No Report)

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

(No Report)

C. City Councilors

- Councilor McLeod thanked Public Works for delivering her new smaller trash can.
- Councilor Wight thanked the Old Town Fire Department for the quick response in regards to the fire on Stillwater Ave.

D. City Attorney

(No Report)

E. Special Committees

(No Report)

F. City Manager Bill Mayo, updated the council on the following items:

- City is working with the Elk's Lodge in providing a warming shelter for residents to go to during the extended power outage due to the storm.
- Kayak Christmas Tree was destroyed during the windstorm and will not be put back up because the base weighs 5000 lbs. and Public Works cannot get a loader into the park due to the soft ground.
- Thanked Public Works and Public Safety for the quick cleanup of the debris (limbs, trees and branches) left from the high winds during the storm.
- Request will be coming forward regarding a purchase of City owned property located at 19 Hayes Street. It's a small triangular piece of land located on a corner. The City will look at the impact the sale would have regarding City snowplow removal process before making a request of the purchase to the City Council.
- One of the properties the City had out for bid, 68 Lincoln Street, Dave Russell (CEO) went out and looked at it. There is an issue on the property lines and a request has been made to refund the accepted bid of \$2600.00 back to the bidder. Under a new State law, a real estate company would be contacted by the City to figure out the property boundary lines and estimate of what the property is worth to be sold.
- Transfer Station will be open on 12/26 – 12/29 free of charge to residents for removal of extra cardboard and recyclable paper from the holiday.
- Mast arms for the new downtown traffic light installation should be shipped soon to complete the project.

VII. Consent Agenda

1. Resolved, the Old Town City Council hereby approves the renewals of a Victualer's Permit and a Liquor License for Jack -Vu, d/b/a Happy Thai Cuisine, located at 151 Main Street, pending City inspections.

Motion made by Councilor Folster, seconded by Councilor Wight.

Approved all in favor, 6 – 0 (motion passed)

VIII. Public Hearings and Second Reading of Ordinances

(None)

IX. Old Business

(None)

X. New Business

1. Resolved, the Old Town City Council hereby accepts Criminal Forfeiture funds in the amount of \$3953.00, a 9MM Taurus Revolver, a Browning Handgun, a Baretta Shotgun, and a 303 British Rifle from the State of Maine, Office of the Attorney General, to the City of Old Town Police Department, as they played a substantial contribution to the case, Docket #'s CR-22-3196 and CR-22-2275.

Motion made by Councilor Mike May, seconded by Councilor Folster.
Approved all in favor, 6 – 0 (motion passed)

2. Resolved, The Old Town City Council approves an after – deadline redemption on foreclosed property for Jeremy Pinkham at 97 Taylor Road. For payment of 2022 Taxes to include tax amount, interest, lien cost, and a late redemption fee, totaling \$555.70. The Old Town City Council further authorizes the City Manager to execute a Municipal Quit-Claim Deed.

Motion made by Councilor Wight, seconded by Councilor McLeod.
Approved all in favor, 6 – 0 (motion passed)

3. Resolved, The Old Town City Council approves two abatements of taxes on the FY 2022 and FY 2023 tax bills, in the amount of \$735.63 and \$785.40, for William and Gwen Woodard, and Victoria Hashey, owners of 856 Kirkland Road.
Reason for Abatement: Dwelling square footage was calculated incorrectly in software.

Motion made by Councilor McLeod, seconded by Councilor Mike May.
Approved all in favor, 6 – 0 (motion passed)

Adjournment

Motion made by Councilor Folster to adjourn at 8:03 pm, seconded by Councilor McLeod.

Approved all in favor, 6-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk