

**June 17, 2024**  
**6:00 pm**

**Administrative Services Committee Meeting**  
**City of Old Town**  
**City Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street**  
**Agenda**

**Call to Order** – I call the June 17<sup>th</sup>, 2024, Administrative Services Committee meeting to order.

Please silence or turn off cell phones

**(Councilor Michael May, Chair)**

Allison Kanoti from the Maine Forest Service and James Zelky, owner of Zelkey's Tree Service will give a presentation to the Committee on Browntail moth infestations and management.

Adjournment Do I have a motion to adjourn?

The Administrative Services Committee is composed of Councilors Michael May (Chair), Linda McLeod, Carol May, and Council President Pushor. (ex-officio)

**June 17, 2024**

- Immediately following the Administrative Services Committee.

**Agenda**  
**Finance Committee Meeting**  
**City of Old Town**  
**City Council Chambers, 2<sup>nd</sup> Floor**  
**265 Main Street**

**Call to Order** - I call the June 17, 2024, Administrative Services Committee Meeting to order.

**(Councilor Folster, Chair)**

Danielle Berube will update the Committee on the May 2024 Financials.  
(Financials attached)

Adjournment: Do I have a motion to adjourn?

The Finance Committee is composed of Councilors, Folster (Chair), Stan Peterson, Linda McLeod, and Council President Pushor (ex-officio)

### All Departments Revenue Summary

Department(s): 01 - 60  
May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>01 - General Government</b>	<b>24,115,829.50</b>	<b>561,209.17</b>	<b>25,092,106.76</b>	<b>-976,277.26</b>	<b>104.05</b>
<b>010 - Property Taxes for General Pur</b>	<b>10,140,644.00</b>	<b>94.68</b>	<b>11,348,961.62</b>	<b>-1,208,317.62</b>	<b>111.92</b>
4001 - Net Tax Assessment	10,140,644.00	0.00	11,389,935.83	-1,249,291.83	112.32
4002 - Tax Abatements	0.00	-1,132.80	-48,509.00	48,509.00	----
4003 - Tax Supplements	0.00	1,227.48	7,927.65	-7,927.65	----
4004 - Council Approved Write off	0.00	0.00	-392.86	392.86	----
<b>015 - Public Service Taxes</b>	<b>1,586,500.00</b>	<b>175,329.22</b>	<b>1,574,210.83</b>	<b>12,289.17</b>	<b>99.23</b>
4050 - Motor Vehicle Excise Tax	1,550,000.00	172,421.92	1,566,523.93	-16,523.93	101.07
4070 - Housing Authority PILOT	25,000.00	0.00	2,454.00	22,546.00	9.82
4080 - Boat Excise Tax	6,000.00	2,907.30	5,232.90	767.10	87.22
4090 - Vets Excise Tax Loss	5,500.00	0.00	0.00	5,500.00	0.00
<b>020 - Charge for Services</b>	<b>1,719,756.00</b>	<b>140,887.33</b>	<b>1,571,098.49</b>	<b>148,657.51</b>	<b>91.36</b>
4550 - JRL Tipping Fees	1,650,000.00	139,930.33	1,496,671.17	153,328.83	90.71
4555 - JRL Impact Fee	65,000.00	0.00	65,000.00	0.00	100.00
4565 - Electrical Inspection	4,756.00	957.00	9,427.32	-4,671.32	198.22
<b>025 - License, Permits and Fees</b>	<b>134,992.00</b>	<b>24,546.30</b>	<b>125,507.76</b>	<b>9,484.24</b>	<b>92.97</b>
4200 - Vehicle Registration Fee	32,000.00	5,011.00	35,579.00	-3,579.00	111.18
4205 - Permits	150.00	0.00	130.00	20.00	86.67
4210 - City Clerk Monthly Fees	16,000.00	3,357.80	19,961.01	-3,961.01	124.76
4215 - ATV, Boat, Hunt & Fish Fees	1,500.00	479.00	2,028.75	-528.75	135.25
4225 - Cable TV Franchise Fee	70,000.00	0.00	30,932.40	39,067.60	44.19
4235 - Plumbing Permit Fees	3,000.00	1,232.50	5,675.00	-2,675.00	189.17
4240 - Building Permit Fees	12,342.00	14,466.00	31,201.60	-18,859.60	252.81
<b>030 - Investment Income</b>	<b>52,000.00</b>	<b>49,689.67</b>	<b>408,981.25</b>	<b>-356,981.25</b>	<b>786.50</b>
4600 - Interest on Taxes	28,000.00	2,391.21	23,643.49	4,356.51	84.44
4610 - Investment Income	24,000.00	47,298.46	385,337.76	-361,337.76	999.99
<b>035 - Miscellaneous Revenue</b>	<b>199,984.00</b>	<b>3,341.84</b>	<b>3,191,317.33</b>	<b>-2,991,333.33</b>	<b>999.99</b>
4735 - Lien Fees	9,000.00	3,039.84	3,286.35	5,713.65	36.52
4760 - Community Garden Rental	0.00	80.00	320.00	-320.00	----
4765 - Assessing	0.00	0.00	1,790.00	-1,790.00	----
4775 - Miscellaneous Revenue	10,000.00	82.00	3,023.51	6,976.49	30.24
4780 - Treasurer Revenue	58,000.00	0.00	60,053.91	-2,053.91	103.54
4781 - YMCA Phone Reimbursement	840.00	70.00	770.00	70.00	91.67
4782 - Rec. Center Phone Reimbusemen	840.00	70.00	770.00	70.00	91.67
4790 - Other Financing	0.00	0.00	3,000,000.00	-3,000,000.00	----
4794 - CBP Building Lease	121,304.00	0.00	121,303.56	0.44	100.00
<b>040 - Sale of Cap Assets</b>	<b>25,000.00</b>	<b>6,700.00</b>	<b>59,945.15</b>	<b>-34,945.15</b>	<b>239.78</b>
4950 - Sale Of Tax Property	25,000.00	0.00	0.00	25,000.00	0.00
4955 - Sale Of City Owned Property	0.00	6,700.00	59,945.15	-59,945.15	----
<b>045 - Capital Reserve Transfers In</b>	<b>3,082,755.50</b>	<b>0.00</b>	<b>0.00</b>	<b>3,082,755.50</b>	<b>0.00</b>
4770 - TIF Project Financing	743,284.00	0.00	0.00	743,284.00	0.00
4849 - Carryforward Reserve	1,430,437.50	0.00	0.00	1,430,437.50	0.00
4851 - Fund Balance Transfer	270,748.00	0.00	0.00	270,748.00	0.00
4852 - City Facility Reserve Transfer	85,000.00	0.00	0.00	85,000.00	0.00
4853 - Heavy Equipment Transfer	123,200.00	0.00	0.00	123,200.00	0.00
4854 - Highway Block Grant Transfer	400,236.00	0.00	0.00	400,236.00	0.00
4855 - Economic Development Transfer	29,850.00	0.00	0.00	29,850.00	0.00
<b>060 - Intergovernmental and Grants</b>	<b>7,174,198.00</b>	<b>160,620.13</b>	<b>6,812,084.33</b>	<b>362,113.67</b>	<b>94.95</b>
4305 - JRL PILOT	400,000.00	0.00	359,062.82	40,937.18	89.77
4310 - Homestead	475,000.00	0.00	386,332.00	88,668.00	81.33
4315 - B.E.T.E	4,900,000.00	118.00	3,933,110.00	966,890.00	80.27
4320 - State Municipal Rev Sharin	1,363,698.00	160,502.13	1,314,151.61	49,546.39	96.37

### All Departments Revenue Summary

Department(s): 01 - 60  
May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>01 - General Government CONT'D</b>					
4325 - Snowmobile State Reimburse	1,500.00	0.00	1,237.94	262.06	82.53
4335 - Tree Growth	20,000.00	0.00	18,029.53	1,970.47	90.15
4345 - General Assistance Reimburse.	14,000.00	0.00	39,686.08	-25,686.08	283.47
4435 - MMA Grants	0.00	0.00	1,632.83	-1,632.83	----
4440 - Miscellaneous Grants	0.00	0.00	4,000.00	-4,000.00	----
4450 - Brownfield Revenue	0.00	0.00	113,572.45	-113,572.45	----
4455 - MDOT Program State Aid	0.00	0.00	641,269.07	-641,269.07	----
<b>02 - Public Safety</b>					
<b>020 - Charge for Services</b>	<b>1,040,400.00</b>	<b>59,409.57</b>	<b>1,209,283.33</b>	<b>-168,883.33</b>	<b>116.23</b>
4520 - Emergency Vehicle Services	618,000.00	57,875.50	594,239.67	23,760.33	96.16
4525 - Fire Services	73,200.00	794.67	72,982.66	217.34	99.70
4530 - Police Service	3,000.00	515.00	5,785.85	-2,785.85	192.86
4535 - Ambulance Agreements	281,150.00	0.00	423,971.00	-142,821.00	150.80
<b>025 - License, Permits and Fees</b>	<b>3,300.00</b>	<b>20.00</b>	<b>202.00</b>	<b>3,098.00</b>	<b>6.12</b>
4230 - Gun Permits	300.00	20.00	-213.00	513.00	-71.00
4250 - Leased Parking	3,000.00	0.00	415.00	2,585.00	13.83
<b>035 - Miscellaneous Revenue</b>	<b>1,750.00</b>	<b>204.40</b>	<b>4,170.12</b>	<b>-2,420.12</b>	<b>238.29</b>
4100 - Traffic Fines	1,500.00	160.00	2,036.00	-536.00	135.73
4120 - Court Fees	250.00	0.00	1,300.00	-1,050.00	520.00
4130 - Court Restitution	0.00	44.40	834.12	-834.12	----
<b>060 - Intergovernmental and Grants</b>	<b>60,000.00</b>	<b>0.00</b>	<b>107,932.03</b>	<b>-47,932.03</b>	<b>179.89</b>
4400 - Bullet Proof Vest	0.00	0.00	1,553.29	-1,553.29	----
4401 - Grant-High Visibility	0.00	0.00	278.08	-278.08	----
4410 - DOJ School Officer	60,000.00	0.00	60,070.00	-70.00	100.12
4430 - Grant-Public Safety	0.00	0.00	46,030.66	-46,030.66	----
<b>03 - Public Works</b>					
<b>025 - License, Permits and Fees</b>	<b>42,000.00</b>	<b>8,805.10</b>	<b>43,316.35</b>	<b>-1,316.35</b>	<b>103.13</b>
4206 - Street Open Permits	5,000.00	260.00	1,300.00	3,700.00	26.00
<b>035 - Miscellaneous Revenue</b>	<b>37,000.00</b>	<b>8,545.10</b>	<b>42,016.35</b>	<b>-5,016.35</b>	<b>113.56</b>
4745 - Public Works Miscellaneous	5,000.00	5,613.10	8,628.35	-3,628.35	172.57
4750 - Cemetery Income	17,000.00	2,932.00	18,388.00	-1,388.00	108.16
4755 - Cemetery Fund	15,000.00	0.00	15,000.00	0.00	100.00
<b>04 - Sanitation</b>					
<b>020 - Charge for Services</b>	<b>134,500.00</b>	<b>5,051.30</b>	<b>142,473.86</b>	<b>-7,973.86</b>	<b>105.93</b>
4540 - Tipping Fees	12,000.00	3,343.80	30,102.61	-18,102.61	250.86
4545 - PAYT Bag Sales	110,000.00	57.50	99,230.00	10,770.00	90.21
<b>025 - License, Permits and Fees</b>	<b>12,500.00</b>	<b>1,650.00</b>	<b>13,141.25</b>	<b>-641.25</b>	<b>105.13</b>
4245 - Dump Permits	12,500.00	1,650.00	13,141.25	-641.25	105.13
<b>05 - Culture and Recreation</b>					
<b>020 - Charge for Services</b>	<b>9,100.00</b>	<b>1,904.35</b>	<b>13,947.66</b>	<b>-4,847.66</b>	<b>153.27</b>
4515 - Non-Res Library User Fees	2,000.00	200.00	2,790.00	-790.00	139.50
4560 - Milford Library Fees	4,500.00	0.00	4,400.00	100.00	97.78
<b>035 - Miscellaneous Revenue</b>	<b>2,600.00</b>	<b>1,704.35</b>	<b>6,757.66</b>	<b>-4,157.66</b>	<b>259.91</b>
4110 - Library Fines & Fees	1,600.00	76.10	1,624.96	-24.96	101.56
4740 - Library Copier Sales	1,000.00	128.25	1,666.92	-666.92	166.69
4744 - Concerts in the Park	0.00	1,500.00	3,348.53	-3,348.53	----

### All Departments Revenue Summary

Department(s): 01 - 60  
May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>05 - Culture and Recreation CONT'D</b>					
4746 - Electric Car Charging Revenue	0.00	0.00	117.25	-117.25	----
<b>06 - Airport</b>					
<b>015 - Public Service Taxes</b>	<b>3,900.00</b>	<b>5,028.45</b>	<b>5,028.45</b>	<b>-1,128.45</b>	<b>128.93</b>
4060 - Airplane Excise Tax	3,900.00	5,028.45	5,028.45	-1,128.45	128.93
<b>020 - Charge for Services</b>	<b>208,977.00</b>	<b>33,002.12</b>	<b>230,264.35</b>	<b>-21,287.35</b>	<b>110.19</b>
4500 - Airport Sales	47,380.00	30,242.22	43,855.15	3,524.85	92.56
4510 - Hangar Rentals	135,500.00	0.00	182,749.30	-47,249.30	134.87
4515 - Land Lease	26,097.00	2,759.90	3,659.90	22,437.10	14.02
<b>035 - Miscellaneous Revenue</b>	<b>0.00</b>	<b>4,500.00</b>	<b>16,600.00</b>	<b>-16,600.00</b>	<b>----</b>
4761 - Wings and Wheels	0.00	4,500.00	16,600.00	-16,600.00	----
<b>045 - Capital Reserve Transfers In</b>	<b>100,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,500.00</b>	<b>0.00</b>
4850 - Airport Hanger Reserve Transfe	100,500.00	0.00	0.00	100,500.00	0.00
<b>060 - Intergovernmental and Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>799,448.45</b>	<b>-799,448.45</b>	<b>----</b>
4445 - Runway Improvement Grants	0.00	0.00	799,448.45	-799,448.45	----
<b>09 - Reserve Funds</b>					
<b>030 - Investment Income</b>	<b>15,000.00</b>	<b>-2,734.04</b>	<b>243,768.07</b>	<b>-228,768.07</b>	<b>999.99</b>
4611 - Economic Development	15,000.00	14.25	156.75	14,843.25	1.05
4612 - Skateboard Park	0.00	4.76	52.36	-52.36	----
<b>035 - Miscellaneous Revenue</b>	<b>0.00</b>	<b>-2,753.05</b>	<b>121,598.96</b>	<b>-121,598.96</b>	<b>----</b>
4774 - Rental Income	0.00	-11,882.92	70,017.08	-70,017.08	----
4776 - Cell Tower Rental	0.00	927.96	10,171.16	-10,171.16	----
4777 - Riverfest	0.00	8,201.91	20,502.47	-20,502.47	----
4779 - Forfeitures	0.00	0.00	19,722.25	-19,722.25	----
4783 - Smoke Detectors	0.00	0.00	1,025.00	-1,025.00	----
4784 - Evidence Room	0.00	0.00	236.00	-236.00	----
4787 - Memorial Day Parade	0.00	0.00	-75.00	75.00	----
<b>045 - Transfers in from Capital Rese</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>-3,000.00</b>	<b>----</b>
4852 - City Facility Transfer	0.00	0.00	3,000.00	-3,000.00	----
<b>060 - Intergovernmental and Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>118,960.00</b>	<b>-118,960.00</b>	<b>----</b>
4300 - Highway Block Grant	0.00	0.00	118,960.00	-118,960.00	----
<b>50 - Library Trust</b>					
<b>035 - Miscellaneous Revenue</b>	<b>0.00</b>	<b>891.83</b>	<b>7,975.74</b>	<b>-7,975.74</b>	<b>----</b>
4741 - Library Grants	0.00	856.83	6,364.81	-6,364.81	----
4742 - Memorial Books	0.00	35.00	1,610.93	-1,610.93	----
<b>Final Totals</b>	<b>25,670,206.50</b>	<b>677,067.85</b>	<b>27,804,213.02</b>	<b>-2,134,006.52</b>	<b>108.31</b>

# All Departments Expense Summary

Department(s): 01 - 60  
May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>01 - General Government</b>	<b>7,803,679.35</b>	<b>818,665.64</b>	<b>9,789,470.11</b>	<b>-1,985,790.76</b>	<b>125.45</b>
<b>100 - Central Services Operations</b>	<b>2,468,919.61</b>	<b>115,815.32</b>	<b>2,477,894.07</b>	<b>-8,974.46</b>	<b>100.36</b>
10 - Wages	338,683.00	36,979.63	288,801.68	49,881.32	85.27
15 - Taxes and Benefits	390,074.61	20,458.05	475,202.75	-85,128.14	121.82
20 - Travel and Training	8,000.00	171.56	4,625.25	3,374.75	57.82
25 - Professional Fees and Services	70,604.00	6,420.18	52,780.21	17,823.79	74.76
30 - Supplies	41,143.00	11,563.11	25,419.58	15,723.42	61.78
35 - Insurances	114,991.00	0.00	129,594.00	-14,603.00	112.70
45 - Utilities	7,200.00	2,797.28	8,400.12	-1,200.12	116.67
50 - Advertising and Outreach	22,874.00	6,692.65	65,553.72	-42,679.72	286.59
55 - Dues and Subscriptions	1,500.00	0.00	1,282.00	218.00	85.47
65 - Intergovernmental and Grants	0.00	0.00	1,632.83	-1,632.83	---
70 - Debt and Interest	1,473,850.00	30,732.86	1,424,601.93	49,248.07	96.66
<b>110 - City Clerk</b>	<b>169,079.00</b>	<b>17,907.55</b>	<b>130,443.28</b>	<b>38,635.72</b>	<b>77.15</b>
10 - Wages	91,430.00	10,198.30	82,906.86	8,523.14	90.68
15 - Taxes and Benefits	43,252.00	4,150.59	32,248.00	11,004.00	74.56
20 - Travel and Training	6,095.00	0.00	0.00	6,095.00	0.00
25 - Professional Fees and Services	11,714.00	2.56	5,031.81	6,682.19	42.96
30 - Supplies	3,558.00	0.00	405.41	3,152.59	11.39
45 - Utilities	2,300.00	181.10	1,926.54	373.46	83.76
50 - Advertising and Outreach	10,230.00	3,375.00	7,864.66	2,365.34	76.88
55 - Dues and Subscriptions	500.00	0.00	60.00	440.00	12.00
<b>115 - Elections &amp; Registrations</b>	<b>31,362.00</b>	<b>568.73</b>	<b>11,316.33</b>	<b>20,045.67</b>	<b>36.08</b>
10 - Wages	13,837.00	0.00	5,267.00	8,570.00	38.06
15 - Taxes and Benefits	975.00	0.00	248.83	726.17	25.52
25 - Professional Fees and Services	10,300.00	568.73	4,807.67	5,492.33	46.68
30 - Supplies	600.00	0.00	326.79	273.21	54.47
40 - Repairs and Maintenance	2,500.00	0.00	0.00	2,500.00	0.00
50 - Advertising and Outreach	3,150.00	0.00	666.04	2,483.96	21.14
<b>120 - City Manger</b>	<b>4,140,439.74</b>	<b>598,814.19</b>	<b>3,614,344.57</b>	<b>526,095.17</b>	<b>87.29</b>
10 - Wages	307,722.00	33,108.02	264,392.80	43,329.20	85.92
15 - Taxes and Benefits	110,753.00	11,994.54	93,264.66	17,488.34	84.21
20 - Travel and Training	8,056.00	693.08	6,348.09	1,707.91	78.80
25 - Professional Fees and Services	486,937.00	30,453.97	364,925.66	122,011.34	74.94
30 - Supplies	29,433.77	593.96	9,663.59	19,770.18	32.83
45 - Utilities	4,300.00	329.26	2,537.79	1,762.21	59.02
50 - Advertising and Outreach	6,750.00	0.00	675.00	6,075.00	10.00
55 - Dues and Subscriptions	12,500.00	0.00	9,094.30	3,405.70	72.75
60 - Lease and Capital Equipment	2,643,987.97	491,977.36	1,853,756.10	790,231.87	70.11
65 - Intergovernmental and Grants	530,000.00	29,664.00	1,009,686.58	-479,686.58	190.51
<b>125 - Economic Development</b>	<b>328,161.00</b>	<b>35,182.82</b>	<b>162,602.77</b>	<b>165,558.23</b>	<b>49.55</b>
10 - Wages	115,650.00	11,195.40	93,440.44	22,209.56	80.80
15 - Taxes and Benefits	21,581.00	1,880.78	15,179.54	6,401.46	70.34
20 - Travel and Training	5,751.00	794.66	4,054.62	1,696.38	70.50
25 - Professional Fees and Services	128,250.00	20,387.50	33,071.28	95,178.72	25.79
30 - Supplies	8,345.00	143.38	2,222.67	6,122.33	26.63
40 - Repairs and Maintenance	2,000.00	0.00	12.58	1,987.42	0.63
45 - Utilities	2,160.00	181.10	2,523.31	-363.31	116.82
50 - Advertising and Outreach	34,050.00	600.00	10,893.37	23,156.63	31.99
55 - Dues and Subscriptions	3,374.00	0.00	1,204.96	2,169.04	35.71
60 - Lease and Capital Equipment	7,000.00	0.00	0.00	7,000.00	0.00
<b>130 - Code Enforcement</b>	<b>129,676.00</b>	<b>13,155.40</b>	<b>107,273.89</b>	<b>22,402.11</b>	<b>82.72</b>
10 - Wages	82,263.00	9,448.80	74,015.60	8,247.40	89.97
15 - Taxes and Benefits	25,424.00	2,877.96	22,357.14	3,066.86	87.94

### All Departments Expense Summary

Department(s): 01 - 60

May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>01 - General Government CONT'D</b>					
20 - Travel and Training	5,100.00	611.04	5,558.52	-458.52	108.99
25 - Professional Fees and Services	13,550.00	1.92	3,381.52	10,168.48	24.96
30 - Supplies	322.00	34.58	34.58	287.42	10.74
45 - Utilities	2,300.00	181.10	1,926.53	373.47	83.76
50 - Advertising and Outreach	376.00	0.00	0.00	376.00	0.00
55 - Dues and Subscriptions	341.00	0.00	0.00	341.00	0.00
<b>140 - Assessor</b>	<b>191,808.00</b>	<b>13,515.64</b>	<b>129,994.79</b>	<b>61,813.21</b>	<b>67.77</b>
10 - Wages	102,913.00	9,430.20	74,482.30	28,430.70	72.37
15 - Taxes and Benefits	35,939.00	3,803.50	29,408.17	6,530.83	81.83
20 - Travel and Training	7,058.00	120.00	1,677.15	5,380.85	23.76
25 - Professional Fees and Services	36,015.00	27.68	21,369.85	14,645.15	59.34
30 - Supplies	2,000.00	0.00	841.65	1,158.35	42.08
40 - Repairs and Maintenance	683.00	0.00	0.00	683.00	0.00
45 - Utilities	2,800.00	134.26	1,507.77	1,292.23	53.85
50 - Advertising and Outreach	1,000.00	0.00	69.90	930.10	6.99
55 - Dues and Subscriptions	1,000.00	0.00	638.00	362.00	63.80
60 - Lease and Capital Equipment	2,400.00	0.00	0.00	2,400.00	0.00
<b>330 - Municipal Buildings Operations</b>	<b>257,734.00</b>	<b>23,705.99</b>	<b>298,495.34</b>	<b>-40,761.34</b>	<b>115.82</b>
25 - Professional Fees and Services	85,000.00	5,576.26	115,318.25	-30,318.25	135.67
30 - Supplies	9,798.00	536.83	10,203.39	-405.39	104.14
40 - Repairs and Maintenance	105,000.00	5,448.14	108,801.05	-3,801.05	103.62
45 - Utilities	57,936.00	12,144.76	64,172.65	-6,236.65	110.76
<b>332 - Leased Municipal Buildings</b>	<b>86,500.00</b>	<b>0.00</b>	<b>2,857,105.07</b>	<b>-2,770,605.07</b>	<b>999.99</b>
25 - Professional Fees and Services	50,000.00	0.00	0.00	50,000.00	0.00
40 - Repairs and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00
45 - Utilities	21,500.00	0.00	2,021.83	19,478.17	9.40
60 - Lease and Capital Equipment	10,000.00	0.00	2,855,083.24	-2,845,083.24	999.99
<b>02 - Public Safety</b>	<b>6,683,458.00</b>	<b>606,603.11</b>	<b>5,642,923.02</b>	<b>1,040,534.98</b>	<b>84.43</b>
<b>200 - Police Operations</b>	<b>2,864,326.00</b>	<b>277,260.41</b>	<b>2,266,665.91</b>	<b>597,660.09</b>	<b>79.13</b>
10 - Wages	1,856,590.00	193,199.03	1,510,512.82	346,077.18	81.36
15 - Taxes and Benefits	647,274.00	65,748.62	486,504.44	160,769.56	75.16
20 - Travel and Training	43,864.00	1,424.03	26,267.48	17,596.52	59.88
25 - Professional Fees and Services	63,517.00	685.96	41,638.00	21,879.00	65.55
30 - Supplies	63,803.00	7,216.61	41,603.30	22,199.70	65.21
40 - Repairs and Maintenance	100,000.00	6,366.12	61,408.66	38,591.34	61.41
45 - Utilities	36,063.00	2,620.04	37,230.21	-1,167.21	103.24
50 - Advertising and Outreach	3,530.00	0.00	2,538.38	991.62	71.91
55 - Dues and Subscriptions	4,000.00	0.00	1,855.00	2,145.00	46.38
60 - Lease and Capital Equipment	45,685.00	0.00	51,370.27	-5,685.27	112.44
65 - Intergovernmental and Grants	0.00	0.00	5,737.35	-5,737.35	----
<b>210 - Fire Operations</b>	<b>2,032,916.00</b>	<b>158,593.23</b>	<b>1,782,367.07</b>	<b>250,548.93</b>	<b>87.68</b>
10 - Wages	1,070,332.00	104,594.80	943,144.14	127,187.86	88.12
15 - Taxes and Benefits	344,505.00	35,733.24	279,220.93	65,284.07	81.05
20 - Travel and Training	20,382.00	2,250.16	17,519.62	2,862.38	85.96
25 - Professional Fees and Services	19,300.00	637.29	23,679.52	-4,379.52	122.69
30 - Supplies	55,600.00	6,286.93	52,548.74	3,051.26	94.51
40 - Repairs and Maintenance	79,052.00	6,663.08	112,324.14	-33,272.14	142.09
45 - Utilities	31,598.00	2,427.73	34,706.71	-3,108.71	109.84
50 - Advertising and Outreach	3,348.00	0.00	93.33	3,254.67	2.79
55 - Dues and Subscriptions	4,556.00	0.00	2,892.58	1,663.42	63.49
60 - Lease and Capital Equipment	404,243.00	0.00	301,237.36	103,005.64	74.52
65 - Intergovernmental and Grants	0.00	0.00	15,000.00	-15,000.00	----
<b>220 - Ambulance Operations</b>	<b>1,662,261.00</b>	<b>160,452.24</b>	<b>1,487,333.40</b>	<b>174,927.60</b>	<b>89.48</b>

### All Departments Expense Summary

Department(s): 01 - 60

May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>02 - Public Safety CONT'D</b>					
10 - Wages	1,070,332.00	109,993.30	960,979.47	109,352.53	89.78
15 - Taxes and Benefits	344,505.00	35,994.30	274,179.56	70,325.44	79.59
20 - Travel and Training	51,218.00	3,311.17	21,970.15	29,247.85	42.90
25 - Professional Fees and Services	24,000.00	239.29	17,578.75	6,421.25	73.24
30 - Supplies	81,729.00	7,259.13	88,157.11	-6,428.11	107.87
40 - Repairs and Maintenance	40,090.00	1,227.30	31,304.75	8,785.25	78.09
45 - Utilities	30,539.00	2,427.75	34,384.01	-3,845.01	112.59
50 - Advertising and Outreach	0.00	0.00	93.34	-93.34	----
55 - Dues and Subscriptions	2,000.00	0.00	794.57	1,205.43	39.73
60 - Lease and Capital Equipment	17,848.00	0.00	12,499.00	5,349.00	70.03
65 - Intergovernmental and Grants	0.00	0.00	45,392.69	-45,392.69	----
<b>300 - Public Works Operations</b>	<b>123,955.00</b>	<b>10,297.23</b>	<b>106,556.64</b>	<b>17,398.36</b>	<b>85.96</b>
40 - Repairs and Maintenance	30,000.00	325.00	9,549.00	20,451.00	31.83
60 - Lease and Capital Equipment	93,955.00	9,972.23	97,007.64	-3,052.64	103.25
<b>03 - Public Works</b>	<b>2,279,810.00</b>	<b>170,161.02</b>	<b>1,568,377.64</b>	<b>711,432.36</b>	<b>68.79</b>
<b>300 - Public Works Operations</b>	<b>2,279,810.00</b>	<b>170,161.02</b>	<b>1,568,377.64</b>	<b>711,432.36</b>	<b>68.79</b>
10 - Wages	886,889.00	89,667.19	768,876.04	118,012.96	86.69
15 - Taxes and Benefits	405,286.00	38,779.57	321,792.29	83,493.71	79.40
20 - Travel and Training	3,050.00	600.00	980.00	2,070.00	32.13
25 - Professional Fees and Services	79,891.00	2,417.92	78,612.22	1,278.78	98.40
30 - Supplies	270,949.00	14,023.92	157,514.22	113,434.78	58.13
40 - Repairs and Maintenance	599,533.00	22,536.76	207,941.61	391,591.39	34.68
45 - Utilities	32,273.00	2,135.66	31,849.98	423.02	98.69
60 - Lease and Capital Equipment	1,939.00	0.00	811.28	1,127.72	41.84
<b>04 - Sanitation</b>	<b>693,866.00</b>	<b>93,519.99</b>	<b>527,448.46</b>	<b>166,417.54</b>	<b>76.02</b>
<b>120 - City Manager</b>	<b>693,866.00</b>	<b>93,519.99</b>	<b>527,448.46</b>	<b>166,417.54</b>	<b>76.02</b>
25 - Professional Fees and Services	693,866.00	93,519.99	527,448.46	166,417.54	76.02
<b>05 - Culture and Recreation</b>	<b>943,100.15</b>	<b>83,022.87</b>	<b>708,025.82</b>	<b>235,074.33</b>	<b>75.07</b>
<b>310 - Park Maintenance Operations</b>	<b>455,869.15</b>	<b>35,686.38</b>	<b>296,619.58</b>	<b>159,249.57</b>	<b>65.07</b>
10 - Wages	98,982.00	11,945.60	53,708.22	45,273.78	54.26
15 - Taxes and Benefits	7,572.00	1,529.81	4,724.64	2,847.36	62.40
25 - Professional Fees and Services	195,122.00	11,497.10	122,189.64	72,932.36	62.62
30 - Supplies	111,458.15	9,572.63	99,643.12	11,815.03	89.40
40 - Repairs and Maintenance	7,800.00	560.66	7,592.44	207.56	97.34
45 - Utilities	9,935.00	580.58	8,177.52	1,757.48	82.31
60 - Lease and Capital Equipment	25,000.00	0.00	584.00	24,416.00	2.34
<b>400 - Library Operations</b>	<b>487,231.00</b>	<b>47,386.49</b>	<b>411,406.24</b>	<b>75,824.76</b>	<b>84.44</b>
10 - Wages	318,382.00	34,162.15	279,977.21	38,404.79	87.94
15 - Taxes and Benefits	59,441.00	5,894.87	47,456.08	11,984.92	79.84
20 - Travel and Training	4,558.00	328.02	1,188.06	3,369.94	26.07
25 - Professional Fees and Services	13,892.00	0.00	8,201.97	5,690.03	59.04
30 - Supplies	51,189.00	4,227.68	39,126.23	12,062.77	76.43
40 - Repairs and Maintenance	1,378.00	119.99	428.85	949.15	31.12
45 - Utilities	37,854.00	2,653.78	31,471.84	6,382.16	83.14
55 - Dues and Subscriptions	537.00	0.00	416.00	121.00	77.47
60 - Lease and Capital Equipment	0.00	0.00	3,140.00	-3,140.00	----
<b>06 - Airport</b>	<b>511,523.00</b>	<b>27,991.31</b>	<b>1,227,563.94</b>	<b>-716,040.94</b>	<b>239.98</b>
<b>150 - Airport Operations</b>	<b>511,523.00</b>	<b>27,991.31</b>	<b>1,227,563.94</b>	<b>-716,040.94</b>	<b>239.98</b>
10 - Wages	161,412.00	16,911.40	129,787.32	31,624.68	80.41
15 - Taxes and Benefits	35,204.00	3,729.65	29,123.10	6,080.90	82.73
20 - Travel and Training	2,000.00	0.00	0.00	2,000.00	0.00
25 - Professional Fees and Services	77,290.00	1,450.00	81,440.34	-4,150.34	105.37



### All Departments Expense Summary

Department(s): 01 - 60  
May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>06 - Airport CONT'D</b>					
30 - Supplies	11,705.00	867.92	5,239.70	6,465.30	44.76
35 - Insurances	6,000.00	0.00	4,025.00	1,975.00	67.08
40 - Repairs and Maintenance	86,629.00	2,011.39	57,380.24	29,248.76	66.24
45 - Utilities	26,123.00	2,300.95	24,059.93	2,063.07	92.10
50 - Advertising and Outreach	3,600.00	720.00	1,419.00	2,181.00	39.42
55 - Dues and Subscriptions	1,060.00	0.00	0.00	1,060.00	0.00
60 - Lease and Capital Equipment	100,500.00	0.00	69,640.67	30,859.33	69.29
65 - Intergovernmental and Grants	0.00	0.00	825,448.64	-825,448.64	----
<b>07 - Education</b>	<b>5,744,805.00</b>	<b>478,733.77</b>	<b>5,266,071.54</b>	<b>478,733.46</b>	<b>91.67</b>
<b>120 - City Manager</b>	<b>5,744,805.00</b>	<b>478,733.77</b>	<b>5,266,071.54</b>	<b>478,733.46</b>	<b>91.67</b>
65 - Intergovernmental and Grants	5,744,805.00	478,733.77	5,266,071.54	478,733.46	91.67
<b>08 - County Tax</b>	<b>1,009,965.00</b>	<b>0.00</b>	<b>1,009,965.53</b>	<b>-0.53</b>	<b>100.00</b>
<b>120 - City Manager</b>	<b>1,009,965.00</b>	<b>0.00</b>	<b>1,009,965.53</b>	<b>-0.53</b>	<b>100.00</b>
65 - Intergovernmental and Grants	1,009,965.00	0.00	1,009,965.53	-0.53	100.00
<b>09 - Reserve Funds</b>	<b>0.00</b>	<b>6,019.08</b>	<b>340,454.08</b>	<b>-340,454.08</b>	<b>----</b>
<b>520 - Airport Hangar Reserve</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>-50,000.00</b>	<b>----</b>
25 - Professional Fees and Services	0.00	0.00	50,000.00	-50,000.00	----
<b>530 - Community Festival</b>	<b>0.00</b>	<b>0.00</b>	<b>21,966.81</b>	<b>-21,966.81</b>	<b>----</b>
30 - Supplies	0.00	0.00	21,966.81	-21,966.81	----
<b>535 - American Rescue Plan Act-ARPA</b>	<b>0.00</b>	<b>5,180.00</b>	<b>234,251.14</b>	<b>-234,251.14</b>	<b>----</b>
30 - Supplies	0.00	5,180.00	234,251.14	-234,251.14	----
<b>540 - Forfeitures - D.A.R.E</b>	<b>0.00</b>	<b>128.08</b>	<b>9,898.51</b>	<b>-9,898.51</b>	<b>----</b>
30 - Supplies	0.00	128.08	9,898.51	-9,898.51	----
<b>541 - Police Evidence</b>	<b>0.00</b>	<b>711.00</b>	<b>24,142.00</b>	<b>-24,142.00</b>	<b>----</b>
30 - Supplies	0.00	711.00	24,142.00	-24,142.00	----
<b>546 - Smoke and CO Detectors</b>	<b>0.00</b>	<b>0.00</b>	<b>195.62</b>	<b>-195.62</b>	<b>----</b>
30 - Supplies	0.00	0.00	195.62	-195.62	----
<b>50 - Library Trust</b>	<b>0.00</b>	<b>423.21</b>	<b>17,341.61</b>	<b>-17,341.61</b>	<b>----</b>
<b>550 - Library Grants</b>	<b>0.00</b>	<b>100.00</b>	<b>1,426.42</b>	<b>-1,426.42</b>	<b>----</b>
30 - Supplies	0.00	100.00	1,426.42	-1,426.42	----
<b>551 - Memorial Books</b>	<b>0.00</b>	<b>17.99</b>	<b>4,036.86</b>	<b>-4,036.86</b>	<b>----</b>
30 - Supplies	0.00	17.99	4,036.86	-4,036.86	----
<b>553 - O.T. Pub Lib Endowment Fund</b>	<b>0.00</b>	<b>305.22</b>	<b>11,878.33</b>	<b>-11,878.33</b>	<b>----</b>
30 - Supplies	0.00	305.22	11,878.33	-11,878.33	----
<b>60 - Cemetery Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>----</b>
<b>590 - Cemetery Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>----</b>
65 - Intergovernmental and Grants	0.00	0.00	15,000.00	-15,000.00	----
<b>Final Totals</b>	<b>25,670,206.50</b>	<b>2,285,190.00</b>	<b>26,112,641.75</b>	<b>-442,435.25</b>	<b>101.72</b>

### All Departments Revenue Summary

Department(s): 80 - 80

May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
<b>80 - Proprietary Funds</b>	<b>3,104,518.86</b>	<b>4,967.47</b>	<b>1,322,116.86</b>	<b>1,782,402.00</b>	<b>42.59</b>
<b>020 - Charge for Services</b>	<b>1,649,967.00</b>	<b>-1,291.82</b>	<b>1,257,065.04</b>	<b>392,901.96</b>	<b>76.19</b>
4570 - Old Town User Fees	1,511,548.00	0.00	1,161,912.93	349,635.07	76.87
4571 - Milford User Fees	138,419.00	0.00	114,698.91	23,720.09	82.86
4572 - User Fee Abatements	0.00	-1,291.82	-19,546.80	19,546.80	----
<b>030 - Investment Income</b>	<b>5,000.00</b>	<b>5,855.40</b>	<b>46,321.61</b>	<b>-41,321.61</b>	<b>926.43</b>
4610 - Investment Income	5,000.00	5,855.40	46,321.61	-41,321.61	926.43
<b>035 - Miscellaneous Revenue</b>	<b>15,900.00</b>	<b>403.89</b>	<b>18,730.21</b>	<b>-2,830.21</b>	<b>117.80</b>
4205 - Permits	100.00	0.00	3,637.29	-3,537.29	999.99
4601 - Interest on User Fees	6,000.00	196.64	5,864.17	135.83	97.74
4735 - Lien Fees	7,000.00	207.25	9,228.75	-2,228.75	131.84
4775 - Miscellaneous Revenues	2,800.00	0.00	0.00	2,800.00	0.00
<b>045 - Capital Reserve Transfers In</b>	<b>1,433,651.86</b>	<b>0.00</b>	<b>0.00</b>	<b>1,433,651.86</b>	<b>0.00</b>
4849 - Carryforward Reserve	1,178,308.86	0.00	0.00	1,178,308.86	0.00
4927 - Debt Redemption Reserve	255,343.00	0.00	0.00	255,343.00	0.00
<b>Final Totals</b>	<b>3,104,518.86</b>	<b>4,967.47</b>	<b>1,322,116.86</b>	<b>1,782,402.00</b>	<b>42.59</b>

### All Departments Expense Summary

Department(s): 80 - 80

May to May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
<b>80 - Proprietary Funds</b>	<b>3,104,518.86</b>	<b>185,885.64</b>	<b>1,507,291.37</b>	<b>1,597,227.49</b>	<b>48.55</b>
<b>800 - Administration</b>	<b>2,638,707.86</b>	<b>135,029.62</b>	<b>1,160,678.19</b>	<b>1,478,029.67</b>	<b>43.99</b>
10 - Wages	480,765.00	55,768.77	415,704.43	65,060.57	86.47
15 - Taxes and Benefits	162,467.00	15,906.53	129,303.25	33,163.75	79.59
20 - Travel and Training	4,240.00	0.00	1,100.00	3,140.00	25.94
25 - Professional Fees and Services	122,189.00	166.48	73,402.81	48,786.19	60.07
30 - Supplies	8,157.00	527.13	2,606.75	5,550.25	31.96
35 - Insurances	28,940.00	0.00	29,457.00	-517.00	101.79
40 - Repairs and Maintenance	23,108.00	1,292.48	15,438.97	7,669.03	66.81
50 - Advertising and Outreach	7,000.00	0.00	2,053.42	4,946.58	29.33
55 - Dues and Subscriptions	7,865.00	0.00	5,189.05	2,675.95	65.98
60 - Lease and Capital Equipment	1,438,024.86	39,813.16	139,805.09	1,298,219.77	9.72
70 - Debt and Interest	355,952.00	21,555.07	346,617.42	9,334.58	97.38
<b>802 - Maintenance</b>	<b>149,437.00</b>	<b>24,069.84</b>	<b>105,357.15</b>	<b>44,079.85</b>	<b>70.50</b>
25 - Professional Fees and Services	35,000.00	11,683.13	35,705.99	-705.99	102.02
30 - Supplies	35,090.00	7,337.18	13,505.08	21,584.92	38.49
40 - Repairs and Maintenance	27,500.00	0.00	9,179.68	18,320.32	33.38
45 - Utilities	41,847.00	5,049.53	46,966.40	-5,119.40	112.23
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
<b>804 - Wastewater Treatment Facility</b>	<b>221,624.00</b>	<b>19,245.28</b>	<b>178,296.26</b>	<b>43,327.74</b>	<b>80.45</b>
25 - Professional Fees and Services	35,000.00	2,623.11	16,515.42	18,484.58	47.19
30 - Supplies	33,472.00	7,641.12	24,495.24	8,976.76	73.18
40 - Repairs and Maintenance	37,500.00	1,100.71	22,118.66	15,381.34	58.98
45 - Utilities	115,652.00	7,880.34	115,166.94	485.06	99.58
<b>806 - Sludge Disposal</b>	<b>94,750.00</b>	<b>7,540.90</b>	<b>62,959.77</b>	<b>31,790.23</b>	<b>66.45</b>
25 - Professional Fees and Services	87,500.00	6,627.17	56,526.84	30,973.16	64.60
40 - Repairs and Maintenance	1,500.00	0.00	80.00	1,420.00	5.33
45 - Utilities	5,750.00	913.73	6,352.93	-602.93	110.49
<b>Final Totals</b>	<b>3,104,518.86</b>	<b>185,885.64</b>	<b>1,507,291.37</b>	<b>1,597,227.49</b>	<b>48.55</b>

**City of Old Town  
Balance Sheet  
May 31, 2024**

<b>Assets</b>				
Operating Cash				
1000-00 Cash	1,920,699			
1003-00 Petty Cash	2,370			
		1,923,069		
Investments				
1011-00 Insured Cash Sweep	6,035,470			
1013-00 Investment #2	2,212,156			
1014-00 Investment #2	65,288			
		8,312,914		
Other Cash				
1015-00 Cash-Airport CC & Rapid Renew	15,034			
1016-00 Cash-ACH Payments	11,452			
1017-00 Cash-HRA	8,721			
1019-00 Cash-Medical Payments	6,036			
1021-00 Katahdin Trust	0			
1025-00 Camden National Bank	1,054,603			
1020-00 Andrscoggin Bank-Lease	185,000			
1026-00 Andrscoggin Bank	844,567			
		2,125,412		
Taxes Receivable				
1100-24 2024 Taxes Receivable	186,244			
1100-24 2024 Taxes Receivable	0			
		186,244		
Pers. Prop. Rec				
1105-19 2019 Personal Prop Taxes Rec	0			
1105-20 2020 Personal Prop Taxes Rec	0			
1105-21 2021 Personal Prop Taxes Rec	0			
1105-22 2022 Personal Prop Taxes Rec	1,228			
1105-23 2023 Personal Prop Taxes Rec	1,747			
1105-24 2024 Personal Prop Taxes Rec	64			
		3,039		
Lien & TA Rec				
1120-22 2022 Lien Receivables	19,438			
1120-23 2023 Lien Receivables	52,959			
1130-10 2010 Tax Acquired Property	3,212			
1130-11 2011 Tax Acquired Property	2,883			
1130-12 2012 Tax Acquired Property	2,701			
1130-13 2013 Tax Acquired Property	3,919			
1130-14 2014 Tax Acquired Property	4,061			
1130-15 2015 Tax Acquired Property	3,900			
1130-16 2016 Tax Acquired Property	3,814			
1130-17 2017 Tax Acquired Property	3,851			
1130-18 2018 Tax Acquired Property	5,367			
1130-19 2019 Tax Acquired Property	9,854			
1130-20 2020 Tax Acquired Property	10,499			
1130-21 2021 Tax Acquired Property	12,532			
		138,991		
Other AR				
1150-00 Accts Rec.-Miscellaneous	56,431			
1155-00 Allowance Uncoll-Accts Rec	(50,200)			
1160-00 Ambulance Rec-Med Reimb	92,973			
1200-00 Grant Receivable	1,077,515			
		1,176,719		
Inventory				
1300-00 Inventory-Gasoline	6,930			
1310-00 Inventory-Diesel	15,222			
1320-00 Inventory-Aviation Gasoline	27,956			
1330-00 Inventory-Jet Fuel	24,957			
		75,065		
Due from Others				
1450-00 Note Rec.-UDAG	0			
1451-00 Note Rec.-CCC	115,000			
1450-00 Note Rec.-GSS	650,000			
1455-00 Allowance Uncoll-Loans	(990)			
1470-20 Due To/From Pollution	5,861			
1470-30 Due To/From Reserve Funds	8,000			
1470-50 Due To/From Library Trust	(35,526)			
1471-60 Due To/From Cemetery Trust	0			
1570-00 Construction in Progress	776,457			
		1,518,802		
<b>Total Assets</b>		<b>15,460,256</b>		
<b>Liabilities</b>				
AP and Accr Exp				
2000-00 Accounts Payable			(1,579)	
2003-00 Accrued AP			3,781	
				2,202
Accrued Int.				-
Due to Others				
2010-00 ME St. Retirement			111,947	
2020-00 ICMA Retirement			0	
2040-00 MME/Travelers			(96,665)	
2090-00 Colonial Life Insurance			0	
2120-00 Clearing Account			(5,398)	
2200-00 Due Bat Bus-Bus Pass			165	
2205-00 Due State-Vehicle Sales Tax			18,309	
2210-00 Airport Sales Tax			-	
2215-00 Due State-MOSES Sales Tax			7,171	
2220-00 Due State-Registration Fees			12,491	
2225-00 Due State-MOSES Fees			9,855	
2230-00 Due State-Vitals			214	
2235-00 Due State-Dog Licenses			30	
2240-00 Due State-Plumbing Permits			16,521	
2245-00 Due DEP-Plumbing Permits			1,746	
2250-00 Due State-Argyle Excise			12,577	
				88,964
Deferred Rev.				
2300-00 Deferred Revenue				237,966
Bonds Payable				
2510-00 Lease Payable			185,000	
2520-00 Bonds Payable			0	
				185,000
<b>Total Liabilities</b>				<b>185,000</b>
<b>Reserves</b>				
3000-00 TIF Financing Plan			272,008	
3004-00 Housing Reserve			150,000	
3005-00 Old Town Development LLC			169,874	
3006-00 Economic Development Reserve			7,138	
3007-00 Projects Reserve			1,629,633	
3010-00 Tech Equip. Replacement Reserve			120,438	
3015-00 Heavy Equip. Replacement Reserve			1,027,269	
3020-00 Highway Block Grant Reserve			400,236	
3030-00 City Facility & Infrastructure Reserve			958,365	
3033-00 Municipal Trash Reserve			540,912	
3035-00 Airport Hangar Reserve			401,631	
3036-00 American Rescue Plan Act Reserve			785,743	
3085-00 Clerk Book Restoration			420	
				6,463,667
<b>Total Reserves</b>				<b>6,463,667</b>
<b>Custodial Accounts</b>				
3045-00 Garford Account			(21)	
3046-00 Smoke and CO Detectors			1,928	
3050-00 Police Evidence Room cash			59,292	
3051-00 Forfeitures			21,583	
3055-00 Community Festival			7,474	
3056-00 Parade			9,249	
3057-00 Dog Park			5,250	
3070-00 Skateboard Park			38,405	
3071-00 Bike Coalition			1,250	
				144,410
<b>Total Custodial Accounts</b>				<b>144,410</b>
<b>Fund Balance</b>				
3400-00 Carry Forwards			1,189,492	
3500-00 Expense Control			1,556,809	
3600-00 Revenue Control			159,129	
3800-00 Fund Balance			5,432,619	
				8,338,047
<b>Total Fund Balance</b>				<b>8,338,047</b>
<b>Total Liabilities and Fund Balance</b>				<b>15,460,256</b>

**June 17, 2024**

- Immediately following the Finance Committee meeting.

**Special Council Meeting  
City of Old Town  
City Council Chambers,  
2<sup>nd</sup> Floor 265 Main Street  
Agenda**

- I. Call to Order** - I call the June 17, 2024, Special Council Meeting to order.  
  
Please turn off or silence cell phones.  
  
**(Council President Pushor)**
- II. Flag Salute**
- III. Roll Call**
- IV. Approval of the Minutes**  
  
June 03, 2024, Regular Council meeting
- V. Petitions, Communications, and Citizens' Requests**
- VI. Reports**
  - 1. **Council President**
  - 2. **Standing Committees**  
  
**Administrative, Economic, Finance and Public Services**
  - 3. **City Councilors**
  - 4. **City Attorney**

5. **Special Committees**

6. **City Manager**

**VII. Consent Agenda**

1. The City Council will consider issuance of a Proclamation in observance of Juneteenth Independence Day on June 19th of each year.

**Suggested motion:** Resolved, the Old Town City Council hereby approves Issuance of a Proclamation in observance of Juneteenth Independence Day on June 19th of each year to commemorate the emancipation of enslaved people in the US. (Proclamation attached)

**(Councilor McLeod)**

**VIII. Public Hearings and Second Reading of Ordinance**

1. The Old Town City Council will conduct a Second Reading on the FY 2024-2025 Municipal, County and School Budget.  
The budget calls for City expenditures of \$16,860,272 Penobscot County Taxes of \$1,103,373 and RSU #34 expenditures of \$6,252,418 for a total City, County and RSU #34 Budget of \$24,216,063 with total City revenue of \$10,015,926 and reserve transfers of \$2,302,821 for a net property tax requirement of \$11,897,316.
  - 1a) The Old Town City Council will consider final approval on the FY 2024- 2025 Municipal, County and School Budgets.

**(Council President Pushor)**

**Suggested motion:** Resolved, the Old Town City Council hereby approves the FY 2024-2025 Municipal, County and School Budget. The budget calls for City expenditures of \$16,860,272, Penobscot County Taxes of \$1,103,373 and RSU #34 expenditures of \$6,252,418 for a total City, County and RSU #34 Budget of \$24,216,063 with total City revenue of \$10,015,926 and reserve transfers of \$2,302,821 for a net property tax requirement of \$11,897,316.

**(Councilor Wight)**

**(Roll Call Vote)**

Council President Pushor \_\_\_\_\_  
Councilors: Stan Peterson \_\_\_\_\_  
Carol May \_\_\_\_\_  
Linda McLeod \_\_\_\_\_  
Michael May \_\_\_\_\_  
David Wight \_\_\_\_\_  
Timothy Folster \_\_\_\_\_

2. The Old Town City Council will conduct a Second Reading on the FY 2024-2025 Pollution Control Budget containing gross appropriations of \$1,931,609, user fee revenue of \$1,700,224, and an anticipated transfer from debt redemption reserve of \$231,385, with a net appropriation from the Fund Balance of \$0.
  
- 2a) The Old Town City Council will consider final approval on the FY 2024 - 2025 Pollution Control Budget.

**(Council President Pushor)**

**Suggested motion:** Resolved, the Old Town City Council hereby approves the FY 2024-2025 Pollution Control Budget containing gross appropriations of \$1,931,609, user fee revenue of \$1,700,224, and an anticipated transfer from debt redemption reserve of \$231,385, with a net appropriation from Fund Balance of \$0.

**(Councilor Mike May)**

**(Roll Call Vote)**

Council President Pushor \_\_\_\_\_  
Councilors: Stan Peterson \_\_\_\_\_  
Carol May \_\_\_\_\_  
Linda McLeod \_\_\_\_\_  
Michael May \_\_\_\_\_  
David Wight \_\_\_\_\_  
Timothy Folster \_\_\_\_\_

**IX. Old Business**

## **X. New Business**

1. The City Council will consider appointing Pamela Sirois to the Old Town Housing Authority Board of Commissioners.

**Suggested Motion:** Resolved, the Old Town City Council hereby appoints Pamela Sirois to the Old Town Housing Authority Board of Commissioners, term to expire December 31st, 2028.

### **(Councilor Carol May)**

2. The City Council will consider granting approval pursuant to 15 M.R.S.A. 5824(3) and 5826(6) to transfer One Marline Firearm .22 Caliber Rifle (s/n 18112260) and One Muzzle Loading Firearm (946130) to the Old Town Police Department in the in Criminal Forfeiture from the State of Maine v. Dakota L. Curtis, Unified Court Docket No.CR-23-575.

**Suggested Motion:** Resolved, the Old Town City Council grants approval pursuant to 15 M.R.S.A. 5824(3) and 5826(6) to transfer One Marline Firearm .22 Caliber Rifle (s/n 18112260) and One Muzzle Loading Firearm (946130) to the Old Town Police Department in the in Criminal Forfeiture from the State of Maine v. Dakota L. Curtis, Unified Court Docket No.CR-23-575.

These guns will be held at the Old Town Police Department until which time that they can complete another destruction through their contracted Company.

### **(Councilor Folster)**

**Adjournment:** Do I have a motion to adjourn.





## City of Old Town

### Juneteenth Proclamation

**WHEREAS**, the first Juneteenth celebration was in 1866, a year after Union soldiers, led by Major General Gordon Granger, landed at Galveston, Texas on June 19, 1865 with news that the war had ended in April and that the enslaved were now free; and

**WHEREAS**, this announcement was two and a half years after President Abraham Lincoln issued the Emancipation Proclamation on January 01, 1863 “that all persons held as slaves” within the rebellious states “are, and henceforward shall be free”; and

**WHEREAS**, Juneteenth commemorates that determination of the people who were seized and brought to this country from Africa, and whose descendants were slaves for over 200 years before the horrific institution of slavery was abolished; and

**WHEREAS**, Juneteenth commemorates that moment in time when the enslaved in Galveston, Texas received word of their freedom. As an anonymous celebrant said, “we imagine the depth of their emotions, their jubilant dance and their fear of the unknown”; and

**WHEREAS**, On June 17, 2021, The State of Maine passed a bill making Juneteenth, a federal holiday; and

**WHEREAS**, in accordance with Title I, § 150-H, June 19<sup>th</sup> of each year is designated as Juneteenth Independence Day to commemorate the day freedom was proclaimed to all slaves.

**NOW, THEREFORE, I, Christian Pushor, President of the Old Town City Council**, on behalf of the City Council, do hereby proclaim June 19<sup>th</sup> as Juneteenth to honor African American history and encourage all community members to reflect on how each of us can promote equality, liberty, and justice for all people.

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Christian Pushor, City of Old Town Council President

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Date



**City of Old Town  
Regular Council Meeting Minutes  
June 03, 2024**

Council convened June 03, 2024, in the Old Town City Council Chambers, 265 Main Street.

Councilors present: President Chris Pushor, Councilors, Tim Folster, David Wight, Linda McLeod, Stan Peterson, and Carol May. Councilor absent: Mike May

Administration present: Bill Mayo, Laura Engstrom, Kyle Milan, Cassandra Pool, David Smith, Danielle Berube, Irene Pehrson, Travis Roy, and April Buchanan.

Others present: Kristi Trafton (City Attorney)

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Council President Pushor called the meeting to order at 6:00 p.m.

**Approval of the Minutes:**

Resolved, the Old Town City Council hereby approves the following minutes as presented:

May 20, 2024, Economic Services, Financial Services and Special Council meeting minutes.

Motion made by Councilor Wight, seconded by Councilor Folster.

**Approved, 5 – 0, 1 abstain as Councilor Peterson was absent for this meeting (Motion passed)**

**Petitions, Communications, and Citizens' Requests  
Reports**

A. Council President **(No Report)**

B. Standing Committees

Administrative Services, Economic Development, Finance Services, and Public Services

**(No Report)**

C. City Councilor

Councilor Mcleod asked if the inspection had been done on Main Street Grill and City Clerk Engstrom said she had not heard from Code Enforcement yet about that she would follow up with him.

Councilor Wight suggested that information on the Peavey Mill that was on the Stillwater River, along with the other historical information, be put on the site up above the bridge.

D. City Attorney: **(No Report)**

E. Special Committees.: **(No Report)**

F. City Manager

Bill Mayo updated the City Council on the following:

- Couple Grant opportunity's being worked on right now are:
  - Police Dept. for a purchase of a Plate Reader for \$230,000.
  - Fire Dept. to purchase a new life pack monitor for the ambulance for \$66,000.
- Night Paving will be starting on the Llewyn Estes Bridge.
- Browntail moth eradication efforts are being done by the City right now by Zelky's Tree service. High public areas in City are being treated with a two-year tree injection plan. The Binnette Park playground is temporarily closed for cleanup of the Browntail moths right now. The City spends \$20,000 a year on Browntail moth eradication efforts.  
The Maine State Forest Service and Zelky's Tree Service will be giving a presentation on Browntail moth infestations and prevention at the next Committee/Special Council meeting on June 17<sup>th</sup>.

**Consent Agenda**

1. Resolved, the Old Town City Council hereby approves the renewal application of a State of Maine on - premises Liquor License for Old Town Bowling Center, LLC. Located at 156 Center Street, pending City inspections.
2. Resolved, the Old Town City Council hereby approves a Victualer's License renewal for Thymios Kotsias, d/b/a Riverside House of Pizza, LLC, 4 Free Street, pending City inspections.

Motion made to accept all consent agenda motions made by Councilor Carol May, seconded by Councilor McLeod.

**Approved all in favor, 6 – 0. (Motion passed)**

### **Public Hearings and Second Reading of Ordinances**

1. The Old Town City Council conducted a public hearing on the proposed FY 2024-2025 Municipal, County and School Budget.

The budget calls for City expenditures of \$16,860,272, Penobscot County Taxes of \$1,103,373 and RSU #34 expenditures of \$6,252,418 for a total City, County and RSU #34 Budget of \$24,216,063 with total City revenue of \$10,015,926 and reserve transfers of \$2,302,821 for a net property tax requirement of \$11,897,316.

**Council President Pushor Opened the Public Meeting at 6:07 pm, and with no comments from the public, Closed the Public Meeting at 6:08 pm.**

- 1a.) The Old Town City Council considered a motion to schedule a Second Reading for final approval on the FY 2024-2025 Municipal, County and School Budgets.

Resolved, the Old Town City Council hereby approves scheduling a Second Reading on June 17, 2024, for final approval on the proposed budget calls for City expenditures of \$16,860,272, Penobscot County Taxes of \$1,103,373 and RSU #34 expenditures of \$6,252,418 for a total City, County and RSU #34 Budget of \$24,216,063 with total City revenue of \$10,015,926 and reserve transfers of \$2,302,821 for a net property tax requirement of \$11,897,316.

Motion made by Councilor Folster, seconded by Councilor Wight.

**Approved all in favor, 6 – 0. (Motion passed)**

2. The Old Town City Council conducted a Public Hearing on the proposed FY 2024-2025 Pollution Control Budget containing gross appropriations of \$1,931,609, user fee revenue of \$ 1,700,224, and an anticipated transfer from debt redemption reserve of \$231,385, with a net appropriation from Fund Balance of \$0.

**Council President Pushor Opened the Public Meeting at 6:10 pm, and with no comments from the public, Closed the Public Meeting at 6:11 pm.**

- 2a. The Old Town City Council considered scheduling a Second Reading for final approval on the FY 2024-2025 Pollution Control Budget.

Resolved, the Old Town City Council hereby approves scheduling a Second Reading on June 17, 2024, on the Proposed FY 2024-2025 Pollution Control Budget containing gross appropriations of of \$1,931,609, user fee revenue of \$ 1,700,224, and an anticipated transfer from debt redemption reserve of \$231,385, with a net appropriation from Fund Balance of \$0.

Motion made by Councilor Wight, seconded by Councilor Carol May.  
**Approved all in favor, 6 – 0. (Motion passed)**

## **Old Business**

1. Resolved, the Old Town City Council hereby grants permission for Bill Mayo, City Manager, to sign a MOA (memorandum of understanding) with Tandem Mobility to start the process for an ebike project within the City of Old Town and surrounding communities. The signing of the memorandum does not obligate the City into any financial expenditures.

Motion made by Councilor McLeod, seconded by Councilor Carol May.  
**Approved all in favor, 6 – 0. (Motion passed)**

2. Resolved, the Old Town City Council hereby agreed to renew and sign the partnership contract between the City of Old Town and the YMCA to pay tuition fees for school age residents of Old Town for the 2024 – 2025 fiscal year, not to exceed \$150,000 in tuition fees.

Motion made by Councilor Folster, seconded by Councilor Carol May.  
**Approved all in favor, 6 – 0. (Motion passed)**

## **New Business**

1. Resolved, the Old Town City Council accepts the bid with Mechanical Services in the amount of \$18,290.00 for the replacement of two heating/cooling units at the Old Town Library.

Motion made by Councilor McLeod, seconded by Councilor Folster.  
**Approved all in favor, 6 – 0. (Motion passed)**

### **2. Addendum item:**

Resolved, the Old Town City Council approves and signs the State of Maine application from the VFW for an off-premises consumption liquor license for an incorporated Civic Organization. The license would allow, if approved by the State of Maine, a beer tent to be run by the VFW at the Wings and Wheels Event being held at Dewitt Field Airport on June 22, 2024.

Motion made by Councilor Carol May, seconded by Councilor Wight.  
**Approved all in favor, 6 – 0. (Motion passed)**

**Adjournment:**

Motion to adjourn at 6:17 pm made by Councilor McLeod, seconded by Councilor Carol May.

**Approved, all in favor, 6-0, (Motion passed)**

Respectfully submitted,  
Laura Engstrom  
City Clerk -Old Town