

February 21, 2023

Administrative Services Committee Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda

Call to Order – I call the February 21, 2023, Administrative Services Committee meeting to order.

Please silence or turn off cell phones

1. Bill Mayo, City Manager will provide an update on the Llewellyn Estes Bridge.

(Councilor Michael May, Chair)

Adjournment Do I have a motion to adjourn? Second-
All in favor- Opposed-

The Administrative Services Committee is composed of Councilors Michael May (Chair), Chris Pushor, Carol May, and Council President Linda Mcleod (ex-officio)

Tuesday, February 21, 2023

- Immediately following the Administrative Services meeting.

Agenda
Finance Committee Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street

Call to Order - I call the February 21st, 2023, Finance Committee Meeting to order.

Please silence or turn off cell phones.

(Councilor Pushor, Chair)

1. Justin Berg, Audit Manager from Berry Talbot Royer will present and discuss the completed 2022 audit to the Finance Committee.
2. Danielle Berube, Finance Director will update the Committee on the January 2023 financials and give a review of the upcoming FY 2023 – 2024 Budget.
3. Travis Roy, Assistant Manager will discuss a partnership with Habitat for Humanity, Old Town Housing Authority, Old Town Development LLC, and the City of Old Town for rehab of 85 Veazie Street. He will lay out a plan for these entities to join together for the rehab of the City owned property and Habitat for Humanity will then qualify a buyer and sell the home.
4. Travis Roy, Assistant Manager, and April Buchanan, Assessor, will update the Committee on the reevaluating of the cost schedules for real property in Old Town.

Adjournment: Do I have a motion to adjourn?

The Finance Committee is composed of Councilors Chris Pushor (Chair), Tim Folster, Stan Peterson and Council President Linda McLeod (ex-officio)

All Departments Revenue Summary

Department(s): 01 - 60
January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government	21,491,509.89	5,267,377.06	18,598,966.24	2,892,543.65	86.54
010 - Property Taxes for General Pur	10,629,157.00	-84.00	9,703,262.66	925,894.34	91.29
4001 - Net Tax Assessment	10,629,157.00	0.00	9,724,424.20	904,732.80	91.49
4002 - Tax Abatements	0.00	-1,022.70	-15,004.50	15,004.50	---
4003 - Tax Supplements	0.00	938.70	3,555.30	-3,555.30	---
4004 - Council Approved Write off	0.00	0.00	-9,712.34	9,712.34	---
015 - Public Service Taxes	1,510,500.00	93,296.08	901,915.29	608,584.71	59.71
4050 - Motor Vehicle Excise Tax	1,475,000.00	93,261.48	900,341.49	574,658.51	61.04
4070 - Housing Authority PILOT	25,000.00	0.00	414.00	24,586.00	1.66
4080 - Boat Excise Tax	5,000.00	34.60	1,159.80	3,840.20	23.20
4090 - Vets Excise Tax Loss	5,500.00	0.00	0.00	5,500.00	0.00
020 - Charge for Services	1,419,756.00	410,864.38	1,114,626.72	305,129.28	78.51
4550 - JRL Tipping Fees	1,350,000.00	345,423.38	1,046,089.72	303,910.28	77.49
4555 - JRL Impact Fee	65,000.00	65,000.00	65,000.00	0.00	100.00
4565 - Electrical Inspection	4,756.00	441.00	3,537.00	1,219.00	74.37
025 - License, Permits and Fees	129,570.00	6,246.60	54,092.84	75,477.16	41.75
4200 - Vehicle Registration Fee	30,000.00	2,064.00	19,014.09	10,985.91	63.38
4205 - Permits	373.00	0.00	30.00	343.00	8.04
4210 - City Clerk Monthly Fees	15,000.00	1,581.60	10,214.00	4,786.00	68.09
4215 - ATV, Boat, Hunt & Fish Fees	2,000.00	141.00	694.50	1,305.50	34.73
4225 - Cable TV Franchise Fee	70,000.00	0.00	0.00	70,000.00	0.00
4235 - Plumbing Permit Fees	2,355.00	30.00	2,246.25	108.75	95.38
4240 - Building Permit Fees	9,842.00	2,430.00	21,894.00	-12,052.00	222.45
030 - Investment Income	52,000.00	36,123.42	61,544.15	-9,544.15	118.35
4600 - Interest on Taxes	28,000.00	2,587.33	15,987.21	12,012.79	57.10
4610 - Investment Income	24,000.00	33,536.09	45,556.94	-21,556.94	189.82
035 - Miscellaneous Revenue	199,984.00	3,715.00	187,070.25	12,913.75	93.54
4735 - Lien Fees	9,000.00	0.00	359.57	8,640.43	4.00
4760 - Community Garden Rental	0.00	0.00	20.00	-20.00	---
4775 - Miscellaneous Revenue	10,000.00	3,575.00	6,749.69	3,250.31	67.50
4780 - Treasurer Revenue	58,000.00	0.00	58,706.43	-706.43	101.22
4781 - YMCA Phone Reimbursement	840.00	70.00	210.00	630.00	25.00
4782 - Rec. Center Phone Reimbursen	840.00	70.00	-279.00	1,119.00	-33.21
4794 - CBP Building Lease	121,304.00	0.00	121,303.56	0.44	100.00
040 - Sale of Cap Assets	25,000.00	0.00	2,773.00	22,227.00	11.09
4950 - Sale Of Tax Property	25,000.00	0.00	1,500.00	23,500.00	6.00
4955 - Sale Of City Owned Property	0.00	0.00	1,273.00	-1,273.00	----
045 - Capital Reserve Transfers In	2,195,003.89	54,700.00	54,700.00	2,140,303.89	2.49
4770 - TIF Project Financing	821,129.00	0.00	0.00	821,129.00	0.00
4849 - Carryforward Reserve	332,024.89	0.00	0.00	332,024.89	0.00
4851 - Fund Balance Transfer	869,000.00	0.00	0.00	869,000.00	0.00
4852 - City Facility Reserve Transfer	54,700.00	54,700.00	54,700.00	0.00	100.00
4855 - Economic Development Transfer	118,150.00	0.00	0.00	118,150.00	0.00
060 - Intergovernmental and Grants	5,330,539.00	4,662,515.58	6,518,981.33	-1,188,442.33	122.29
4305 - JRL PILOT	350,000.00	0.00	494,979.37	-144,979.37	141.42
4310 - Homestead	425,530.00	0.00	389,095.00	36,435.00	91.44
4315 - B.E.T.E	2,930,000.00	4,510,683.00	4,510,683.00	-1,580,683.00	153.95
4320 - State Municipal Rev Sharin	1,592,862.00	145,502.46	1,073,608.98	519,253.02	67.40
4325 - Snowmobile State Reimburse	1,500.00	0.00	0.00	1,500.00	0.00
4335 - Tree Growth	20,000.00	0.00	19,770.62	229.38	98.85
4345 - General Assistance Reimburse.	10,647.00	6,330.12	13,350.61	-2,703.61	125.39

All Departments Revenue Summary

Department(s): 01 - 60
January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government CONT'D					
4433 - Alford Grant Revenue	0.00	0.00	17,493.75	-17,493.75	----
02 - Public Safety					
020 - Charge for Services	1,055,300.00	63,030.46	786,177.37	269,122.63	74.50
4520 - Emergency Vehicle Services	618,000.00	61,355.46	328,884.16	289,115.84	53.22
4525 - Fire Services	73,200.00	0.00	71,888.50	1,311.50	98.21
4530 - Police Service	3,000.00	70.00	2,351.72	648.28	78.39
4535 - Ambulance Agreements	297,000.00	1,000.00	298,475.00	-1,475.00	100.50
025 - License, Permits and Fees	1,800.00	325.00	3,039.00	-1,239.00	168.83
4230 - Gun Permits	300.00	75.00	289.00	11.00	96.33
4250 - Leased Parking	1,500.00	250.00	2,750.00	-1,250.00	183.33
035 - Miscellaneous Revenue	2,300.00	280.00	2,218.99	81.01	96.48
4100 - Traffic Fines	1,500.00	280.00	660.00	840.00	44.00
4120 - Court Fees	500.00	0.00	100.00	400.00	20.00
4130 - Court Restitution	300.00	0.00	0.00	300.00	0.00
4785 - Insurance	0.00	0.00	1,458.99	-1,458.99	----
060 - Intergovernmental and Grants	60,000.00	0.00	79,320.00	-19,320.00	132.20
4410 - DOJ School Officer	60,000.00	0.00	58,320.00	1,680.00	97.20
4430 - Grant-Public Safety	0.00	0.00	21,000.00	-21,000.00	----
03 - Public Works					
025 - License, Permits and Fees	35,000.00	-704.52	14,573.22	20,426.78	41.64
4206 - Street Open Permits	3,000.00	130.00	4,550.00	-1,550.00	151.67
035 - Miscellaneous Revenue	32,000.00	-834.52	10,023.22	21,976.78	31.32
4745 - Public Works Miscellaneous	5,000.00	-834.52	-1,636.78	6,636.78	-32.74
4750 - Cemetery Income	12,000.00	0.00	11,660.00	340.00	97.17
4755 - Cemetery Fund	15,000.00	0.00	0.00	15,000.00	0.00
04 - Sanitation					
020 - Charge for Services	134,500.00	10,799.56	99,447.33	35,052.67	73.94
4540 - Tipping Fees	12,000.00	1,152.06	7,197.33	4,802.67	59.98
4545 - PAYT Bag Sales	110,000.00	9,210.00	84,450.00	25,550.00	76.77
025 - License, Permits and Fees	12,500.00	437.50	7,800.00	4,700.00	62.40
4245 - Dump Permits	12,500.00	437.50	7,800.00	4,700.00	62.40
05 - Culture and Recreation					
020 - Charge for Services	8,600.00	1,025.85	7,216.51	1,383.49	83.91
4515 - Non-Res Library User Fees	1,500.00	280.00	1,760.00	-260.00	117.33
4560 - Milford Library Fees	4,000.00	560.00	3,720.00	280.00	93.00
035 - Miscellaneous Revenue	3,100.00	185.85	1,736.51	1,363.49	56.02
4110 - Library Fines & Fees	1,600.00	76.20	998.78	601.22	62.42
4740 - Library Copier Sales	1,500.00	109.65	737.73	762.27	49.18
06 - Airport					
015 - Public Service Taxes	271,780.00	185,741.78	781,548.82	-509,768.82	287.57
4060 - Airplane Excise Tax	3,900.00	0.00	111.87	3,788.13	2.87
020 - Charge for Services	3,900.00	0.00	111.87	3,788.13	2.87
4500 - Airport Sales	147,880.00	185,741.78	219,117.29	-71,237.29	148.17
4510 - Hangar Rentals	47,380.00	5,691.22	13,851.62	33,528.38	29.24
4515 - Land Lease	100,500.00	149,854.60	175,069.71	-74,569.71	174.20
4515 - Land Lease	0.00	30,195.96	30,195.96	-30,195.96	----

All Departments Revenue Summary

Department(s): 01 - 60

January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
06 - Airport CONT'D					
035 - Miscellaneous Revenue	0.00	0.00	174,770.00	-174,770.00	----
4795 - Dept. of Conservation Forestry	0.00	0.00	174,770.00	-174,770.00	----
045 - Capital Reserve Transfers In	120,000.00	0.00	0.00	120,000.00	0.00
4850 - Airport Hanger Reserve Transfe	120,000.00	0.00	0.00	120,000.00	0.00
060 - Intergovernmental and Grants	0.00	0.00	387,549.66	-387,549.66	----
4445 - Runway Improvement Grants	0.00	0.00	387,549.66	-387,549.66	----
09 - Reserve Funds					
030 - Investment Income	0.00	19.01	114.06	-114.06	----
4611 - Economic Development	0.00	14.25	85.50	-85.50	----
4612 - Skateboard Park	0.00	4.76	28.56	-28.56	----
035 - Miscellaneous Revenue	0.00	1,366.63	34,761.51	-34,761.51	----
4774 - Rental Income	0.00	0.00	3,000.00	-3,000.00	----
4776 - Cell Tower Rental	0.00	909.76	6,332.64	-6,332.64	----
4777 - Riverfest	0.00	0.00	16,650.00	-16,650.00	----
4779 - Forfeitures	0.00	390.00	2,820.00	-2,820.00	----
4784 - Evidence Room	0.00	66.87	5,958.87	-5,958.87	----
045 - Transfers in from Capital Rese	151,500.00	130,000.00	437,046.00	-285,546.00	288.48
4852 - City Facility Transfer	24,500.00	3,000.00	3,000.00	21,500.00	12.24
4927 - Projects Transfer	127,000.00	127,000.00	434,046.00	-307,046.00	341.77
060 - Intergovernmental and Grants	0.00	0.00	103,152.00	-103,152.00	----
4300 - Highway Block Grant	0.00	0.00	103,152.00	-103,152.00	----
50 - Library Trust					
035 - Miscellaneous Revenue	0.00	270.98	7,718.09	-7,718.09	----
4741 - Library Grants	0.00	211.99	4,771.25	-4,771.25	----
4742 - Memorial Books	0.00	58.99	2,946.84	-2,946.84	----
Final Totals	23,148,189.89	5,658,926.81	20,870,721.15	2,277,468.74	90.16

All Departments Expense Summary

Department(s): 01 - 60
January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government	6,555,941.89	283,927.72	4,303,946.31	2,251,995.58	65.65
100 - Central Services Operations	2,264,476.00	98,176.98	1,712,798.20	551,677.80	75.64
10 - Wages	330,217.00	24,135.53	169,281.34	160,935.66	51.26
15 - Taxes and Benefits	375,657.00	19,900.14	293,626.42	82,030.58	78.16
20 - Travel and Training	4,000.00	0.00	3,474.85	525.15	86.87
25 - Professional Fees and Services	58,811.00	13,156.02	48,336.87	10,474.13	82.19
30 - Supplies	42,459.00	2,050.60	12,837.57	29,621.43	30.24
35 - Insurances	108,862.00	0.00	103,270.00	5,592.00	94.86
40 - Repairs and Maintenance	537.00	0.00	0.00	537.00	0.00
45 - Utilities	6,449.00	569.60	3,987.42	2,461.58	61.83
50 - Advertising and Outreach	18,997.00	7,632.23	18,998.86	-1.86	100.01
55 - Dues and Subscriptions	1,075.00	0.00	762.00	313.00	70.88
60 - Lease and Capital Equipment	7,000.00	0.00	568.99	6,431.01	8.13
65 - Intergovernmental and Grants	0.00	0.00	20,060.75	-20,060.75	----
70 - Debt and Interest	1,310,412.00	30,732.86	1,037,593.13	272,818.87	79.18
110 - City Clerk	167,916.00	12,194.34	77,556.17	90,359.83	46.19
10 - Wages	86,776.00	7,536.47	48,121.06	38,654.94	55.45
15 - Taxes and Benefits	46,496.00	2,690.38	20,025.41	26,470.59	43.07
20 - Travel and Training	5,750.00	0.00	376.88	5,373.12	6.55
25 - Professional Fees and Services	11,534.00	1,345.84	5,360.32	6,173.68	46.47
30 - Supplies	3,558.00	437.80	630.33	2,927.67	17.72
45 - Utilities	1,290.00	183.85	1,287.17	2.83	99.78
50 - Advertising and Outreach	9,669.00	0.00	1,695.00	7,974.00	17.53
55 - Dues and Subscriptions	543.00	0.00	60.00	483.00	11.05
60 - Lease and Capital Equipment	2,300.00	0.00	0.00	2,300.00	0.00
115 - Elections & Registrations	23,036.00	0.00	9,405.78	13,630.22	40.83
10 - Wages	9,141.00	0.00	3,115.59	6,025.41	34.08
15 - Taxes and Benefits	615.00	0.00	113.82	501.18	18.51
25 - Professional Fees and Services	7,077.00	0.00	5,781.05	1,295.95	81.69
30 - Supplies	1,000.00	0.00	313.32	686.68	31.33
40 - Repairs and Maintenance	2,650.00	0.00	0.00	2,650.00	0.00
50 - Advertising and Outreach	2,553.00	0.00	82.00	2,471.00	3.21
120 - City Manger	3,232,966.89	102,499.47	2,112,066.38	1,120,900.51	65.33
10 - Wages	303,993.00	25,166.64	163,472.53	140,520.47	53.78
15 - Taxes and Benefits	107,119.00	7,931.09	50,257.61	56,861.39	46.92
20 - Travel and Training	7,600.00	0.00	916.99	6,683.01	12.07
25 - Professional Fees and Services	415,300.00	27,702.48	183,679.57	231,620.43	44.23
30 - Supplies	29,647.61	1,997.40	7,538.33	22,109.28	25.43
45 - Utilities	2,365.00	230.13	1,642.55	722.45	69.45
50 - Advertising and Outreach	6,322.00	0.00	1,680.00	4,642.00	26.57
55 - Dues and Subscriptions	12,000.00	0.00	1,249.06	10,750.94	10.41
60 - Lease and Capital Equipment	1,746,070.28	26,683.80	1,440,391.16	305,679.12	82.49
65 - Intergovernmental and Grants	602,550.00	12,787.93	261,238.58	341,311.42	43.36
125 - Economic Development	341,958.00	12,098.40	81,885.26	260,072.74	23.95
10 - Wages	97,343.00	9,446.55	56,729.02	40,613.98	58.28
15 - Taxes and Benefits	19,319.00	1,350.46	8,922.55	10,396.45	46.19
20 - Travel and Training	5,751.00	12.94	983.34	4,767.66	17.10
25 - Professional Fees and Services	127,320.00	0.00	1,697.75	125,622.25	1.33
30 - Supplies	5,945.00	428.01	2,233.90	3,711.10	37.58
40 - Repairs and Maintenance	5,000.00	0.00	558.56	4,441.44	11.17
45 - Utilities	2,500.00	183.85	1,287.17	1,212.83	51.49
50 - Advertising and Outreach	44,050.00	785.00	8,218.65	35,831.35	18.66
55 - Dues and Subscriptions	3,230.00	-108.41	1,254.32	1,975.68	38.83
60 - Lease and Capital Equipment	16,500.00	0.00	0.00	16,500.00	0.00

All Departments Expense Summary

Department(s): 01 - 60

January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government CONT'D					
65 - Intergovernmental and Grants	15,000.00	0.00	0.00	15,000.00	0.00
130 - Code Enforcement	128,635.00	8,378.53	61,477.62	67,157.38	47.79
10 - Wages	79,142.00	6,057.60	44,203.44	34,938.56	55.85
15 - Taxes and Benefits	24,150.00	1,816.70	12,687.55	11,462.45	52.54
20 - Travel and Training	4,784.00	318.09	2,511.82	2,272.18	52.50
25 - Professional Fees and Services	18,142.00	2.28	637.68	17,504.32	3.51
30 - Supplies	537.00	0.00	0.00	537.00	0.00
45 - Utilities	1,182.00	183.86	1,287.13	-105.13	108.89
50 - Advertising and Outreach	376.00	0.00	0.00	376.00	0.00
55 - Dues and Subscriptions	322.00	0.00	150.00	172.00	46.58
140 - Assessor	193,529.00	12,926.33	97,582.80	95,946.20	50.42
10 - Wages	115,964.00	8,740.00	56,014.61	59,949.39	48.30
15 - Taxes and Benefits	35,404.00	2,604.61	15,556.91	19,847.09	43.94
20 - Travel and Training	6,450.00	400.00	1,775.82	4,674.18	27.53
25 - Professional Fees and Services	28,533.00	761.07	19,084.87	9,448.13	66.89
30 - Supplies	1,484.00	0.00	1,047.71	436.29	70.60
40 - Repairs and Maintenance	644.00	0.00	0.00	644.00	0.00
45 - Utilities	1,612.00	183.85	1,577.09	34.91	97.83
50 - Advertising and Outreach	537.00	236.80	236.80	300.20	44.10
55 - Dues and Subscriptions	901.00	0.00	505.00	396.00	56.05
60 - Lease and Capital Equipment	2,000.00	0.00	1,783.99	216.01	89.20
330 - Municipal Buildings Operations	203,425.00	24,962.95	133,872.82	69,552.18	65.81
25 - Professional Fees and Services	67,556.00	3,438.61	55,549.75	12,006.25	82.23
30 - Supplies	9,243.00	0.00	4,489.61	4,753.39	48.57
40 - Repairs and Maintenance	78,141.00	16,861.10	53,818.81	24,322.19	68.87
45 - Utilities	48,485.00	4,663.24	20,014.65	28,470.35	41.28
332 - Leased Municipal Buildings	0.00	12,690.72	17,301.28	-17,301.28	----
25 - Professional Fees and Services	0.00	0.00	1,034.00	-1,034.00	----
40 - Repairs and Maintenance	0.00	0.00	1,070.54	-1,070.54	----
45 - Utilities	0.00	1,956.32	4,462.34	-4,462.34	----
60 - Lease and Capital Equipment	0.00	10,734.40	10,734.40	-10,734.40	----
02 - Public Safety	6,030,098.00	599,261.28	3,413,874.05	2,616,223.95	56.61
200 - Police Operations	2,536,700.00	168,551.81	1,357,614.43	1,179,085.57	53.52
10 - Wages	1,631,406.00	114,899.53	900,974.53	730,431.47	55.23
15 - Taxes and Benefits	571,897.00	35,761.84	268,426.19	303,470.81	46.94
20 - Travel and Training	41,381.00	954.73	17,749.26	23,631.74	42.89
25 - Professional Fees and Services	59,898.00	1,030.79	20,132.03	39,765.97	33.61
30 - Supplies	60,193.00	1,678.66	27,522.65	32,670.35	45.72
40 - Repairs and Maintenance	90,459.00	12,806.30	63,224.68	27,234.32	69.89
45 - Utilities	33,153.00	704.96	18,401.68	14,751.32	55.51
50 - Advertising and Outreach	3,000.00	0.00	2,010.00	990.00	67.00
55 - Dues and Subscriptions	2,687.00	715.00	1,670.00	1,017.00	62.15
60 - Lease and Capital Equipment	42,626.00	0.00	37,503.41	5,122.59	87.98
210 - Fire Operations	1,882,894.00	231,401.34	1,068,700.56	814,193.44	56.76
10 - Wages	987,014.00	107,641.58	626,321.55	360,692.45	63.46
15 - Taxes and Benefits	314,611.00	25,283.29	171,918.15	142,692.85	54.64
20 - Travel and Training	19,350.00	394.61	6,599.84	12,750.16	34.11
25 - Professional Fees and Services	22,730.00	1,806.02	5,486.20	17,243.80	24.14
30 - Supplies	53,954.00	1,485.79	20,102.13	33,851.87	37.26
40 - Repairs and Maintenance	59,355.00	3,936.95	39,081.70	20,273.30	65.84
45 - Utilities	26,871.00	482.66	15,396.61	11,474.39	57.30
50 - Advertising and Outreach	3,187.00	0.00	120.00	3,067.00	3.77
55 - Dues and Subscriptions	4,299.00	140.00	717.50	3,581.50	16.69

All Departments Expense Summary

Department(s): 01 - 60

January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
02 - Public Safety CONT'D					
60 - Lease and Capital Equipment	391,523.00	90,230.44	182,956.88	208,566.12	46.73
220 - Ambulance Operations	1,506,217.00	175,018.83	926,439.73	579,777.27	61.51
10 - Wages	987,014.00	111,292.21	641,471.61	345,542.39	64.99
15 - Taxes and Benefits	314,611.00	25,881.41	167,007.96	147,603.04	53.08
20 - Travel and Training	48,320.00	638.20	3,364.43	44,955.57	6.96
25 - Professional Fees and Services	15,823.00	1,803.16	11,559.76	4,263.24	73.06
30 - Supplies	53,418.00	10,202.63	42,147.90	11,270.10	78.90
40 - Repairs and Maintenance	41,721.00	1,894.13	20,207.35	21,513.65	48.43
45 - Utilities	25,796.00	285.76	14,435.89	11,360.11	55.96
55 - Dues and Subscriptions	1,827.00	0.00	727.50	1,099.50	39.82
60 - Lease and Capital Equipment	17,687.00	23,021.33	4,517.33	13,169.67	25.54
65 - Intergovernmental and Grants	0.00	0.00	21,000.00	-21,000.00	----
300 - Public Works Operations	104,287.00	24,289.30	61,119.33	43,167.67	58.61
40 - Repairs and Maintenance	15,650.00	15,950.00	17,385.97	-1,735.97	111.09
60 - Lease and Capital Equipment	88,637.00	8,339.30	43,733.36	44,903.64	49.34
03 - Public Works	2,300,710.00	183,179.08	1,051,640.44	1,249,069.56	45.71
300 - Public Works Operations	2,300,710.00	183,179.08	1,051,640.44	1,249,069.56	45.71
10 - Wages	858,074.00	75,911.52	471,657.86	386,416.14	54.97
15 - Taxes and Benefits	374,094.00	26,854.81	186,854.02	187,239.98	49.95
20 - Travel and Training	2,878.00	0.00	0.00	2,878.00	0.00
25 - Professional Fees and Services	104,221.00	8,841.75	60,779.84	43,441.16	58.32
30 - Supplies	300,228.00	33,396.04	101,323.22	198,904.78	33.75
40 - Repairs and Maintenance	617,610.00	33,972.72	216,055.87	401,554.13	34.98
45 - Utilities	29,366.00	4,202.24	14,141.81	15,224.19	48.16
60 - Lease and Capital Equipment	14,239.00	0.00	827.82	13,411.18	5.81
04 - Sanitation	631,126.00	45,373.61	289,784.91	341,341.09	45.92
120 - City Manager	631,126.00	45,373.61	289,784.91	341,341.09	45.92
25 - Professional Fees and Services	631,126.00	45,373.61	289,784.91	341,341.09	45.92
05 - Culture and Recreation	861,327.00	45,091.22	368,322.74	493,004.26	42.76
310 - Park Maintenance Operations	405,852.00	4,908.08	115,049.99	290,802.01	28.35
10 - Wages	95,400.00	927.00	21,810.72	73,589.28	22.86
15 - Taxes and Benefits	7,298.00	70.92	1,668.56	5,629.44	22.86
25 - Professional Fees and Services	173,458.00	250.00	48,053.16	125,404.84	27.70
30 - Supplies	93,193.00	3,088.75	35,804.18	57,388.82	38.42
40 - Repairs and Maintenance	7,355.00	415.73	3,602.74	3,752.26	48.98
45 - Utilities	14,946.00	155.68	4,110.63	10,835.37	27.50
50 - Advertising and Outreach	2,650.00	0.00	0.00	2,650.00	0.00
60 - Lease and Capital Equipment	11,552.00	0.00	0.00	11,552.00	0.00
400 - Library Operations	455,475.00	40,183.14	253,272.75	202,202.25	55.61
10 - Wages	307,139.00	29,848.86	175,237.79	131,901.21	57.05
15 - Taxes and Benefits	51,774.00	4,283.46	26,954.44	24,819.56	52.06
20 - Travel and Training	4,300.00	100.00	1,087.99	3,212.01	25.30
25 - Professional Fees and Services	11,930.00	1,679.00	7,900.78	4,029.22	66.23
30 - Supplies	48,292.00	4,244.32	25,712.41	22,579.59	53.24
40 - Repairs and Maintenance	1,300.00	0.00	212.00	1,088.00	16.31
45 - Utilities	30,203.00	27.50	15,875.34	14,327.66	52.56
55 - Dues and Subscriptions	537.00	0.00	292.00	245.00	54.38
06 - Airport	469,292.00	33,510.61	754,726.80	-285,434.80	160.82
150 - Airport Operations	469,292.00	33,510.61	754,726.80	-285,434.80	160.82
10 - Wages	140,413.00	8,388.80	72,895.25	67,517.75	51.91
15 - Taxes and Benefits	12,158.00	1,925.98	14,700.49	-2,542.49	120.91
20 - Travel and Training	2,000.00	0.00	0.00	2,000.00	0.00

All Departments Expense Summary

Department(s): 01 - 60
January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
06 - Airport CONT'D					
25 - Professional Fees and Services	67,290.00	11,644.40	44,340.60	22,949.40	65.89
30 - Supplies	11,136.00	0.00	2,317.44	8,818.56	20.81
35 - Insurances	6,000.00	0.00	4,025.00	1,975.00	67.08
40 - Repairs and Maintenance	81,650.00	7,557.78	36,816.92	44,833.08	45.09
45 - Utilities	24,645.00	3,522.65	11,169.68	13,475.32	45.32
50 - Advertising and Outreach	3,000.00	0.00	237.50	2,762.50	7.92
55 - Dues and Subscriptions	1,000.00	471.00	471.00	529.00	47.10
60 - Lease and Capital Equipment	120,000.00	0.00	180,203.26	-60,203.26	150.17
65 - Intergovernmental and Grants	0.00	0.00	387,549.66	-387,549.66	---
07 - Education	5,262,440.00	442,580.56	2,808,591.96	2,453,848.04	53.37
120 - City Manager	5,262,440.00	442,580.56	2,808,591.96	2,453,848.04	53.37
65 - Intergovernmental and Grants	5,262,440.00	442,580.56	2,808,591.96	2,453,848.04	53.37
08 - County Tax	885,755.00	0.00	885,755.00	0.00	100.00
120 - City Manager	885,755.00	0.00	885,755.00	0.00	100.00
65 - Intergovernmental and Grants	885,755.00	0.00	885,755.00	0.00	100.00
09 - Reserve Funds	151,500.00	861,165.99	1,502,567.33	-1,351,067.33	991.79
515 - Old Town Development LLC	0.00	127,000.00	127,000.00	-127,000.00	----
65 - Intergovernmental and Grants	0.00	127,000.00	127,000.00	-127,000.00	----
517 - Projects Reserve	127,000.00	673,738.77	1,216,090.91	-1,089,090.91	957.55
30 - Supplies	127,000.00	673,738.77	1,216,090.91	-1,089,090.91	957.55
520 - Airport Hangar Reserve	0.00	0.00	58,350.63	-58,350.63	----
25 - Professional Fees and Services	0.00	0.00	58,350.63	-58,350.63	----
529 - City Facility & Infrastructure	24,500.00	54,700.00	54,700.00	-30,200.00	223.27
25 - Professional Fees and Services	24,500.00	0.00	0.00	24,500.00	0.00
65 - Intergovernmental and Grants	0.00	54,700.00	54,700.00	-54,700.00	----
530 - Community Festival	0.00	3,820.85	41,928.29	-41,928.29	----
30 - Supplies	0.00	3,820.85	41,928.29	-41,928.29	----
540 - Forfeitures - D.A.R.E	0.00	1,906.37	4,279.22	-4,279.22	----
30 - Supplies	0.00	1,906.37	4,279.22	-4,279.22	----
546 - Smoke and CO Detectors	0.00	0.00	218.28	-218.28	----
30 - Supplies	0.00	0.00	218.28	-218.28	----
50 - Library Trust	0.00	945.02	10,789.22	-10,789.22	----
550 - Library Grants	0.00	0.00	2,011.52	-2,011.52	----
30 - Supplies	0.00	0.00	2,011.52	-2,011.52	----
551 - Memorial Books	0.00	945.02	2,093.92	-2,093.92	----
30 - Supplies	0.00	945.02	2,093.92	-2,093.92	----
553 - O.T. Pub Lib Endowment Fund	0.00	0.00	3,323.59	-3,323.59	----
30 - Supplies	0.00	0.00	3,323.59	-3,323.59	----
554 - Library Trust 1	0.00	0.00	3,360.19	-3,360.19	----
30 - Supplies	0.00	0.00	3,360.19	-3,360.19	----
60 - Cemetery Trust	0.00	94,300.00	150,970.00	-150,970.00	----
590 - Cemetery Trust	0.00	94,300.00	150,970.00	-150,970.00	----
30 - Supplies	0.00	94,300.00	150,970.00	-150,970.00	----
Final Totals	23,148,189.89	2,589,335.09	15,540,968.76	7,607,221.13	67.14

All Departments Revenue Summary

Department(s): 80 - 80
January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
80 - Proprietary Funds	3,065,779.94	366,311.48	776,086.01	2,289,693.93	25.31
020 - Charge for Services	1,634,011.00	362,912.45	763,157.90	870,853.10	46.70
4570 - Old Town User Fees	1,496,582.00	363,269.40	739,961.19	756,620.81	49.44
4571 - Milford User Fees	137,429.00	0.00	30,242.32	107,186.68	22.01
4572 - User Fee Abatements	0.00	-356.95	-7,045.61	7,045.61	----
030 - Investment Income	5,000.00	1,295.65	7,005.41	-2,005.41	140.11
4610 - Investment Income	5,000.00	1,295.65	7,005.41	-2,005.41	140.11
035 - Miscellaneous Revenue	15,900.00	2,103.38	5,922.70	9,977.30	37.25
4205 - Permits	100.00	0.00	0.00	100.00	0.00
4601 - Interest on User Fees	6,000.00	333.71	2,833.27	3,166.73	47.22
4735 - Lien Fees	7,000.00	1,769.67	2,531.61	4,468.39	36.17
4775 - Miscellaneous Revenues	2,800.00	0.00	557.82	2,242.18	19.92
045 - Capital Reserve Transfers In	1,410,868.94	0.00	0.00	1,410,868.94	0.00
4849 - Carryforward Reserve	1,171,601.94	0.00	0.00	1,171,601.94	0.00
4927 - Debt Redemption Reserve	239,267.00	0.00	0.00	239,267.00	0.00
Final Totals	3,065,779.94	366,311.48	776,086.01	2,289,693.93	25.31

All Departments Expense Summary

Department(s): 80 - 80

January to January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
80 - Proprietary Funds	3,065,779.94	98,410.43	989,989.30	2,075,790.64	32.29
800 - Administration	2,610,959.94	76,563.78	795,110.58	1,815,849.36	30.45
10 - Wages	462,255.00	36,971.40	253,639.61	208,615.39	54.87
15 - Taxes and Benefits	157,615.00	10,173.67	80,104.52	77,510.48	50.82
20 - Travel and Training	4,240.00	50.00	729.00	3,511.00	17.19
25 - Professional Fees and Services	114,346.00	509.46	67,815.10	46,530.90	59.31
30 - Supplies	7,482.00	0.00	2,068.47	5,413.53	27.65
35 - Insurances	28,832.00	1,137.00	27,081.00	1,751.00	93.93
40 - Repairs and Maintenance	22,100.00	2,134.33	10,392.18	11,707.82	47.02
50 - Advertising and Outreach	7,000.00	121.43	814.79	6,185.21	11.64
55 - Dues and Subscriptions	7,420.00	0.00	1,567.00	5,853.00	21.12
60 - Lease and Capital Equipment	1,432,317.94	11,805.78	61,717.58	1,370,600.36	4.31
70 - Debt and Interest	367,352.00	13,660.71	289,181.33	78,170.67	78.72
802 - Maintenance	136,970.00	3,960.48	59,523.73	77,446.27	43.46
25 - Professional Fees and Services	30,000.00	0.00	30,220.40	-220.40	100.73
30 - Supplies	31,000.00	0.00	4,069.19	26,930.81	13.13
40 - Repairs and Maintenance	27,500.00	0.00	4,658.80	22,841.20	16.94
45 - Utilities	38,470.00	3,960.48	20,575.34	17,894.66	53.48
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
804 - Wastewater Treatment Facility	223,100.00	12,132.22	102,558.46	120,541.54	45.97
25 - Professional Fees and Services	20,000.00	775.27	14,850.46	5,149.54	74.25
30 - Supplies	29,700.00	2,810.05	10,023.71	19,676.29	33.75
40 - Repairs and Maintenance	22,500.00	805.89	23,384.90	-884.90	103.93
45 - Utilities	100,900.00	7,741.01	54,299.39	46,600.61	53.82
60 - Lease and Capital Equipment	50,000.00	0.00	0.00	50,000.00	0.00
806 - Sludge Disposal	94,750.00	5,753.95	32,796.53	61,953.47	34.61
25 - Professional Fees and Services	87,500.00	5,076.91	30,649.44	56,850.56	35.03
40 - Repairs and Maintenance	1,500.00	0.00	753.30	746.70	50.22
45 - Utilities	5,750.00	677.04	1,393.79	4,356.21	24.24
Final Totals	3,065,779.94	98,410.43	989,989.30	2,075,790.64	32.29

**City of Old Town
Balance Sheet
January 31, 2023**

Assets		Liabilities	
Operating Cash		AP and Accr Exp	
1000-00 Cash	6,006,363	2000-00 Accounts Payable	-
1003-00 Petty Cash	<u>2,370</u>	2003-00 Accrued AP	<u>3,310</u>
	6,008,733		3,310
Investments		Accrued Int.	
1011-00 Insured Cash Sweep	4,880,350		-
1013-00 Investment #2	2,040,065	Due to Others	
1014-00 Investment #2	<u>130,198</u>	2010-00 ME St. Retirement	76,679
	7,050,613	2020-00 ICMA Retirement	296
Other Cash		2040-00 MME/Travelers	(86,264)
1015-00 Cash-Airport CC & Rapid Rene	3,219	2090-00 Colonial Life Insurance	3,691
1016-00 Cash-ACH Payments	10,109	2120-00 Clearing Account	(2,547)
1017-00 Cash-HRA	5,965	2200-00 Due Bat Bus-Bus Pass	105
1019-00 Cash-Medical Payments	6,365	2205-00 Due State-Vehicle Sales Tax	2,239
1021-00 Katahdin Trust	1,084,733	2210-00 Airport Sales Tax	19
1025-00 Camden National Bank	807,430	2215-00 Due State-MOSES Sales Tax	1,634
1020-00 Andrscoggin Bank-Lease	943,471	2220-00 Due State-Registration Fees	7,455
1026-00 Andrscoggin Bank	<u>805,825</u>	2225-00 Due State-MOSES Fees	5,264
	3,667,117	2230-00 Due State-Vitals	150
Taxes Receivable		2235-00 Due State-Dog Licenses	469
1100-22 2022 Taxes Receivable	-	2240-00 Due State-Plumbing Permits	12,587
1100-23 2023 Taxes Receivable	<u>4,449,731</u>	2245-00 Due DEP-Plumbing Permits	1,446
	4,449,731	2250-00 Due State-Argyle Excise	<u>10,667</u>
Pers. Prop. Rec			33,890
1105-18 2018 Personal Prop Taxes Rec	-	Deferred Rev.	
1105-19 2019 Personal Prop Taxes Rec	88	2300-00 Deferred Revenue	249,930
1105-20 2020 Personal Prop Taxes Rec	88	Bonds Payable	
1105-21 2021 Personal Prop Taxes Rec	83	2510-00 Lease Payable	943,471
1105-22 2022 Personal Prop Taxes Rec	1,936	2520-00 Bonds Payable	<u>2,000,000</u>
1105-23 2023 Personal Prop Taxes Rec	<u>188,796</u>		
	190,991	Total Liabilities	
Lien & TA Rec			2,943,471
1120-20 2020 Lien Receivables		Reserves	
1120-21 2021 Lien Receivables	21,649	3000-00 TIF Financing Plan	538,690
1120-22 2022 Lien Receivables	94,254	3004-00 Housing Reserve	150,000
1130-10 2010 Tax Acquired Property	3,048	3005-00 Old Town Development LLC	176,434
1130-11 2011 Tax Acquired Property	2,747	3006-00 Economic Development Reserve	3,967
1130-12 2012 Tax Acquired Property	2,561	3007-00 Projects Reserve	3,196,872
1130-13 2013 Tax Acquired Property	3,716	3010-00 Tech Equip. Replacement Reserve	120,438
1130-14 2014 Tax Acquired Property	3,848	3015-00 Heavy Equip. Replacement Reserve	1,027,269
1130-15 2015 Tax Acquired Property	3,680	3020-00 Highway Block Grant Reserve	297,084
1130-16 2016 Tax Acquired Property	3,585	3030-00 City Facility & Infrastructure Reser	1,010,065
1130-17 2017 Tax Acquired Property	3,621	3033-00 Municipal Trash Reserve	792,912
1130-18 2018 Tax Acquired Property	5,042	3035-00 Airport Hangar Reserve	432,888
1130-19 2019 Tax Acquired Property	10,690	3036-00 American Rescue Plan Act Reserve	785,743
1130-20 2020 Tax Acquired Property	<u>17,490</u>	3085-00 Clerk Book Restoration	<u>420</u>
	175,932	Total Reserves	
Other AR			8,532,783
1150-00 Accts Rec.-Miscellaneous	240,070	Custodial Accounts	
1155-00 Allowance Uncoll-Accts Rec	(78,549)	3045-00 Garford Account	(21)
1160-00 Ambulance Rec-Med Reimb	121,370	3046-00 Smoke and CO Detectors	2,147
1200-00 Grant Receivable	<u>322,227</u>	3050-00 Police Evidence Room cash	50,857
	605,117	3051-00 Forfeitures	22,912
Inventory		3055-00 Community Festival	16,677
1300-00 Inventory-Gasoline	1,106	3056-00 Parade	9,976
1310-00 Inventory-Diesel	(8,869)	3057-00 Dog Park	5,250
1320-00 Inventory-Aviation Gasoline	33,417	3070-00 Skateboard Park	38,348
1330-00 Inventory-Jet Fuel	<u>25,144</u>	3071-00 Bike Coalition	<u>1,250</u>
	50,799	Total Custodial Accounts	
Due from Others			147,396
1450-00 Note Rec.-UDAG	1,806	Fund Balance	
1455-00 Allowance Uncoll-Loans	(1,992)	3400-00 Carry Forwards	332,025
1470-20 Due To/From Pollution	4,954	3500-00 Expense Control	7,768,980
		3600-00 Revenue Control	(2,285,187)
1470-30 Due To/From Reserve Funds	1,000	3800-00 Fund Balance	<u>4,639,422</u>
1470-50 Due To/From Library Trust	(15,949)	Total Fund Balance	
1471-60 Due To/From Cemetery Trust	165,970		10,455,241
1570-00 Construction in Progress	<u>11,200</u>	Total Liabilities and Fund Balance	
	166,988		<u>22,366,021</u>
Total Assets		Total Liabilities and Fund Balance	
	<u>22,366,021</u>		<u>22,366,021</u>

**City of Old Town
Outstanding personal property taxes
As of 02/13/23**

Year	# Accts	Total Amount
2019	1	88.03
2020	1	88.46
2021	1	83.41
2022	5	1,936.66
Total	8	2,196.56
Unique accounts 5		

**City of Old Town
Outstanding real estate taxes
As of 02/13/23**

Year	# Accts	Total Amount	Notes
2010	1	3,051.12	Wood
2011	1	2,750.12	Wood
2012	1	2,564.34	Wood
2013	2	3,720.18	Wood & Steeves
2014	2	3,852.75	Wood & Steeves
2015	2	3,684.82	Wood & Steeves
2016	2	3,589.25	Wood & Steeves
2017	2	3,625.66	Wood & Steeves
2018	5	5,048.80	
2019	8	10,705.19	
2020	11	17,524.09	
2021	15	21,688.21	
2022	56	92,236.85	
Total	108	174,041.38	
Unique accounts		56	

5. Special Committees

6. City Manager

VII. Consent Agenda

1. The City Council will consider the approval of renewal applications for a Victualer's License and a Malt, Vinous & Spirituous Liquor License for Gauvin Fowler Tupper Stairs, VFW Post #3381, located at 173 Main Street, Old Town.

Suggested motion: Resolved, the Old Town City Council approves the applications for a Victualer's License and a Malt, Vinous & Spirituous Liquor License for Gauvin Fowler Tupper Stairs, VFW Post #3381, located at 173 Main Street, Old Town. Pending City inspections.

(Councilor Pushor)

VIII. Public Hearings and Second Reading of Ordinance

1. The City Council will conduct a Public Hearing on the proposed designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Black Bear Omnibus Development TIF Program, pursuant to Title 30-A M.R.S.A Chapter 206. §5221-5235.

The proposed Black Bear Omnibus Municipal Tax Increment Financing District consists of approximately 73.50 acres of property located within the City of Old Town, Maine, being the same property identified in the city of Old Town Tax Assessors Maps as Tax Map 11, Lot 67 & 67B; Map 14, A portion of Lot 1; Map 18, Lot 2, 11, 12, 13, 14, 15, 27, 28, 29, 30, & 31; and Map 19, Lot 71. Included in this district are roads, sidewalks, and utilities in, among and adjacent to the previously mentioned lots.

Open Public meeting _____

Close Public meeting _____

(Council President Mcleod)

2. The City Council will conduct a Public Hearing on the proposed designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Gilman Falls Omnibus TIF Development Program, pursuant to Title 30-A M.R.S.A Chapter 206. §5221-5235.

The proposed Gilman Falls Omnibus Municipal Tax Increment Financing District consists of approximately 723.27 acres of property located within the City of Old Town, Maine, being the same property identified in the city of Old Town Tax Assessors Maps as Tax Map 5, Lot 3, 3-001, & 5; Map 11, Lot 55, 55A, 68, 72; Map 12, Lot 2, 9, & 16; Map

3. The City Council will consider authorizing a transfer of monies from Fund Balance, Account # 09 – 52165 - 7210, to provide the additional funds needed to pay for the downtown traffic lights BACTS construction project that came in over the initial estimate of a cost not to exceed \$200,000.

Suggested motion: Resolved, the Old Town City Council authorizes the transfer of monies from Fund Balance, Account # 09 – 52165 - 7210, to provide the additional funds needed to pay for the downtown traffic lights BACTS construction project that came in over the initial estimate of a cost not to exceed \$200,000.

(Councilor Folster)

Adjournment: Do I have a motion to adjourn?

Second

- (b) Subject to the exclusions permitted under 30-A MRSA §5223(3), the total area of the District does not exceed two percent (2%) of the total acreage of the City, and the total area of all development districts within the City (including the District) does not exceed five percent (5%) of the total acreage of the City; and
 - (c) Subject to the exclusions permitted under 30-A MRSA §5223(3), the original assessed value of the District plus the original assessed value of all other tax Increment financing districts in the City does not exceed five percent (5%) of the total value of taxable property within the City as of April 1, 2019; and
 - (d) Designation of the District and implementation of the Development Program will generate substantial economic benefits for the City and its residents, including employment opportunities, broadened and improved tax base and economic stimulus, and therefore constitute a good and valid public purpose and will contribute to the economic growth or well-being of the inhabitants of the City or to the betterment of the health, welfare or safety of the inhabitants of the City; and
 - (e) The City Council has considered all evidence presented to it with regard to any adverse economic effect on or detriment to any existing business and has found and determined that designation of the District and implementation of the Development Program will not result in a substantial detriment to any existing business in the City, and any adverse economic effect of the proposed Development Program on any existing business in the City is outweighed by the contributions expected to be made by the District and the projects and improvements described in the Development Program to the economic growth or well-being of the City or to the betterment of the health, welfare or safety of the inhabitants of the City.
2. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, and to promote completion of the projects and improvements described therein, the City Council hereby designates the proposed Municipal Development and Tax Increment Financing District and adopts the related Black Bear Omnibus Development Program presented to the City Council and such Development Program is hereby incorporated by reference into this vote as the Development Program for the District.
 3. The foregoing designation of the Municipal Development and Tax Increment Financing District and adoption of the related Black Bear Omnibus Development Program shall automatically become final and shall take full force and effect upon receipt by the City of approval of the designation of the Municipal Development and Tax Increment Financing District and adoption of the Black Bear Omnibus Development Program by the Commissioner of DECD, without requirement of any further action by the City, the City Council, or any other party.
 4. Pursuant to the provisions of 30-A M.R.S.A. §5227, the percentage of the increased assessed value to be retained as captured assessed value in the Municipal Development and Tax Increment Financing District is hereby established as set forth in the Black Bear Omnibus Development Program.

Tuesday, February 21, 2023

- Immediately following the Financial Services Committee meeting.

**Special Council Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda**

- I. Call to Order** - I call the February 21, 2023, Special Council Meeting to order.

Please turn off or silence cell phones.

(Council President McLeod)

- II. Flag Salute**

- III. Roll Call**

- IV. Approval of the Minutes**

February 06, 2023, Regular Council meeting

- V. Petitions, Communications, and Citizens' Requests**

- VI. Reports**
 - 1. Council President**

 - 2. Standing Committees**

Administrative, Economic, Finance and Public Services

 - 3. City Councilors**

 - 4. City Attorney**

5. Special Committees

6. City Manager

VII. Consent Agenda

1. The City Council will consider the approval of renewal applications for a Victualer's License and a Malt, Vinous & Spirituous Liquor License for Gauvin Fowler Tupper Stairs, VFW Post #3381, located at 173 Main Street, Old Town.

Suggested motion: Resolved, the Old Town City Council approves the applications for a Victualer's License and a Malt, Vinous & Spirituous Liquor License for Gauvin Fowler Tupper Stairs, VFW Post #3381, located at 173 Main Street, Old Town. Pending City inspections.

(Councilor Pushor)

VIII. Public Hearings and Second Reading of Ordinance

1. The City Council will conduct a Public Hearing on the proposed designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Black Bear Omnibus Development TIF Program, pursuant to Title 30-A M.R.S.A Chapter 206. §5221-5235.

The proposed Black Bear Omnibus Municipal Tax Increment Financing District consists of approximately 73.50 acres of property located within the City of Old Town, Maine, being the same property identified in the city of Old Town Tax Assessors Maps as Tax Map 11, Lot 67 & 67B; Map 14, A portion of Lot 1; Map 18, Lot 2, 11, 12, 13, 14, 15, 27, 28, 29, 30, & 31; and Map 19, Lot 71. Included in this district are roads, sidewalks, and utilities in, among and adjacent to the previously mentioned lots.

Open Public meeting _____

Close Public meeting _____

(Council President Mcleod)

2. The City Council will conduct a Public Hearing on the proposed designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Gilman Falls Omnibus TIF Development Program, pursuant to Title 30-A M.R.S.A Chapter 206. §5221-5235.

The proposed Gilman Falls Omnibus Municipal Tax Increment Financing District consists of approximately 723.27 acres of property located within the City of Old Town,

Maine, being the same property identified in the city of Old Town Tax Assessors Maps as Tax Map 5, Lot 3, 3-001, & 5; Map 11, Lot 55, 55A, 68, 72; Map 12, Lot 2, 9, & 16; Map 23, Lot 32, & 56; and Map 24, Lot 1. Included in this district are roads, sidewalks, and utilities in, among and adjacent to the previously mentioned lots.

Open Public meeting _____
Close Public meeting _____
(Council President Mcleod)

IX. Old Business

X. New Business

1. The City Council will consider approval on the proposed designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Black Bear Omnibus Development TIF Program.

Suggested motion: Resolved, the Old Town City Council hereby approves the designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Black Bear Omnibus Development TIF Program. (Order attached)

(Roll Call Vote) Council President McLeod _____
Councilor Peterson _____
Councilor Carol May _____
Councilor Pushor _____
Councilor Mike May _____
Councilor Wight _____
Councilor Folster _____

2. The City Council will consider approval on the proposed designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Gilman Falls Omnibus Development TIF Program.

Suggested motion: Resolved, the Old Town City Council hereby approves the designation of a Municipal Development and Tax Increment Financing District and Adoption of Related Gilman Falls Omnibus Development TIF Program. (Order attached)

(Roll Call Vote) Council President McLeod _____
Councilor Peterson _____
Councilor Carol May _____
Councilor Pushor _____
Councilor Mike May _____
Councilor Wight _____

Councilor Folster _____

3. The City Council will consider authorizing a transfer of monies from Fund Balance, Account # 09 – 52165 - 7210, to provide the additional funds needed to pay for the downtown traffic lights BACTS construction project that came in over the initial estimate of a cost not to exceed \$200,000.

Suggested motion: Resolved, the Old Town City Council authorizes the transfer of monies from Fund Balance, Account # 09 – 52165 - 7210, to provide the additional funds needed to pay for the downtown traffic lights BACTS construction project that came in over the initial estimate of a cost not to exceed \$200,000.

(Councilor Folster)

Adjournment: Do I have a motion to adjourn?

Second