

April 18, 2023

Agenda
Finance Committee Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street

Call to Order - I call the April 18th, 2023, Finance Committee Meeting to order.

Please silence or turn off cell phones.

(Councilor Pushor, Chair)

1. Danielle Berube, Finance Director will update the Committee on the March 2023 financials.
2. Danielle Berube and Bill Mayo will update the Committee on the FY 2023 – 2024 Budget for the City of Old Town.

Adjournment: Do I have a motion to adjourn?

The Finance Committee is composed of Councilors Chris Pushor (Chair), Tim Folster, Stan Peterson and Council President Linda McLeod (ex-officio)

April 18, 2023

- Immediately following the Financial Services Committee meeting.

**Special Council Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda**

- I. Call to Order** - I call the April 18, 2023, Special Council Meeting to order.

Please turn off or silence cell phones.

(Council President McLeod)
- II. Flag Salute**
- III. Roll Call**
- IV. Approval of the Minutes**

April 03, 2023, Regular Council meeting
- V. Petitions, Communications, and Citizens' Requests**
 1. Jim Mitchell resident of Old Town, residing at 3 Nadeau Street will address the Council. (Information attached)
- VI. Reports**
 1. **Council President**
 2. **Standing Committees**

Administrative, Economic, Finance and Public Services
 3. **City Councilors**

- 4. **City Attorney**
- 5. **Special Committees**
- 6. **City Manager**

VII. Consent Agenda

- 1. The City Council will consider accepting the renewal application for a Victualer’s License for Energy North Inc, d/b/a Tradewinds, located at 671 Stillwater Ave, Old Town.

Suggested motion: The Old Town City Council hereby approves the renewal of a Victualer’s License permit for Energy North Inc, d/b/a Tradewinds, located at 671 Stillwater Ave, Old Town.

(Councilor Carol May)

VIII. Public Hearings and Second Reading of Ordinance

- 1. The City Council will conduct a Second Reading on a proposal to amend the Ordinance titled Chapter 3 Amusements, § 3-3 Occupancy of parks limited. The City of Old Town will replace currant language that reads, “a person shall not occupy in any manner a public park between 10:00 p.m. and 6:00 a.m. “ to read “ a person shall not occupy in any manner a public park from Sunset to Sunrise Eastern Standard Time Zone”, unless otherwise approved.

Open Public Meeting: _____

Close Public Meeting: _____

(Council President McLeod)

- 1a. The Old Town City Council will consider Final Approval on the proposed change to Chapter 3 Amusements, § 3-3 Occupancy of parks limited.

Suggested motion: Resolved, the Old Town City Council hereby approves the ordinance change to Chapter 3 Amusements, § 3-3 Occupancy of parks limited. The City of Old Town will replace currant language that reads, “a person shall not occupy in any manner a public park between 10:00 p.m. and 6:00 a.m. “to read “ a person shall not occupy in any manner a public park from Sunset to Sunrise Eastern Standard Time Zone”, unless otherwise approved.

(Councilor Mike May) (Roll Call Vote)

Council President: Linda Mcleod _____

Councilors: Stan Peterson _____

Carol May _____

Chris Pushor _____

Mike May _____

Dave Wight _____

Tim Folster _____

- 2. The City Council will conduct a Second Reading for the purpose of receiving public comment on the proposed changes Under Article I General Provisions Section 12-37 Loitering, to add the following language under 12-37 (a) (1) to become numbers 2-7.
 - (2) No person shall obstruct a street, sidewalk, or other public right-of-way: by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, in a manner that impedes passage, as provided by the Americans with Disabilities Act of 1990, Pub. L, No. 101-336, 104 Stat. 328 (1990), as amended from time to time.
 - (3) by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within ten feet of any operational or utilizable driveway or loading dock.
 - (4) by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within five feet of any operational or utilizable building entrance or exit.
 - (5) by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within two feet of any fire hydrant, fire plug, or other fire department connection.
 - (6) by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within the public right-of-way in a manner that obstructs or unreasonably interferes with the use of the right-of-way for any activity for which the City has issued a permit.
 - (7) No person shall obstruct any portion of any street or other public right-of-way open to use by motor vehicles, or any portion of a bike lane, bike path, or other public right-of-way open to use by bicycles, by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, anywhere within the street, bike lane, bike path, or other public right-of-way, as specified.

Open Public Meeting: _____

Close Public Meeting: _____

(Council President Mcleod)

- 2a. The Old Town City Council will consider Final Approval on the proposed changes Under Article I General Provisions Section 12-37 Loitering, to add the following language under 12-37 (a) (1).

Suggested motion: Resolved, the Old Town City Council hereby approves the

ordinance changes Under Article I General Provisions Section 12-37 Loitering, to add the following language under 12-37 (a) (1) to become numbers 2-7.

- (2) No person shall obstruct a street, sidewalk, or other public right-of-way: by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, in a manner that impedes passage, as provided by the Americans with Disabilities Act of 1990, Pub. L, No. 101-336, 104 Stat. 328 (1990), as amended from time to time.
by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within ten feet of any operational or utilizable driveway or loading dock.
- (3) by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within five feet of any operational or utilizable building entrance or exit.
- (4) by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within two feet of any fire hydrant, fire plug, or other fire department connection.
- (5) by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, within the public right-of-way in a manner that obstructs or unreasonably interferes with the use of the right-of-way for any activity for which the City has issued a permit.
- (6) No person shall obstruct any portion of any street or other public right-of-way open to use by motor vehicles, or any portion of a bike lane, bike path, or other public right-of-way open to use by bicycles, by sitting, lying, or sleeping, or by storing, using, maintaining, or placing personal property, anywhere within the street, bike lane, bike path, or other public right-of-way, as specified.

(Councilor Wight) (Roll Call Vote)

Council President: Linda Mcleod _____
Councilors: Stan Peterson _____
Carol May _____
Chris Pushor _____
Mike May _____
Dave Wight _____
Tim Folster _____

IX. Old Business

X. New Business

- 1. The City Council will consider accepting an abatement of taxes for FY 2021 and FY 2022 in the amount of \$571.50 and \$542.50, consecutively, for Brian Folster, located at 50 Bowdoin Avenue.

Suggested motion: Resolved, The Old Town City Council approves the abatement of taxes for the FY 2021 and FY 2022 in the amount of \$571.50 and \$542.50,

consecutively, for Brian Folster, located at 50 Bowdoin Avenue.
Reason for Abatements: Homestead Exemption was removed in error.
(Details for abatement included in attachments)

(Councilor Pushor)

2. The City Council will consider accepting the bids on the surplus properties acquired by the City of Old Town.

Suggested motion: Resolved, the Old Town City Council accepts the following bids for surplus properties that were acquired by the City of Old Town. The Old Town City Council further authorizes City Manager Bill Mayo to take all necessary steps to complete the transfers of these properties to the successful bidders.

	Address Highest Bid	Description Highest Bidder	Map/Lot
1)	West Old Town Rd \$26,222	Vacant Land 7 acres Street’s Mobile Home Park LLC	Map 2 Lot 47
2)	27 Bodwell Street \$27,000	Single Family Home Stan Peterson	Map 31 Lot 127
3)	2422 Bennoch Road \$44,587	Singlewide Mobile Home Robert Leighton	Map 3 Lot 41
4)	68 Lincoln Street \$20,222	Single Family Home Street’s Mobile Home Park LLC	Map 21 Lot 155
5)	Kirkland Road \$3,815	Vacant Land Ron Austin Jr	Map 7 Lot 63

(Councilor Folster)

3. The Old Town City Council will consider purchasing all land and buildings at 122 Penny Road from Blanchet Logging and Lumber Company, for the purpose of leasing the building to the current tenant, Global Secure Shipping. The agreed upon purchase price is \$650,000.

Suggested motion: Resolved, The Old Town City Council approves the purchase of land and buildings located at 122 Penny Road, Tax Map 13, parcel 003-00D, for the amount of \$650,000. Funds for this purchase will be paid from a transfer from the Fund Balance account # 01-120-65-7210. The City Council further authorizes the City Manager to enter into a purchase and sale agreement with Blanchet Logging and Lumber Company and establish a lease agreement between the City of Old Town and Global Secure Shipping. Terms of the lease will include a mutually agreed upon date by which Global Secure Shipping will purchase the property and all improvements

made from the City of Old Town.

(Councilor Peterson)

4. The Old Town City Council will consider financing the cost of adding 15,000 square feet of manufacturing space at 122 Penny Road for the purpose of building Secure Hybrid Composite Intermodal Containers by Global Secure Shipping. The additional manufacturing space and existing property improvements are estimated to be \$2.3M.

Suggested Motion: Resolved, the Old Town City Council Approves the financing to construct an additional 15,000 square feet of manufacturing space at 122 Penny Road and make electrical upgrades and roof repair of the existing buildings. The City Council authorizes the City Manager to select a contractor or contractors through and RFP process and further authorizes the City Manager to enter into a contact with the successful contractor or contractors to build the addition and make necessary upgrades and repairs to the existing facility to accommodate this expansion.

(Councilor Mike May)

5. The City Council will consider going into Executive Session for the purpose of discussing a Personnel matter.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(A) for the purpose of discussing a Personnel matter.

(Councilor Wight)

Adjournment: Do I have a motion to adjourn?

Second