

October 16, 2023

**Agenda
Finance Committee Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street**

Call to Order - I call the October 16, 2023, Finance Committee Meeting to order.

(Councilor Pushor, Chair)

1. Danielle Berube, Finance Director will update the Committee on the September 2023 financials.

Adjournment: Do I have a motion to adjourn?

The Finance Committee is composed of Councilors Chris Pushor (Chair), Tim Folster, Stan Peterson and Council President Linda McLeod (ex-officio)

All Departments Revenue Summary

Department(s): 01 - 60
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government	24,115,829.50	669,855.24	13,391,057.53	10,724,771.97	55.53
010 - Property Taxes for General Pur	10,140,644.00	-1,428.39	11,388,507.44	-1,247,863.44	112.31
4001 - Net Tax Assessment	10,140,644.00	0.00	11,389,935.83	-1,249,291.83	112.32
4002 - Tax Abatements	0.00	-1,428.39	-1,428.39	1,428.39	----
015 - Public Service Taxes	1,586,500.00	172,226.55	497,423.23	1,089,076.77	31.35
4050 - Motor Vehicle Excise Tax	1,550,000.00	172,190.55	496,465.63	1,053,534.37	32.03
4070 - Housing Authority PILOT	25,000.00	0.00	0.00	25,000.00	0.00
4080 - Boat Excise Tax	6,000.00	36.00	957.60	5,042.40	15.96
4090 - Vets Excise Tax Loss	5,500.00	0.00	0.00	5,500.00	0.00
020 - Charge for Services	1,719,756.00	707.15	160,212.95	1,559,543.05	9.32
4550 - JRL Tipping Fees	1,650,000.00	0.00	158,060.20	1,491,939.80	9.58
4555 - JRL Impact Fee	65,000.00	0.00	0.00	65,000.00	0.00
4565 - Electrical Inspection	4,756.00	707.15	2,152.75	2,603.25	45.26
025 - License, Permits and Fees	134,992.00	3,743.31	17,784.26	117,207.74	13.17
4200 - Vehicle Registration Fee	32,000.00	2,911.00	10,496.00	21,504.00	32.80
4205 - Permits	150.00	0.00	0.00	150.00	0.00
4210 - City Clerk Monthly Fees	16,000.00	1,727.60	4,860.80	11,139.20	30.38
4215 - ATV, Boat, Hunt & Fish Fees	1,500.00	63.00	261.25	1,238.75	17.42
4225 - Cable TV Franchise Fee	70,000.00	-1,635.79	-1,635.79	71,635.79	-2.34
4235 - Plumbing Permit Fees	3,000.00	142.50	645.00	2,355.00	21.50
4240 - Building Permit Fees	12,342.00	535.00	3,157.00	9,185.00	25.58
030 - Investment Income	52,000.00	19,541.23	67,289.02	-15,289.02	129.40
4600 - Interest on Taxes	28,000.00	817.39	2,958.64	25,041.36	10.57
4610 - Investment Income	24,000.00	18,723.84	64,330.38	-40,330.38	268.04
035 - Miscellaneous Revenue	199,984.00	263.83	121,967.04	78,016.96	60.99
4735 - Lien Fees	9,000.00	-59.10	-59.10	9,059.10	-0.66
4760 - Community Garden Rental	0.00	0.00	20.00	-20.00	----
4775 - Miscellaneous Revenue	10,000.00	182.93	282.58	9,717.42	2.83
4780 - Treasurer Revenue	58,000.00	0.00	0.00	58,000.00	0.00
4781 - YMCA Phone Reimbursement	840.00	70.00	210.00	630.00	25.00
4782 - Rec. Center Phone Reimbursemen	840.00	70.00	210.00	630.00	25.00
4794 - CBP Building Lease	121,304.00	0.00	121,303.56	0.44	100.00
040 - Sale of Cap Assets	25,000.00	1,800.00	1,800.00	23,200.00	7.20
4950 - Sale Of Tax Property	25,000.00	0.00	0.00	25,000.00	0.00
4955 - Sale Of City Owned Property	0.00	1,800.00	1,800.00	-1,800.00	----
045 - Capital Reserve Transfers In	3,082,755.50	0.00	0.00	3,082,755.50	0.00
4770 - TIF Project Financing	743,284.00	0.00	0.00	743,284.00	0.00
4849 - Carryforward Reserve	1,430,437.50	0.00	0.00	1,430,437.50	0.00
4851 - Fund Balance Transfer	270,748.00	0.00	0.00	270,748.00	0.00
4852 - City Facility Reserve Transfer	85,000.00	0.00	0.00	85,000.00	0.00
4853 - Heavy Equipment Transfer	123,200.00	0.00	0.00	123,200.00	0.00
4854 - Highway Block Grant Transfer	400,236.00	0.00	0.00	400,236.00	0.00
4855 - Economic Development Transfer	29,850.00	0.00	0.00	29,850.00	0.00
060 - Intergovernmental and Grants	7,174,198.00	473,001.56	1,136,073.59	6,038,124.41	15.84
4305 - JRL PILOT	400,000.00	359,062.82	359,062.82	40,937.18	89.77
4310 - Homestead	475,000.00	0.00	386,332.00	88,668.00	81.33
4315 - B.E.T.E	4,900,000.00	0.00	0.00	4,900,000.00	0.00
4320 - State Municipal Rev Sharin	1,363,698.00	113,938.74	390,516.20	973,181.80	28.64
4325 - Snowmobile State Reimburse	1,500.00	0.00	0.00	1,500.00	0.00
4335 - Tree Growth	20,000.00	0.00	0.00	20,000.00	0.00
4345 - General Assistance Reimburse.	14,000.00	0.00	162.57	13,837.43	1.16

All Departments Revenue Summary

Department(s): 01 - 60
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
02 - Public Safety CONT'D					
02 - Public Safety	1,040,400.00	47,209.78	176,102.22	864,297.78	16.93
020 - Charge for Services	975,350.00	47,302.56	175,693.00	799,657.00	18.01
4520 - Emergency Vehicle Services	618,000.00	46,752.56	174,713.00	443,287.00	28.27
4525 - Fire Services	73,200.00	0.00	0.00	73,200.00	0.00
4530 - Police Service	3,000.00	550.00	980.00	2,020.00	32.67
4535 - Ambulance Agreements	281,150.00	0.00	0.00	281,150.00	0.00
025 - License, Permits and Fees	3,300.00	-705.00	-443.00	3,743.00	-13.42
4230 - Gun Permits	300.00	-705.00	-443.00	743.00	-147.67
4250 - Leased Parking	3,000.00	0.00	0.00	3,000.00	0.00
035 - Miscellaneous Revenue	1,750.00	612.22	852.22	897.78	48.70
4100 - Traffic Fines	1,500.00	0.00	40.00	1,460.00	2.67
4120 - Court Fees	250.00	200.00	400.00	-150.00	160.00
4130 - Court Restitution	0.00	412.22	412.22	-412.22	----
060 - Intergovernmental and Grants	60,000.00	0.00	0.00	60,000.00	0.00
4410 - DOJ School Officer	60,000.00	0.00	0.00	60,000.00	0.00
03 - Public Works					
025 - License, Permits and Fees	42,000.00	1,267.92	4,648.33	37,351.67	11.07
4206 - Street Open Permits	5,000.00	260.00	390.00	4,610.00	7.80
035 - Miscellaneous Revenue	37,000.00	1,007.92	4,258.33	32,741.67	11.51
4745 - Public Works Miscellaneous	5,000.00	357.92	-2,258.67	7,258.67	-45.17
4750 - Cemetery Income	17,000.00	650.00	6,517.00	10,483.00	38.34
4755 - Cemetery Fund	15,000.00	0.00	0.00	15,000.00	0.00
04 - Sanitation					
020 - Charge for Services	139,500.00	7,491.63	12,248.98	122,251.02	9.11
4540 - Tipping Fees	12,000.00	1,530.38	2,857.73	9,142.27	23.81
4545 - PAYT Bag Sales	110,000.00	4,705.00	4,860.00	105,140.00	4.42
025 - License, Permits and Fees	12,500.00	1,256.25	4,531.25	7,968.75	36.25
4245 - Dump Permits	12,500.00	1,256.25	4,531.25	7,968.75	36.25
05 - Culture and Recreation					
020 - Charge for Services	9,100.00	1,041.39	3,210.13	5,889.87	35.28
4515 - Non-Res Library User Fees	2,000.00	160.00	780.00	1,220.00	39.00
4560 - Milford Library Fees	4,500.00	600.00	1,520.00	2,980.00	33.78
035 - Miscellaneous Revenue	2,600.00	281.39	910.13	1,689.87	35.01
4110 - Library Fines & Fees	1,600.00	177.25	494.59	1,105.41	30.91
4740 - Library Copier Sales	1,000.00	104.14	415.54	584.46	41.55
06 - Airport					
015 - Public Service Taxes	313,377.00	-4,152.51	-3,759.24	317,136.24	-1.20
4060 - Airplane Excise Tax	3,900.00	0.00	0.00	3,900.00	0.00
020 - Charge for Services	3,900.00	0.00	0.00	3,900.00	0.00
4500 - Airport Sales	208,977.00	-4,152.51	-3,759.24	212,736.24	-1.80
4510 - Hangar Rentals	47,380.00	-2,697.51	-3,004.24	50,384.24	-6.34
4515 - Land Lease	135,500.00	-1,605.00	-1,205.00	136,705.00	-0.89
4515 - Land Lease	26,097.00	150.00	450.00	25,647.00	1.72
045 - Capital Reserve Transfers In	100,500.00	0.00	0.00	100,500.00	0.00
4850 - Airport Hanger Reserve Transfe	100,500.00	0.00	0.00	100,500.00	0.00
09 - Reserve Funds					
	15,000.00	5,647.52	43,730.06	-28,730.06	291.53

All Departments Revenue Summary

Department(s): 01 - 60

September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
09 - Reserve Funds CONT'D					
030 - Investment Income	15,000.00	0.00	38.02	14,961.98	0.25
4611 - Economic Development	15,000.00	0.00	28.50	14,971.50	0.19
4612 - Skateboard Park	0.00	0.00	9.52	-9.52	----
035 - Miscellaneous Revenue	0.00	5,647.52	43,692.04	-43,692.04	----
4774 - Rental Income	0.00	0.00	29,400.00	-29,400.00	----
4776 - Cell Tower Rental	0.00	927.96	2,747.48	-2,747.48	----
4777 - Riverfest	0.00	4,695.56	11,345.56	-11,345.56	----
4779 - Forfeitures	0.00	0.00	250.00	-250.00	----
4784 - Evidence Room	0.00	24.00	24.00	-24.00	----
4787 - Memorial Day Parade	0.00	0.00	-75.00	75.00	----
50 - Library Trust					
035 - Miscellaneous Revenue	0.00	2,123.78	3,762.62	-3,762.62	----
4741 - Library Grants	0.00	1,971.79	3,296.66	-3,296.66	----
4742 - Memorial Books	0.00	151.99	465.96	-465.96	----
Final Totals	25,670,206.50	730,484.75	13,631,000.63	12,039,205.87	53.10

All Departments Expense Summary

Department(s): 01 - 60
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government	7,803,679.35	1,121,167.46	2,374,129.56	5,429,549.79	30.42
100 - Central Services Operations	2,468,919.61	325,129.92	1,044,661.31	1,424,258.30	42.31
10 - Wages	338,683.00	23,949.89	67,782.70	270,900.30	20.01
15 - Taxes and Benefits	390,074.61	23,034.64	64,347.19	325,727.42	16.50
20 - Travel and Training	8,000.00	308.42	1,219.36	6,780.64	15.24
25 - Professional Fees and Services	70,604.00	3,585.00	17,638.19	52,965.81	24.98
30 - Supplies	41,143.00	425.45	1,719.32	39,423.68	4.18
35 - Insurances	114,991.00	10,000.00	127,094.00	-12,103.00	110.53
45 - Utilities	7,200.00	487.34	1,640.31	5,559.69	22.78
50 - Advertising and Outreach	22,874.00	3,941.65	9,969.29	12,904.71	43.58
55 - Dues and Subscriptions	1,500.00	65.00	319.00	1,181.00	21.27
70 - Debt and Interest	1,473,850.00	259,332.53	752,931.95	720,918.05	51.09
110 - City Clerk	169,079.00	12,560.55	33,370.90	135,708.10	19.74
10 - Wages	91,430.00	6,812.15	19,915.83	71,514.17	21.78
15 - Taxes and Benefits	43,252.00	2,697.90	7,517.56	35,734.44	17.38
20 - Travel and Training	6,095.00	0.00	0.00	6,095.00	0.00
25 - Professional Fees and Services	11,714.00	134.06	2,507.06	9,206.94	21.40
30 - Supplies	3,558.00	151.18	283.70	3,274.30	7.97
45 - Utilities	2,300.00	101.60	483.09	1,816.91	21.00
50 - Advertising and Outreach	10,230.00	2,663.66	2,663.66	7,566.34	26.04
55 - Dues and Subscriptions	500.00	0.00	0.00	500.00	0.00
115 - Elections & Registrations	31,362.00	1,412.58	1,838.45	29,523.55	5.86
10 - Wages	13,837.00	0.00	0.00	13,837.00	0.00
15 - Taxes and Benefits	975.00	0.00	0.00	975.00	0.00
25 - Professional Fees and Services	10,300.00	1,267.06	1,317.93	8,982.07	12.80
30 - Supplies	600.00	0.00	0.00	600.00	0.00
40 - Repairs and Maintenance	2,500.00	0.00	0.00	2,500.00	0.00
50 - Advertising and Outreach	3,150.00	145.52	520.52	2,629.48	16.52
120 - City Manger	4,140,439.74	734,976.52	1,118,633.18	3,021,806.56	27.02
10 - Wages	307,722.00	21,875.30	60,580.12	247,141.88	19.69
15 - Taxes and Benefits	110,753.00	7,791.12	21,511.51	89,241.49	19.42
20 - Travel and Training	8,056.00	15.00	15.00	8,041.00	0.19
25 - Professional Fees and Services	486,937.00	40,609.95	71,242.45	415,694.55	14.63
30 - Supplies	29,433.77	159.21	1,290.79	28,142.98	4.39
45 - Utilities	4,300.00	194.18	666.74	3,633.26	15.51
50 - Advertising and Outreach	6,750.00	0.00	300.00	6,450.00	4.44
55 - Dues and Subscriptions	12,500.00	119.99	511.30	11,988.70	4.09
60 - Lease and Capital Equipment	2,643,987.97	552,055.20	836,226.70	1,807,761.27	31.63
65 - Intergovernmental and Grants	530,000.00	112,156.57	126,288.57	403,711.43	23.83
125 - Economic Development	328,161.00	12,181.48	43,299.88	284,861.12	13.19
10 - Wages	115,650.00	7,756.10	23,167.72	92,482.28	20.03
15 - Taxes and Benefits	21,581.00	1,276.24	3,657.68	17,923.32	16.95
20 - Travel and Training	5,751.00	68.57	293.57	5,457.43	5.10
25 - Professional Fees and Services	128,250.00	1,907.99	6,488.39	121,761.61	5.06
30 - Supplies	8,345.00	215.00	664.98	7,680.02	7.97
40 - Repairs and Maintenance	2,000.00	0.00	12.58	1,987.42	0.63
45 - Utilities	2,160.00	650.60	1,079.86	1,080.14	49.99
50 - Advertising and Outreach	34,050.00	0.00	7,246.13	26,803.87	21.28
55 - Dues and Subscriptions	3,374.00	306.98	688.97	2,685.03	20.42
60 - Lease and Capital Equipment	7,000.00	0.00	0.00	7,000.00	0.00
130 - Code Enforcement	129,676.00	8,587.08	24,955.71	104,720.29	19.24
10 - Wages	82,263.00	6,299.20	17,322.80	64,940.20	21.06
15 - Taxes and Benefits	25,424.00	1,889.72	5,204.99	20,219.01	20.47
20 - Travel and Training	5,100.00	292.78	1,135.10	3,964.90	22.26

All Departments Expense Summary

Department(s): 01 - 60
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government CONT'D					
25 - Professional Fees and Services	13,550.00	3.78	669.73	12,880.27	4.94
30 - Supplies	322.00	0.00	0.00	322.00	0.00
45 - Utilities	2,300.00	101.60	483.09	1,816.91	21.00
50 - Advertising and Outreach	376.00	0.00	140.00	236.00	37.23
55 - Dues and Subscriptions	341.00	0.00	0.00	341.00	0.00
140 - Assessor	191,808.00	9,762.26	39,331.62	152,476.38	20.51
10 - Wages	102,913.00	7,145.60	20,388.80	82,524.20	19.81
15 - Taxes and Benefits	35,939.00	2,536.45	7,037.17	28,901.83	19.58
20 - Travel and Training	7,058.00	0.00	0.00	7,058.00	0.00
25 - Professional Fees and Services	36,015.00	24.90	10,785.90	25,229.10	29.95
30 - Supplies	2,000.00	0.00	729.21	1,270.79	36.46
40 - Repairs and Maintenance	683.00	0.00	0.00	683.00	0.00
45 - Utilities	2,800.00	55.31	390.54	2,409.46	13.95
50 - Advertising and Outreach	1,000.00	0.00	0.00	1,000.00	0.00
55 - Dues and Subscriptions	1,000.00	0.00	0.00	1,000.00	0.00
60 - Lease and Capital Equipment	2,400.00	0.00	0.00	2,400.00	0.00
330 - Municipal Buildings Operations	257,734.00	16,432.98	67,460.05	190,273.95	26.17
25 - Professional Fees and Services	85,000.00	3,490.04	35,478.49	49,521.51	41.74
30 - Supplies	9,798.00	2,287.86	3,735.52	6,062.48	38.13
40 - Repairs and Maintenance	105,000.00	7,067.46	20,780.48	84,219.52	19.79
45 - Utilities	57,936.00	3,587.62	7,465.56	50,470.44	12.89
332 - Leased Municipal Buildings	86,500.00	124.09	578.46	85,921.54	0.67
25 - Professional Fees and Services	50,000.00	0.00	0.00	50,000.00	0.00
40 - Repairs and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00
45 - Utilities	21,500.00	124.09	578.46	20,921.54	2.69
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
02 - Public Safety	6,683,458.00	439,802.49	1,132,442.19	5,551,015.81	16.94
200 - Police Operations	2,864,326.00	188,225.76	485,052.42	2,379,273.58	16.93
10 - Wages	1,856,590.00	117,358.29	317,174.01	1,539,415.99	17.08
15 - Taxes and Benefits	647,274.00	37,532.10	102,010.78	545,263.22	15.76
20 - Travel and Training	43,864.00	3,314.99	7,363.46	36,500.54	16.79
25 - Professional Fees and Services	63,517.00	1,537.86	13,657.48	49,859.52	21.50
30 - Supplies	63,803.00	4,468.91	8,952.14	54,850.86	14.03
40 - Repairs and Maintenance	100,000.00	8,238.88	16,188.93	83,811.07	16.19
45 - Utilities	36,063.00	2,184.30	6,065.19	29,997.81	16.82
50 - Advertising and Outreach	3,530.00	1,160.50	1,160.50	2,369.50	32.88
55 - Dues and Subscriptions	4,000.00	0.00	50.00	3,950.00	1.25
60 - Lease and Capital Equipment	45,685.00	12,429.93	12,429.93	33,255.07	27.21
210 - Fire Operations	2,032,916.00	126,685.31	318,038.69	1,714,877.31	15.64
10 - Wages	1,070,332.00	70,680.61	201,499.73	868,832.27	18.83
15 - Taxes and Benefits	344,505.00	22,105.45	59,802.17	284,702.83	17.36
20 - Travel and Training	20,382.00	398.93	420.42	19,961.58	2.06
25 - Professional Fees and Services	19,300.00	7,338.09	8,154.58	11,145.42	42.25
30 - Supplies	55,600.00	4,162.84	4,620.66	50,979.34	8.31
40 - Repairs and Maintenance	79,052.00	19,596.05	27,856.50	51,195.50	35.24
45 - Utilities	31,598.00	2,005.84	5,283.13	26,314.87	16.72
50 - Advertising and Outreach	3,348.00	0.00	0.00	3,348.00	0.00
55 - Dues and Subscriptions	4,556.00	397.50	397.50	4,158.50	8.72
60 - Lease and Capital Equipment	404,243.00	0.00	10,004.00	394,239.00	2.47
220 - Ambulance Operations	1,662,261.00	115,709.23	310,579.42	1,351,681.58	18.68
10 - Wages	1,070,332.00	72,855.17	206,689.27	863,642.73	19.31
15 - Taxes and Benefits	344,505.00	22,444.99	61,105.73	283,399.27	17.74
20 - Travel and Training	51,218.00	144.00	3,322.50	47,895.50	6.49

All Departments Expense Summary

Department(s): 01 - 60
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
02 - Public Safety CONT'D					
25 - Professional Fees and Services	24,000.00	5,202.10	7,162.62	16,837.38	29.84
30 - Supplies	81,729.00	10,561.26	19,388.47	62,340.53	23.72
40 - Repairs and Maintenance	40,090.00	2,248.35	7,380.15	32,709.85	18.41
45 - Utilities	30,539.00	2,005.86	5,283.18	25,255.82	17.30
55 - Dues and Subscriptions	2,000.00	247.50	247.50	1,752.50	12.38
60 - Lease and Capital Equipment	17,848.00	0.00	0.00	17,848.00	0.00
300 - Public Works Operations	123,955.00	9,182.19	18,771.66	105,183.34	15.14
40 - Repairs and Maintenance	30,000.00	0.00	500.00	29,500.00	1.67
60 - Lease and Capital Equipment	93,955.00	9,182.19	18,271.66	75,683.34	19.45
03 - Public Works	2,279,810.00	115,427.07	325,253.99	1,954,556.01	14.27
300 - Public Works Operations	2,279,810.00	115,427.07	325,253.99	1,954,556.01	14.27
10 - Wages	886,889.00	63,913.48	189,999.72	696,889.28	21.42
15 - Taxes and Benefits	405,286.00	27,141.90	75,812.97	329,473.03	18.71
20 - Travel and Training	3,050.00	0.00	0.00	3,050.00	0.00
25 - Professional Fees and Services	79,891.00	4,713.10	7,008.94	72,882.06	8.77
30 - Supplies	270,949.00	975.30	3,809.84	267,139.16	1.41
40 - Repairs and Maintenance	599,533.00	16,685.85	44,769.86	554,763.14	7.47
45 - Utilities	32,273.00	1,186.16	3,041.38	29,231.62	9.42
60 - Lease and Capital Equipment	1,939.00	811.28	811.28	1,127.72	41.84
04 - Sanitation	693,866.00	48,399.40	106,407.89	587,458.11	15.34
120 - City Manager	693,866.00	48,399.40	106,407.89	587,458.11	15.34
25 - Professional Fees and Services	693,866.00	48,399.40	106,407.89	587,458.11	15.34
05 - Culture and Recreation	943,100.15	62,624.75	170,356.89	772,743.26	18.06
310 - Park Maintenance Operations	455,869.15	28,882.11	65,646.81	390,222.34	14.40
10 - Wages	98,982.00	8,411.64	27,906.58	71,075.42	28.19
15 - Taxes and Benefits	7,572.00	643.49	2,134.87	5,437.13	28.19
25 - Professional Fees and Services	195,122.00	2,920.00	4,810.54	190,311.46	2.47
30 - Supplies	111,458.15	15,865.66	27,925.47	83,532.68	25.05
40 - Repairs and Maintenance	7,800.00	772.62	2,429.62	5,370.38	31.15
45 - Utilities	9,935.00	268.70	439.73	9,495.27	4.43
60 - Lease and Capital Equipment	25,000.00	0.00	0.00	25,000.00	0.00
400 - Library Operations	487,231.00	33,742.64	104,710.08	382,520.92	21.49
10 - Wages	318,382.00	21,713.27	68,608.22	249,773.78	21.55
15 - Taxes and Benefits	59,441.00	3,693.26	11,006.84	48,434.16	18.52
20 - Travel and Training	4,558.00	0.00	0.00	4,558.00	0.00
25 - Professional Fees and Services	13,892.00	2,651.40	6,996.40	6,895.60	50.36
30 - Supplies	51,189.00	3,038.45	12,601.05	38,587.95	24.62
40 - Repairs and Maintenance	1,378.00	0.00	0.00	1,378.00	0.00
45 - Utilities	37,854.00	2,646.26	5,261.57	32,592.43	13.90
55 - Dues and Subscriptions	537.00	0.00	236.00	301.00	43.95
06 - Airport	511,523.00	38,417.59	104,289.09	407,233.91	20.39
150 - Airport Operations	511,523.00	38,417.59	104,289.09	407,233.91	20.39
10 - Wages	161,412.00	11,142.12	33,295.93	128,116.07	20.63
15 - Taxes and Benefits	35,204.00	2,427.05	6,836.25	28,367.75	19.42
20 - Travel and Training	2,000.00	0.00	0.00	2,000.00	0.00
25 - Professional Fees and Services	77,290.00	7,604.48	13,429.48	63,860.52	17.38
30 - Supplies	11,705.00	639.65	881.33	10,823.67	7.53
35 - Insurances	6,000.00	0.00	4,025.00	1,975.00	67.08
40 - Repairs and Maintenance	86,629.00	15,504.87	22,174.79	64,454.21	25.60
45 - Utilities	26,123.00	1,099.42	2,680.00	23,443.00	10.26
50 - Advertising and Outreach	3,600.00	0.00	225.00	3,375.00	6.25
55 - Dues and Subscriptions	1,060.00	0.00	0.00	1,060.00	0.00

All Departments Expense Summary

Department(s): 01 - 60
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
06 - Airport CONT'D					
60 - Lease and Capital Equipment	100,500.00	0.00	0.00	100,500.00	0.00
65 - Intergovernmental and Grants	0.00	0.00	20,741.31	-20,741.31	----
07 - Education	5,744,805.00	478,733.78	1,436,201.34	4,308,603.66	25.00
120 - City Manager	5,744,805.00	478,733.78	1,436,201.34	4,308,603.66	25.00
65 - Intergovernmental and Grants	5,744,805.00	478,733.78	1,436,201.34	4,308,603.66	25.00
08 - County Tax	1,009,965.00	1,009,965.53	1,009,965.53	-0.53	100.00
120 - City Manager	1,009,965.00	1,009,965.53	1,009,965.53	-0.53	100.00
65 - Intergovernmental and Grants	1,009,965.00	1,009,965.53	1,009,965.53	-0.53	100.00
09 - Reserve Funds	0.00	28,199.98	71,590.48	-71,590.48	----
530 - Community Festival	0.00	20,319.33	20,796.83	-20,796.83	----
30 - Supplies	0.00	20,319.33	20,796.83	-20,796.83	----
535 - American Rescue Plan Act-ARPA	0.00	5,945.00	48,858.00	-48,858.00	----
30 - Supplies	0.00	5,945.00	48,858.00	-48,858.00	----
540 - Forfeitures - D.A.R.E	0.00	72.65	72.65	-72.65	----
30 - Supplies	0.00	72.65	72.65	-72.65	----
541 - Police Evidence	0.00	1,863.00	1,863.00	-1,863.00	----
30 - Supplies	0.00	1,863.00	1,863.00	-1,863.00	----
50 - Library Trust	0.00	1,347.74	3,153.74	-3,153.74	----
550 - Library Grants	0.00	831.08	831.08	-831.08	----
30 - Supplies	0.00	831.08	831.08	-831.08	----
551 - Memorial Books	0.00	412.78	412.78	-412.78	----
30 - Supplies	0.00	412.78	412.78	-412.78	----
553 - O.T. Pub Lib Endowment Fund	0.00	103.88	1,909.88	-1,909.88	----
30 - Supplies	0.00	103.88	1,909.88	-1,909.88	----
Final Totals	25,670,206.50	3,344,085.79	6,733,790.70	18,936,415.80	26.23

All Departments Revenue Summary

Department(s): 80 - 80
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
80 - Proprietary Funds	3,104,518.86	2,988.08	6,850.20	3,097,668.66	0.22
020 - Charge for Services	1,649,967.00	-127.65	-127.65	1,650,094.65	-0.01
4570 - Old Town User Fees	1,511,548.00	0.00	0.00	1,511,548.00	0.00
4571 - Milford User Fees	138,419.00	0.00	0.00	138,419.00	0.00
4572 - User Fee Abatements	0.00	-127.65	-127.65	127.65	----
030 - Investment Income	5,000.00	2,722.03	5,662.88	-662.88	113.26
4610 - Investment Income	5,000.00	2,722.03	5,662.88	-662.88	113.26
035 - Miscellaneous Revenue	15,900.00	393.70	1,314.97	14,585.03	8.27
4205 - Permits	100.00	40.00	40.00	60.00	40.00
4601 - Interest on User Fees	6,000.00	351.72	1,107.45	4,892.55	18.46
4735 - Lien Fees	7,000.00	1.98	167.52	6,832.48	2.39
4775 - Miscellaneous Revenues	2,800.00	0.00	0.00	2,800.00	0.00
045 - Capital Reserve Transfers In	1,433,651.86	0.00	0.00	1,433,651.86	0.00
4849 - Carryforward Reserve	1,178,308.86	0.00	0.00	1,178,308.86	0.00
4927 - Debt Redemption Reserve	255,343.00	0.00	0.00	255,343.00	0.00
Final Totals	3,104,518.86	2,988.08	6,850.20	3,097,668.66	0.22

All Departments Expense Summary

Department(s): 80 - 80
September to September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
80 - Proprietary Funds	3,104,518.86	83,157.42	424,522.09	2,679,996.77	13.67
800 - Administration	2,638,707.86	52,667.30	354,280.14	2,284,427.72	13.43
10 - Wages	480,765.00	33,237.28	96,355.25	384,409.75	20.04
15 - Taxes and Benefits	162,467.00	10,086.96	28,130.62	134,336.38	17.31
20 - Travel and Training	4,240.00	125.00	125.00	4,115.00	2.95
25 - Professional Fees and Services	122,189.00	437.94	1,960.03	120,228.97	1.60
30 - Supplies	8,157.00	181.88	381.75	7,775.25	4.68
35 - Insurances	28,940.00	0.00	29,457.00	-517.00	101.79
40 - Repairs and Maintenance	23,108.00	2,847.38	5,839.39	17,268.61	25.27
50 - Advertising and Outreach	7,000.00	0.00	0.00	7,000.00	0.00
55 - Dues and Subscriptions	7,865.00	1,410.00	1,530.00	6,335.00	19.45
60 - Lease and Capital Equipment	1,438,024.86	4,340.86	64,081.00	1,373,943.86	4.46
70 - Debt and Interest	355,952.00	0.00	126,420.10	229,531.90	35.52
802 - Maintenance	149,437.00	8,483.73	25,778.52	123,658.48	17.25
25 - Professional Fees and Services	35,000.00	3,791.50	12,771.50	22,228.50	36.49
30 - Supplies	35,090.00	1,251.16	2,307.81	32,782.19	6.58
40 - Repairs and Maintenance	27,500.00	327.80	3,044.56	24,455.44	11.07
45 - Utilities	41,847.00	3,113.27	7,654.65	34,192.35	18.29
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
804 - Wastewater Treatment Facility	221,624.00	16,868.68	31,923.87	189,700.13	14.40
25 - Professional Fees and Services	35,000.00	2,591.39	5,180.47	29,819.53	14.80
30 - Supplies	33,472.00	607.91	6,206.32	27,265.68	18.54
40 - Repairs and Maintenance	37,500.00	518.88	1,998.90	35,501.10	5.33
45 - Utilities	115,652.00	13,150.50	18,538.18	97,113.82	16.03
806 - Sludge Disposal	94,750.00	5,137.71	12,539.56	82,210.44	13.23
25 - Professional Fees and Services	87,500.00	4,953.64	12,130.91	75,369.09	13.86
40 - Repairs and Maintenance	1,500.00	0.00	0.00	1,500.00	0.00
45 - Utilities	5,750.00	184.07	408.65	5,341.35	7.11
Final Totals	3,104,518.86	83,157.42	424,522.09	2,679,996.77	13.67

October 16, 2023

- Immediately following the Finance Committee Meeting.

**Special Council Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda**

- I. Call to Order** - I call the October 16, 2023, Special Council Meeting to order.

Please turn off or silence cell phones.

(Council President McLeod)

- II. Flag Salute**

- III. Roll Call**

- IV. Approval of the Minutes**

October 02, 2023, Regular Council meeting

- V. Petitions, Communications, and Citizens' Requests**

- VI. Reports**
 - 1. **Council President**

 - 2. **Standing Committees**

Administrative, Economic, Finance and Public Services

 - 3. **City Councilors**

 - 4. **City Attorney**

5. **Special Committees**

6. **City Manager**

VII. Consent Agenda

VIII. Public Hearings and Second Reading of Ordinance

IX. Old Business

X. New Business

1. The City Council will consider going into Executive Session for the purpose of discussing the City Manager's annual performance evaluation.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A., §405(6)(A) for the purpose of discussing the City Manager's annual performance evaluation.

(Councilor Mike May)

Adjournment: Do I have a motion to adjourn.