

November 20, 2023

Agenda
Finance Committee Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street

Call to Order - I call the November 20, 2023, Finance Committee Meeting to order.

(Councilor Pushor, Chair)

1. Danielle Berube, Finance Director will update the Committee on the October 2023 financials.
2. Councilor Mike May and Councilor Pushor will update the Committee on the Partnership with the City and the YMCA.

Adjournment: Do I have a motion to adjourn?

The Finance Committee is composed of Councilors Chris Pushor (Chair), Tim Folster, Stan Peterson and Council President Linda McLeod (ex-officio)

All Departments Revenue Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government	24,115,829.50	1,065,376.08	14,456,433.61	9,659,395.89	59.95
010 - Property Taxes for General Pur	10,140,644.00	-12,595.32	11,375,912.12	-1,235,268.12	112.18
4001 - Net Tax Assessment	10,140,644.00	0.00	11,389,935.83	-1,249,291.83	112.32
4002 - Tax Abatements	0.00	-13,296.24	-14,724.63	14,724.63	---
4003 - Tax Supplements	0.00	700.92	700.92	-700.92	---
015 - Public Service Taxes	1,586,500.00	118,982.77	616,406.00	970,094.00	38.85
4050 - Motor Vehicle Excise Tax	1,550,000.00	118,982.77	615,448.40	934,551.60	39.71
4070 - Housing Authority PILOT	25,000.00	0.00	0.00	25,000.00	0.00
4080 - Boat Excise Tax	6,000.00	0.00	957.60	5,042.40	15.96
4090 - Vets Excise Tax Loss	5,500.00	0.00	0.00	5,500.00	0.00
020 - Charge for Services	1,719,756.00	333,657.91	493,870.86	1,225,885.14	28.72
4550 - JRL Tipping Fees	1,650,000.00	333,010.91	491,071.11	1,158,928.89	29.76
4555 - JRL Impact Fee	65,000.00	0.00	0.00	65,000.00	0.00
4565 - Electrical Inspection	4,756.00	647.00	2,799.75	1,956.25	58.87
025 - License, Permits and Fees	134,992.00	7,302.60	25,086.86	109,905.14	18.58
4200 - Vehicle Registration Fee	32,000.00	3,050.00	13,546.00	18,454.00	42.33
4205 - Permits	150.00	0.00	0.00	150.00	0.00
4210 - City Clerk Monthly Fees	16,000.00	1,225.60	6,086.40	9,913.60	38.04
4215 - ATV, Boat, Hunt & Fish Fees	1,500.00	46.50	307.75	1,192.25	20.52
4225 - Cable TV Franchise Fee	70,000.00	0.00	-1,635.79	71,635.79	-2.34
4235 - Plumbing Permit Fees	3,000.00	682.50	1,327.50	1,672.50	44.25
4240 - Building Permit Fees	12,342.00	2,298.00	5,455.00	6,887.00	44.20
030 - Investment Income	52,000.00	30,346.28	97,635.30	-45,635.30	187.76
4600 - Interest on Taxes	28,000.00	797.20	3,755.84	24,244.16	13.41
4610 - Investment Income	24,000.00	29,549.08	93,879.46	-69,879.46	391.16
035 - Miscellaneous Revenue	199,984.00	556.09	122,523.13	77,460.87	61.27
4735 - Lien Fees	9,000.00	375.47	316.37	8,683.63	3.52
4760 - Community Garden Rental	0.00	0.00	20.00	-20.00	---
4775 - Miscellaneous Revenue	10,000.00	40.62	323.20	9,676.80	3.23
4780 - Treasurer Revenue	58,000.00	0.00	0.00	58,000.00	0.00
4781 - YMCA Phone Reimbursement	840.00	70.00	280.00	560.00	33.33
4782 - Rec. Center Phone Reimbursemen	840.00	70.00	280.00	560.00	33.33
4794 - CBP Building Lease	121,304.00	0.00	121,303.56	0.44	100.00
040 - Sale of Cap Assets	25,000.00	43,510.00	45,310.00	-20,310.00	181.24
4950 - Sale Of Tax Property	25,000.00	0.00	0.00	25,000.00	0.00
4955 - Sale Of City Owned Property	0.00	43,510.00	45,310.00	-45,310.00	---
045 - Capital Reserve Transfers In	3,082,755.50	0.00	0.00	3,082,755.50	0.00
4770 - TIF Project Financing	743,284.00	0.00	0.00	743,284.00	0.00
4849 - Carryforward Reserve	1,430,437.50	0.00	0.00	1,430,437.50	0.00
4851 - Fund Balance Transfer	270,748.00	0.00	0.00	270,748.00	0.00
4852 - City Facility Reserve Transfer	85,000.00	0.00	0.00	85,000.00	0.00
4853 - Heavy Equipment Transfer	123,200.00	0.00	0.00	123,200.00	0.00
4854 - Highway Block Grant Transfer	400,236.00	0.00	0.00	400,236.00	0.00
4855 - Economic Development Transfer	29,850.00	0.00	0.00	29,850.00	0.00
060 - Intergovernmental and Grants	7,174,198.00	543,615.75	1,679,689.34	5,494,508.66	23.41
4305 - JRL PILOT	400,000.00	0.00	359,062.82	40,937.18	89.77
4310 - Homestead	475,000.00	0.00	386,332.00	88,668.00	81.33
4315 - B.E.T.E	4,900,000.00	0.00	0.00	4,900,000.00	0.00
4320 - State Municipal Rev Sharin	1,363,698.00	158,438.07	548,954.27	814,743.73	40.25
4325 - Snowmobile State Reimburse	1,500.00	0.00	0.00	1,500.00	0.00
4335 - Tree Growth	20,000.00	18,029.53	18,029.53	1,970.47	90.15
4345 - General Assistance Reimburse.	14,000.00	2,759.16	2,921.73	11,078.27	20.87

All Departments Revenue Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government CONT'D					
4440 - Miscellaneous Grants	0.00	4,000.00	4,000.00	-4,000.00	----
4450 - Brownfield Revenue	0.00	130,921.51	130,921.51	-130,921.51	----
4455 - MDOT Program State Aid	0.00	229,467.48	229,467.48	-229,467.48	----
02 - Public Safety					
020 - Charge for Services	1,040,400.00	101,137.71	277,239.93	763,160.07	26.65
4520 - Emergency Vehicle Services	618,000.00	57,382.80	232,095.80	385,904.20	37.56
4525 - Fire Services	73,200.00	0.00	0.00	73,200.00	0.00
4530 - Police Service	3,000.00	165.00	1,145.00	1,855.00	38.17
4535 - Ambulance Agreements	281,150.00	0.00	0.00	281,150.00	0.00
025 - License, Permits and Fees	3,300.00	305.00	-138.00	3,438.00	-4.18
4230 - Gun Permits	300.00	55.00	-388.00	688.00	-129.33
4250 - Leased Parking	3,000.00	250.00	250.00	2,750.00	8.33
035 - Miscellaneous Revenue	1,750.00	210.00	1,062.22	687.78	60.70
4100 - Traffic Fines	1,500.00	60.00	100.00	1,400.00	6.67
4120 - Court Fees	250.00	150.00	550.00	-300.00	220.00
4130 - Court Restitution	0.00	0.00	412.22	-412.22	----
060 - Intergovernmental and Grants	60,000.00	43,074.91	43,074.91	16,925.09	71.79
4410 - DOJ School Officer	60,000.00	0.00	0.00	60,000.00	0.00
4430 - Grant-Public Safety	0.00	43,074.91	43,074.91	-43,074.91	----
03 - Public Works					
025 - License, Permits and Fees	42,000.00	5,988.61	10,636.94	31,363.06	25.33
4206 - Street Open Permits	5,000.00	0.00	390.00	4,610.00	7.80
035 - Miscellaneous Revenue	37,000.00	5,988.61	10,246.94	26,753.06	27.69
4745 - Public Works Miscellaneous	5,000.00	1,037.61	-1,221.06	6,221.06	-24.42
4750 - Cemetery Income	17,000.00	4,951.00	11,468.00	5,532.00	67.46
4755 - Cemetery Fund	15,000.00	0.00	0.00	15,000.00	0.00
04 - Sanitation					
020 - Charge for Services	134,500.00	2,873.32	15,122.30	119,377.70	11.24
4540 - Tipping Fees	12,000.00	1,557.07	4,414.80	7,585.20	36.79
4545 - PAYT Bag Sales	110,000.00	72.50	4,932.50	105,067.50	4.48
025 - License, Permits and Fees	12,500.00	1,243.75	5,775.00	6,725.00	46.20
4245 - Dump Permits	12,500.00	1,243.75	5,775.00	6,725.00	46.20
05 - Culture and Recreation					
020 - Charge for Services	9,100.00	579.35	3,789.48	5,310.52	41.64
4515 - Non-Res Library User Fees	2,000.00	220.00	1,000.00	1,000.00	50.00
4560 - Milford Library Fees	4,500.00	0.00	1,520.00	2,980.00	33.78
035 - Miscellaneous Revenue	2,600.00	359.35	1,269.48	1,330.52	48.83
4110 - Library Fines & Fees	1,600.00	136.50	631.09	968.91	39.44
4740 - Library Copier Sales	1,000.00	105.60	521.14	478.86	52.11
4746 - Electric Car Charging Revenue	0.00	117.25	117.25	-117.25	----
06 - Airport					
015 - Public Service Taxes	313,377.00	6,746.93	2,987.69	310,389.31	0.95
4060 - Airplane Excise Tax	3,900.00	0.00	0.00	3,900.00	0.00
020 - Charge for Services	3,900.00	0.00	0.00	3,900.00	0.00
4500 - Airport Sales	208,977.00	6,746.93	2,987.69	205,989.31	1.43
4510 - Hangar Rentals	47,380.00	6,596.93	3,592.69	43,787.31	7.58
	135,500.00	0.00	-1,205.00	136,705.00	-0.89

All Departments Revenue Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
06 - Airport CONT'D					
4515 - Land Lease	26,097.00	150.00	600.00	25,497.00	2.30
045 - Capital Reserve Transfers In	100,500.00	0.00	0.00	100,500.00	0.00
4850 - Airport Hanger Reserve Transfe	100,500.00	0.00	0.00	100,500.00	0.00
09 - Reserve Funds	15,000.00	1,116.97	44,847.03	-29,847.03	298.98
030 - Investment Income	15,000.00	19.01	57.03	14,942.97	0.38
4611 - Economic Development	15,000.00	14.25	42.75	14,957.25	0.29
4612 - Skateboard Park	0.00	4.76	14.28	-14.28	----
035 - Miscellaneous Revenue	0.00	1,097.96	44,790.00	-44,790.00	----
4774 - Rental Income	0.00	0.00	29,400.00	-29,400.00	----
4776 - Cell Tower Rental	0.00	927.96	3,675.44	-3,675.44	----
4777 - Riverfest	0.00	170.00	11,515.56	-11,515.56	----
4779 - Forfeitures	0.00	0.00	250.00	-250.00	----
4784 - Evidence Room	0.00	0.00	24.00	-24.00	----
4787 - Memorial Day Parade	0.00	0.00	-75.00	75.00	----
50 - Library Trust	0.00	423.14	4,185.76	-4,185.76	----
035 - Miscellaneous Revenue	0.00	423.14	4,185.76	-4,185.76	----
4741 - Library Grants	0.00	262.90	3,559.56	-3,559.56	----
4742 - Memorial Books	0.00	160.24	626.20	-626.20	----
Final Totals	25,670,206.50	1,184,242.11	14,815,242.74	10,854,963.76	57.71

All Departments Expense Summary

Department(s): 01 - 60

October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government	7,803,679.35	898,177.28	3,272,306.84	4,531,372.51	41.93
100 - Central Services Operations	2,468,919.61	323,755.93	1,368,417.24	1,100,502.37	55.43
10 - Wages	338,683.00	24,800.95	92,583.65	246,099.35	27.34
15 - Taxes and Benefits	390,074.61	13,162.80	77,509.99	312,564.62	19.87
20 - Travel and Training	8,000.00	1,402.65	2,622.01	5,377.99	32.78
25 - Professional Fees and Services	70,604.00	7,393.08	25,031.27	45,572.73	35.45
30 - Supplies	41,143.00	593.95	2,313.27	38,829.73	5.62
35 - Insurances	114,991.00	0.00	127,094.00	-12,103.00	110.53
45 - Utilities	7,200.00	644.48	2,284.79	4,915.21	31.73
50 - Advertising and Outreach	22,874.00	8,137.78	18,107.07	4,766.93	79.16
55 - Dues and Subscriptions	1,500.00	50.00	369.00	1,131.00	24.60
70 - Debt and Interest	1,473,850.00	267,570.24	1,020,502.19	453,347.81	69.24
110 - City Clerk	169,079.00	10,450.87	43,821.77	125,257.23	25.92
10 - Wages	91,430.00	6,820.69	26,736.52	64,693.48	29.24
15 - Taxes and Benefits	43,252.00	2,699.31	10,216.87	33,035.13	23.62
20 - Travel and Training	6,095.00	0.00	0.00	6,095.00	0.00
25 - Professional Fees and Services	11,714.00	645.14	3,152.20	8,561.80	26.91
30 - Supplies	3,558.00	26.99	310.69	3,247.31	8.73
45 - Utilities	2,300.00	258.74	741.83	1,558.17	32.25
50 - Advertising and Outreach	10,230.00	0.00	2,663.66	7,566.34	26.04
55 - Dues and Subscriptions	500.00	0.00	0.00	500.00	0.00
115 - Elections & Registrations	31,362.00	1,575.83	3,414.28	27,947.72	10.89
10 - Wages	13,837.00	0.00	0.00	13,837.00	0.00
15 - Taxes and Benefits	975.00	0.00	0.00	975.00	0.00
25 - Professional Fees and Services	10,300.00	1,495.89	2,813.82	7,486.18	27.32
30 - Supplies	600.00	79.94	79.94	520.06	13.32
40 - Repairs and Maintenance	2,500.00	0.00	0.00	2,500.00	0.00
50 - Advertising and Outreach	3,150.00	0.00	520.52	2,629.48	16.52
120 - City Manger	4,140,439.74	474,213.00	1,592,846.18	2,547,593.56	38.47
10 - Wages	307,722.00	22,074.60	82,654.72	225,067.28	26.86
15 - Taxes and Benefits	110,753.00	7,824.08	29,335.59	81,417.41	26.49
20 - Travel and Training	8,056.00	651.74	666.74	7,389.26	8.28
25 - Professional Fees and Services	486,937.00	30,203.56	101,446.01	385,490.99	20.83
30 - Supplies	29,433.77	687.76	1,978.55	27,455.22	6.72
45 - Utilities	4,300.00	305.03	971.77	3,328.23	22.60
50 - Advertising and Outreach	6,750.00	0.00	300.00	6,450.00	4.44
55 - Dues and Subscriptions	12,500.00	0.00	511.30	11,988.70	4.09
60 - Lease and Capital Equipment	2,643,987.97	44,837.81	881,064.51	1,762,923.46	33.32
65 - Intergovernmental and Grants	530,000.00	367,628.42	493,916.99	36,083.01	93.19
125 - Economic Development	328,161.00	10,685.38	53,985.26	274,175.74	16.45
10 - Wages	115,650.00	7,643.60	30,811.32	84,838.68	26.64
15 - Taxes and Benefits	21,581.00	1,267.62	4,925.30	16,655.70	22.82
20 - Travel and Training	5,751.00	1,003.84	1,297.41	4,453.59	22.56
25 - Professional Fees and Services	128,250.00	258.74	6,747.13	121,502.87	5.26
30 - Supplies	8,345.00	241.85	906.83	7,438.17	10.87
40 - Repairs and Maintenance	2,000.00	0.00	12.58	1,987.42	0.63
45 - Utilities	2,160.00	258.74	1,338.60	821.40	61.97
50 - Advertising and Outreach	34,050.00	0.00	7,246.13	26,803.87	21.28
55 - Dues and Subscriptions	3,374.00	10.99	699.96	2,674.04	20.75
60 - Lease and Capital Equipment	7,000.00	0.00	0.00	7,000.00	0.00
130 - Code Enforcement	129,676.00	9,082.97	34,038.68	95,637.32	26.25
10 - Wages	82,263.00	6,299.20	23,622.00	58,641.00	28.72
15 - Taxes and Benefits	25,424.00	1,889.72	7,094.71	18,329.29	27.91
20 - Travel and Training	5,100.00	634.69	1,769.79	3,330.21	34.70

All Departments Expense Summary

Department(s): 01 - 60

October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government CONT'D					
25 - Professional Fees and Services	13,550.00	0.63	670.36	12,879.64	4.95
30 - Supplies	322.00	0.00	0.00	322.00	0.00
45 - Utilities	2,300.00	258.73	741.82	1,558.18	32.25
50 - Advertising and Outreach	376.00	0.00	140.00	236.00	37.23
55 - Dues and Subscriptions	341.00	0.00	0.00	341.00	0.00
140 - Assessor	191,808.00	11,044.67	50,376.29	141,431.71	26.26
10 - Wages	102,913.00	6,563.20	26,952.00	75,961.00	26.19
15 - Taxes and Benefits	35,939.00	2,491.89	9,529.06	26,409.94	26.51
20 - Travel and Training	7,058.00	965.00	965.00	6,093.00	13.67
25 - Professional Fees and Services	36,015.00	797.13	11,583.03	24,431.97	32.16
30 - Supplies	2,000.00	0.00	729.21	1,270.79	36.46
40 - Repairs and Maintenance	683.00	0.00	0.00	683.00	0.00
45 - Utilities	2,800.00	212.45	602.99	2,197.01	21.54
50 - Advertising and Outreach	1,000.00	0.00	0.00	1,000.00	0.00
55 - Dues and Subscriptions	1,000.00	15.00	15.00	985.00	1.50
60 - Lease and Capital Equipment	2,400.00	0.00	0.00	2,400.00	0.00
330 - Municipal Buildings Operations	257,734.00	56,466.28	123,926.33	133,807.67	48.08
25 - Professional Fees and Services	85,000.00	7,489.43	42,967.92	42,032.08	50.55
30 - Supplies	9,798.00	1,020.44	4,755.96	5,042.04	48.54
40 - Repairs and Maintenance	105,000.00	30,811.03	51,591.51	53,408.49	49.13
45 - Utilities	57,936.00	17,145.38	24,610.94	33,325.06	42.48
332 - Leased Municipal Buildings	86,500.00	902.35	1,480.81	85,019.19	1.71
25 - Professional Fees and Services	50,000.00	0.00	0.00	50,000.00	0.00
40 - Repairs and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00
45 - Utilities	21,500.00	902.35	1,480.81	20,019.19	6.89
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
02 - Public Safety	6,683,458.00	685,273.26	1,817,715.45	4,865,742.55	27.20
200 - Police Operations	2,864,326.00	247,400.19	732,452.61	2,131,873.39	25.57
10 - Wages	1,856,590.00	133,081.13	450,255.14	1,406,334.86	24.25
15 - Taxes and Benefits	647,274.00	41,761.13	143,771.91	503,502.09	22.21
20 - Travel and Training	43,864.00	4,869.87	12,233.33	31,630.67	27.89
25 - Professional Fees and Services	63,517.00	10,584.74	24,242.22	39,274.78	38.17
30 - Supplies	63,803.00	2,671.18	11,623.32	52,179.68	18.22
40 - Repairs and Maintenance	100,000.00	12,511.43	28,700.36	71,299.64	28.70
45 - Utilities	36,063.00	3,628.62	9,693.81	26,369.19	26.88
50 - Advertising and Outreach	3,530.00	162.75	1,323.25	2,206.75	37.49
55 - Dues and Subscriptions	4,000.00	0.00	50.00	3,950.00	1.25
60 - Lease and Capital Equipment	45,685.00	38,129.34	50,559.27	-4,874.27	110.67
210 - Fire Operations	2,032,916.00	234,656.41	552,695.10	1,480,220.90	27.19
10 - Wages	1,070,332.00	80,679.72	282,179.45	788,152.55	26.36
15 - Taxes and Benefits	344,505.00	23,734.35	83,536.52	260,968.48	24.25
20 - Travel and Training	20,382.00	1,936.44	2,356.86	18,025.14	11.56
25 - Professional Fees and Services	19,300.00	1,144.09	9,298.67	10,001.33	48.18
30 - Supplies	55,600.00	6,472.63	11,093.29	44,506.71	19.95
40 - Repairs and Maintenance	79,052.00	11,678.52	39,535.02	39,516.98	50.01
45 - Utilities	31,598.00	3,491.19	8,774.32	22,823.68	27.77
50 - Advertising and Outreach	3,348.00	0.00	0.00	3,348.00	0.00
55 - Dues and Subscriptions	4,556.00	1,725.00	2,122.50	2,433.50	46.59
60 - Lease and Capital Equipment	404,243.00	93,411.12	103,415.12	300,827.88	25.58
65 - Intergovernmental and Grants	0.00	10,383.35	10,383.35	-10,383.35	----
220 - Ambulance Operations	1,662,261.00	186,536.29	497,115.71	1,165,145.29	29.91
10 - Wages	1,070,332.00	81,882.73	288,572.00	781,760.00	26.96
15 - Taxes and Benefits	344,505.00	23,751.14	84,856.87	259,648.13	24.63

All Departments Expense Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
02 - Public Safety CONT'D					
20 - Travel and Training	51,218.00	144.00	3,466.50	47,751.50	6.77
25 - Professional Fees and Services	24,000.00	1,144.09	8,306.71	15,693.29	34.61
30 - Supplies	81,729.00	14,711.77	34,100.24	47,628.76	41.72
40 - Repairs and Maintenance	40,090.00	3,627.30	11,007.45	29,082.55	27.46
45 - Utilities	30,539.00	3,383.57	8,666.75	21,872.25	28.38
55 - Dues and Subscriptions	2,000.00	0.00	247.50	1,752.50	12.38
60 - Lease and Capital Equipment	17,848.00	12,499.00	12,499.00	5,349.00	70.03
65 - Intergovernmental and Grants	0.00	45,392.69	45,392.69	-45,392.69	----
300 - Public Works Operations	123,955.00	16,680.37	35,452.03	88,502.97	28.60
40 - Repairs and Maintenance	30,000.00	7,407.94	7,907.94	22,092.06	26.36
60 - Lease and Capital Equipment	93,955.00	9,272.43	27,544.09	66,410.91	29.32
03 - Public Works	2,279,810.00	147,809.74	473,063.73	1,806,746.27	20.75
300 - Public Works Operations	2,279,810.00	147,809.74	473,063.73	1,806,746.27	20.75
10 - Wages	886,889.00	60,187.09	250,186.81	636,702.19	28.21
15 - Taxes and Benefits	405,286.00	26,575.27	102,388.24	302,897.76	25.26
20 - Travel and Training	3,050.00	0.00	0.00	3,050.00	0.00
25 - Professional Fees and Services	79,891.00	6,285.93	13,294.87	66,596.13	16.64
30 - Supplies	270,949.00	31,229.00	35,038.84	235,910.16	12.93
40 - Repairs and Maintenance	599,533.00	18,342.53	63,112.39	536,420.61	10.53
45 - Utilities	32,273.00	5,189.92	8,231.30	24,041.70	25.51
60 - Lease and Capital Equipment	1,939.00	0.00	811.28	1,127.72	41.84
04 - Sanitation	693,866.00	58,876.23	165,284.12	528,581.88	23.82
120 - City Manager	693,866.00	58,876.23	165,284.12	528,581.88	23.82
25 - Professional Fees and Services	693,866.00	58,876.23	165,284.12	528,581.88	23.82
05 - Culture and Recreation	943,100.15	100,994.19	271,351.08	671,749.07	28.77
310 - Park Maintenance Operations	455,869.15	67,401.48	133,048.29	322,820.86	29.19
10 - Wages	98,982.00	9,382.80	37,289.38	61,692.62	37.67
15 - Taxes and Benefits	7,572.00	717.78	2,852.65	4,719.35	37.67
25 - Professional Fees and Services	195,122.00	35,649.00	40,459.54	154,662.46	20.74
30 - Supplies	111,458.15	17,231.31	45,156.78	66,301.37	40.51
40 - Repairs and Maintenance	7,800.00	539.82	2,969.44	4,830.56	38.07
45 - Utilities	9,935.00	3,880.77	4,320.50	5,614.50	43.49
60 - Lease and Capital Equipment	25,000.00	0.00	0.00	25,000.00	0.00
400 - Library Operations	487,231.00	33,592.71	138,302.79	348,928.21	28.39
10 - Wages	318,382.00	22,227.63	90,835.85	227,546.15	28.53
15 - Taxes and Benefits	59,441.00	3,740.56	14,747.40	44,693.60	24.81
20 - Travel and Training	4,558.00	57.22	57.22	4,500.78	1.26
25 - Professional Fees and Services	13,892.00	79.44	7,075.84	6,816.16	50.93
30 - Supplies	51,189.00	3,254.45	15,855.50	35,333.50	30.97
40 - Repairs and Maintenance	1,378.00	0.00	0.00	1,378.00	0.00
45 - Utilities	37,854.00	4,233.41	9,494.98	28,359.02	25.08
55 - Dues and Subscriptions	537.00	0.00	236.00	301.00	43.95
06 - Airport	511,523.00	35,436.83	139,725.92	371,797.08	27.32
150 - Airport Operations	511,523.00	35,436.83	139,725.92	371,797.08	27.32
10 - Wages	161,412.00	11,250.24	44,546.17	116,865.83	27.60
15 - Taxes and Benefits	35,204.00	2,435.31	9,271.56	25,932.44	26.34
20 - Travel and Training	2,000.00	0.00	0.00	2,000.00	0.00
25 - Professional Fees and Services	77,290.00	4,490.00	17,919.48	59,370.52	23.18
30 - Supplies	11,705.00	3,117.44	3,998.77	7,706.23	34.16
35 - Insurances	6,000.00	0.00	4,025.00	1,975.00	67.08
40 - Repairs and Maintenance	86,629.00	3,115.40	25,290.19	61,338.81	29.19
45 - Utilities	26,123.00	1,647.44	4,327.44	21,795.56	16.57

All Departments Expense Summary

Department(s): 01 - 60

October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
06 - Airport CONT'D					
50 - Advertising and Outreach	3,600.00	249.00	474.00	3,126.00	13.17
55 - Dues and Subscriptions	1,060.00	0.00	0.00	1,060.00	0.00
60 - Lease and Capital Equipment	100,500.00	9,132.00	9,132.00	91,368.00	9.09
65 - Intergovernmental and Grants	0.00	0.00	20,741.31	-20,741.31	----
07 - Education	5,744,805.00	478,733.78	1,914,935.12	3,829,869.88	33.33
120 - City Manager	5,744,805.00	478,733.78	1,914,935.12	3,829,869.88	33.33
65 - Intergovernmental and Grants	5,744,805.00	478,733.78	1,914,935.12	3,829,869.88	33.33
08 - County Tax	1,009,965.00	0.00	1,009,965.53	-0.53	100.00
120 - City Manager	1,009,965.00	0.00	1,009,965.53	-0.53	100.00
65 - Intergovernmental and Grants	1,009,965.00	0.00	1,009,965.53	-0.53	100.00
09 - Reserve Funds	0.00	15,762.86	87,353.34	-87,353.34	----
530 - Community Festival	0.00	1,169.98	21,966.81	-21,966.81	----
30 - Supplies	0.00	1,169.98	21,966.81	-21,966.81	----
535 - American Rescue Plan Act-ARPA	0.00	10,620.00	59,478.00	-59,478.00	----
30 - Supplies	0.00	10,620.00	59,478.00	-59,478.00	----
540 - Forfeitures - D.A.R.E	0.00	3,972.88	4,045.53	-4,045.53	----
30 - Supplies	0.00	3,972.88	4,045.53	-4,045.53	----
541 - Police Evidence	0.00	0.00	1,863.00	-1,863.00	----
30 - Supplies	0.00	0.00	1,863.00	-1,863.00	----
50 - Library Trust	0.00	3,847.16	7,000.90	-7,000.90	----
550 - Library Grants	0.00	0.00	831.08	-831.08	----
30 - Supplies	0.00	0.00	831.08	-831.08	----
551 - Memorial Books	0.00	17.99	430.77	-430.77	----
30 - Supplies	0.00	17.99	430.77	-430.77	----
553 - O.T. Pub Lib Endowment Fund	0.00	3,829.17	5,739.05	-5,739.05	----
30 - Supplies	0.00	3,829.17	5,739.05	-5,739.05	----
Final Totals	25,670,206.50	2,424,911.33	9,158,702.03	16,511,504.47	35.68

All Departments Revenue Summary

Department(s): 80 - 80

October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
80 - Proprietary Funds	3,104,518.86	395,887.47	402,737.67	2,701,781.19	12.97
020 - Charge for Services	1,649,967.00	390,299.71	390,172.06	1,259,794.94	23.65
4570 - Old Town User Fees	1,511,548.00	391,141.01	391,141.01	1,120,406.99	25.88
4571 - Milford User Fees	138,419.00	0.00	0.00	138,419.00	0.00
4572 - User Fee Abatements	0.00	-841.30	-968.95	968.95	----
030 - Investment Income	5,000.00	4,829.02	10,491.90	-5,491.90	209.84
4610 - Investment Income	5,000.00	4,829.02	10,491.90	-5,491.90	209.84
035 - Miscellaneous Revenue	15,900.00	758.74	2,073.71	13,826.29	13.04
4205 - Permits	100.00	0.00	40.00	60.00	40.00
4601 - Interest on User Fees	6,000.00	589.85	1,697.30	4,302.70	28.29
4735 - Lien Fees	7,000.00	168.89	336.41	6,663.59	4.81
4775 - Miscellaneous Revenues	2,800.00	0.00	0.00	2,800.00	0.00
045 - Capital Reserve Transfers In	1,433,651.86	0.00	0.00	1,433,651.86	0.00
4849 - Carryforward Reserve	1,178,308.86	0.00	0.00	1,178,308.86	0.00
4927 - Debt Redemption Reserve	255,343.00	0.00	0.00	255,343.00	0.00
Final Totals	3,104,518.86	395,887.47	402,737.67	2,701,781.19	12.97

All Departments Expense Summary

Department(s): 80 - 80

October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
80 - Proprietary Funds	3,104,518.86	88,298.00	512,820.09	2,591,698.77	16.52
800 - Administration	2,638,707.86	63,179.20	417,459.34	2,221,248.52	15.82
10 - Wages	480,765.00	34,253.69	130,608.94	350,156.06	27.17
15 - Taxes and Benefits	162,467.00	10,279.53	38,410.15	124,056.85	23.64
20 - Travel and Training	4,240.00	150.00	275.00	3,965.00	6.49
25 - Professional Fees and Services	122,189.00	3,691.77	5,651.80	116,537.20	4.63
30 - Supplies	8,157.00	206.92	588.67	7,568.33	7.22
35 - Insurances	28,940.00	0.00	29,457.00	-517.00	101.79
40 - Repairs and Maintenance	23,108.00	8.09	5,847.48	17,260.52	25.31
50 - Advertising and Outreach	7,000.00	594.98	594.98	6,405.02	8.50
55 - Dues and Subscriptions	7,865.00	0.00	1,530.00	6,335.00	19.45
60 - Lease and Capital Equipment	1,438,024.86	13,994.22	78,075.22	1,359,949.64	5.43
70 - Debt and Interest	355,952.00	0.00	126,420.10	229,531.90	35.52
802 - Maintenance	149,437.00	4,112.74	29,891.26	119,545.74	20.00
25 - Professional Fees and Services	35,000.00	0.00	12,771.50	22,228.50	36.49
30 - Supplies	35,090.00	728.31	3,036.12	32,053.88	8.65
40 - Repairs and Maintenance	27,500.00	37.64	3,082.20	24,417.80	11.21
45 - Utilities	41,847.00	3,346.79	11,001.44	30,845.56	26.29
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
804 - Wastewater Treatment Facility	221,624.00	16,046.01	47,969.88	173,654.12	21.64
25 - Professional Fees and Services	35,000.00	1,495.09	6,675.56	28,324.44	19.07
30 - Supplies	33,472.00	4,999.68	11,206.00	22,266.00	33.48
40 - Repairs and Maintenance	37,500.00	4,979.87	6,978.77	30,521.23	18.61
45 - Utilities	115,652.00	4,571.37	23,109.55	92,542.45	19.98
806 - Sludge Disposal	94,750.00	4,960.05	17,499.61	77,250.39	18.47
25 - Professional Fees and Services	87,500.00	4,831.32	16,962.23	70,537.77	19.39
40 - Repairs and Maintenance	1,500.00	0.00	0.00	1,500.00	0.00
45 - Utilities	5,750.00	128.73	537.38	5,212.62	9.35
Final Totals	3,104,518.86	88,298.00	512,820.09	2,591,698.77	16.52

**City of Old Town
Balance Sheet
October 31, 2023**

Assets			Liabilities
Operating Cash			AP and Accr Exp
1000-00 Cash	2,185,280		2000-00 Accounts Payable
1003-00 Petty Cash	2,370		2003-00 Accrued AP
		2,187,650	(3) 907,597
Investments			907,594
1011-00 Insured Cash Sweep	3,434,567		Accrued Int.
1013-00 Investment #2	2,133,933		
1014-00 Investment #2	65,288		Due to Others
		5,633,787	2010-00 ME St. Retirement
Other Cash			(295)
1015-00 Cash-Airport CC & Rapid Rent	1,685		2020-00 ICMA Retirement
1016-00 Cash-ACH Payments	0		0
1017-00 Cash-HRA	6,562		2040-00 MME/Travelers
1019-00 Cash-Medical Payments	15,358		(124,976)
1021-00 Katahdin Trust	1,109,345		2090-00 Colonial Life Insurance
1025-00 Camden National Bank	820,460		0
1020-00 Andrscoggin Bank-Lease	395,543		2120-00 Clearing Account
1026-00 Andrscoggin Bank	819,308		4,305
		3,168,260	2200-00 Due Bat Bus-Bus Pass
Taxes Receivable			-
1100-24 2024 Taxes Receivable	5,129,056		2205-00 Due State-Vehicle Sales Tax
1100-24 2024 Taxes Receivable	289,595		2,917
		5,418,651	2210-00 Airport Sales Tax
Pers. Prop. Rec			14
1105-19 2019 Personal Prop Taxes Re	0		2215-00 Due State-MOSES Sales Tax
1105-20 2020 Personal Prop Taxes Re	0		0
1105-21 2021 Personal Prop Taxes Re	0		2220-00 Due State-Registration Fees
1105-22 2022 Personal Prop Taxes Re	1,916		4,270
1105-23 2023 Personal Prop Taxes Re	2,443		2225-00 Due State-MOSES Fees
1105-24 2024 Personal Prop Taxes Re	207,664		0
		212,023	2230-00 Due State-Vitals
Lien & TA Rec			2
1120-21 2021 Lien Receivables	12,083		2235-00 Due State-Dog Licenses
1120-22 2022 Lien Receivables	35,162		6
1120-23 2023 Lien Receivables	91,074		2240-00 Due State-Plumbing Permits
1130-10 2010 Tax Acquired Property	3,140		14,604
1130-11 2011 Tax Acquired Property	2,824		2245-00 Due DEP-Plumbing Permits
1130-12 2012 Tax Acquired Property	2,640		1,611
1130-13 2013 Tax Acquired Property	3,830		2250-00 Due State-Argyle Excise
1130-14 2014 Tax Acquired Property	3,968		8,227
1130-15 2015 Tax Acquired Property	3,803		
1130-16 2016 Tax Acquired Property	3,713		Deferred Rev.
1130-17 2017 Tax Acquired Property	3,750		2300-00 Deferred Revenue
1130-18 2018 Tax Acquired Property	5,225		(89,316)
1130-19 2019 Tax Acquired Property	9,573		237,966
1130-20 2020 Tax Acquired Property	10,121		Bonds Payable
		190,904	2510-00 Lease Payable
Other AR			395,543
1150-00 Accts Rec.-Miscellaneous	509,602		0
1155-00 Allowance Uncoll-Accts Rec	(50,200)		Total Liabilities
1160-00 Ambulance Rec-Med Reimb	107,792		395,543
1200-00 Grant Receivable	786,348		Reserves
		1,353,543	3000-00 TIF Financing Plan
Inventory			272,008
1300-00 Inventory-Gasoline	3,697		3004-00 Housing Reserve
1310-00 Inventory-Diesel	12,712		150,000
1320-00 Inventory-Aviation Gasoline	31,265		3005-00 Old Town Development LLC
1330-00 Inventory-Jet Fuel	6,555		169,874
		54,229	3006-00 Economic Development Reserve
Due from Others			7,138
1450-00 Note Rec.-UDAG	166		3007-00 Projects Reserve
1451-00 Note Rec.-CCC	123,400		1,629,633
1450-00 Note Rec.-GSS	650,000		3010-00 Tech Equip. Replacement Reserve
1455-00 Allowance Uncoll-Loans	(990)		120,438
1470-20 Due To/From Pollution	(831)		3015-00 Heavy Equip. Replacement Reserv
1470-30 Due To/From Reserve Funds	8,869		1,027,269
1470-50 Due To/From Library Trust	(12,455)		3020-00 Highway Block Grant Reserve
1471-60 Due To/From Cemetery Trust	333,682		400,236
1570-00 Construction in Progress	1,020,444		3030-00 City Facility & Infrastructure Reser
		2,122,284	958,365
Total Assets	20,341,330		3033-00 Municipal Trash Reserve
			540,912
			3035-00 Airport Hangar Reserve
			401,631
			3036-00 American Rescue Plan Act Reserve
			785,743
			3085-00 Clerk Book Restoration
			420
			Total Reserves
			6,463,667
			Custodial Accounts
			3045-00 Garford Account
			(21)
			3046-00 Smoke and CO Detectors
			1,928
			3050-00 Police Evidence Room cash
			59,292
			3051-00 Forfeitures
			21,583
			3055-00 Community Festival
			7,474
			3056-00 Parade
			9,249
			3057-00 Dog Park
			5,250
			3070-00 Skateboard Park
			38,405
			3071-00 Bike Coalition
			1,250
			Total Custodial Accounts
			144,410
			Fund Balance
			3400-00 Carry Forwards
			1,189,492
			3500-00 Expense Control
			16,518,505
			3600-00 Revenue Control
			(10,859,150)
			3800-00 Fund Balance
			5,432,619
			Total Fund Balance
			12,281,466
			Total Liabilities and Fund Balance
			20,341,330

November 20, 2023

- Immediately following the Finance Committee mtg.

Agenda
Committee of the Whole
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street

Call to Order – I call the November 20, 2023, Committee of the Whole to order.

(Council President McLeod)

1. Discussion on the Expanded Archery Deer Hunt permitted on City of Old Town owned property.
2. Discussion on the Winter Parking Permits price of \$250.00 per permit.

Motion to Adjourn:

Chapter 19. Traffic

Article XIII. Stopping, Standing or Parking Prohibited in Specified Places

§ 19-329. All night parking prohibited.

[Ord. of 12-4-1972; Ord. of 10-5-1992; Ord. of 4-3-1995; Ord. of 10-7-1996; amended 10-2-2006; 8-2-2010]

- (a) No person shall park a vehicle on any street or in municipal parking lots between the hours of 12:01 a.m. and 6:00 a.m. of any day, from November 1 to April 30, except emergency vehicles or physicians on emergency calls. In addition, no person shall park a vehicle on Water Street between Center Street and Main Street between the hours of 1:00 a.m. and 6:00 a.m. throughout the year. Vehicles which are parked or allowed to stand in violation of this section shall be towed or hauled away at the owner's expense.
- (b) The City Council hereby authorizes the City Manager to issue a certain number of seasonal overnight parking permits for municipal lot spaces and to set a fee for such a permit. Any changes in the number of spaces and/or the fee for the spaces shall be established by the City Manager and approved by the City Council. Permit holders shall be responsible for snow removal for their assigned space. All vehicles shall be registered and have the minimum liability insurance as required by the State of Maine. Permit holders shall present their certificate of insurance for the vehicle in order to receive their permit. Permit holders shall be limited to residents of apartments existing as of June 1, 1992, in the block bordered by Center Street, Water Street, and Main Street, unless specifically approved by City Council. Permits shall be for specific spaces, as assigned by the City Manager.

CHAPTER 12
NUISANCES AND MISCELLANEOUS PROVISIONS

Sec. 12-32.1 Archery Hunting – Marsh Island

The following regulations shall apply to archery hunting within the limits of Marsh Island in the City of Old Town:

(a) No person shall engage in hunting for deer, bear moose, birds or other game or non-game species by means of a bow and arrows, except in those areas and during those seasons approved and designated by the Maine Department of Inland Fisheries and Wildlife.

(b) No person shall engage in hunting by means of a bow and arrows, on land of another person, without first obtaining prior written permission from the landowner, tenant or authorized agent of the landowner or tenant. Permission may be granted verbally whenever the landowner, tenant, or authorized agent of the landowner or tenant accompanies the hunter during the hunt.

(c) When hunting by means of a bow and arrows on land of another person with written permission, the person hunting must have the written permission or a photocopy thereof in his or her personal possession at all times.

(d) No person shall hunt by means of a bow and arrows on their own land, or give permission to others to do so, without first giving written notice to the owner, tenant, or authorized agent of the owner or tenant, of all properties abutting the land to be hunted on, at least three days (72 hours) prior to the hunt. If the written notice is given by mail, the notice must be mailed at least five business days prior to the date of the hunt.

Approved by Council: 8/18/2011

November 20, 2023

- Immediately following the Committee of the Whole Meeting.

**Special Council Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda**

- I. Call to Order** - I call the November 20, 2023, Special Council Meeting to order.

Please turn off or silence cell phones.

(Council President McLeod)
- II. Flag Salute**
- III. Roll Call**
- IV. Approval of the Minutes**

November 06, 2023, Regular Council meeting
- V. Petitions, Communications, and Citizens' Requests**
- VI. Reports**
 - 1. Council President**
 - 2. Standing Committees**

Administrative, Economic, Finance and Public Services
 - 3. City Councilors**
 - 4. City Attorney**

5. **Special Committees**

6. **City Manager**

VII. Consent Agenda

1. The City Council will consider approving the renewal of a Victualer's License for Michael Newell, d/b/a Subway, located at 255 Maine Street.

Suggested motion: The Old Town City Council approves the renewal of a Victualer's License for Michael Newell, d/b/a Subway, located at 255 Main Street. Pending any City inspections.

(Councilor Peterson)

VIII. Public Hearings and Second Reading of Ordinance

IX. Old Business

X. New Business

1. The City Council will consider accepting four Grants, totaling \$16,000 from The Nature Conservancy for the installation of the Electric car charging stations.

Suggested motion: Resolved, the Old Town City Council hereby accepts four Grants, totaling \$16,000 from The Nature Conservancy on the installation of the Electric car charging stations.

(Councilor Carol May)

2. The City Council will consider accepting two abatements of taxes for FY 2022 and FY 2023 in the amount of \$1497.30 and \$1493.10, consecutively for Gary Craig & Sarah Turner, located at 1050 Kirkland Road.

Suggested motion: Resolved, The Old Town City Council approves two abatements of taxes on the FY 2022 and FY 2023 tax bills. \$1497.30 and \$1493.10, consecutively for Gary Craig and Sarah Turner, joint owners of 1050 Kirkland Road. Reason for Abatement: Dwelling square footage was incorrect and condition of decks was incorrect.

(Abatements attached)

(Councilor Wight)

Adjournment: Do I have a motion to adjourn.

COUNCIL TO ABATE
#53

November 7, 2023

Real Estate: Gary Craig & Sarah Turner JT – Account 3522 – 1050 Kirkland Road
1050 Kirkland Road Map/Lot 007-073
Old Town, ME 04468

<u>FY2022</u>	Assessment Date	4-1-2021
	Assessed amount	\$209,500
	S/H/B	\$140,500
	Assessment Amount to abate:	\$ 69,000
	Tax Rate of \$21.70 =	\$1,497.30 (Abatement)
	Total Amount to Abate	\$1,497.30

Reason For Abatement Dwelling square footage was incorrect and condition of decks was incorrect.

Reason Council to approve Abatement: Maine Tax Law gives the Assessor one year from date of commitment to issue an abatement for an illegal assessment. This is beyond that window of time.

Maine Tax Law Section 841 allows the City Council up to 3 years to issues an abatement to correct an illegal assessment.

COUNCIL TO ABATE
#54

COPY

November 7, 2023

Real Estate: Gary Craig & Sarah Turner JT – Account 3522 – 1050 Kirkland Road
1050 Kirkland Road Map/Lot 007-073
Old Town, ME 04468

<u>FY2023</u>	Assessment Date	4-1-2022
	Assessed amount	\$216,100
	S/H/B	\$145,000
	Assessment Amount to abate:	\$ 71,100
	Tax Rate of \$21.00 =	\$1,493.10 (Abatement)
	Total Amount to Abate	\$1,493.10

Reason For Abatement Dwelling square footage was incorrect and condition of decks was incorrect.

Reason Council to approve Abatement: Maine Tax Law gives the Assessor one year from date of commitment to issue an abatement for an illegal assessment. This is beyond that window of time.

Maine Tax Law Section 841 allows the City Council up to 3 years to issues an abatement to correct an illegal assessment.