

**November 21, 2022
6:00 pm**

**Economic Development Committee
City of Old Town
City Hall-Council Chambers, 2nd Floor
265 Main Street
Agenda**

Call to Order - I call the November 21, 2022, Economic Development Committee Meeting to order.

(Councilor Wight, Chair)

Please silence or turn off cell phones.

1. Director of Economic and Community Development, EJ Roach, will review the recommendations provided by Downtown Redevelopment Services as it relates to the work being done in the Downtown.

Adjournment- Do I have a motion to adjourn? Second-
All in favor-
Opposed-

The Economic Development Committee is composed of Councilors David Wight (Chair), Carol May, Stan Peterson and Council President Tim Folster (ex-officio)

November 21, 2022

- Immediately following the Economic Services Meeting.

Agenda
Finance Committee Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street

Call to Order - I call the November 21, 2022, Finance Committee Meeting to order.

Please silence or turn off cell phones.

(Councilor Peterson, Chair)

1. Danielle Berube, Finance Director will update the Finance Committee on the October 2022 financials. (Financials attached)
2. Airport Director Lance Farrar is requesting a recommendation from the Financial Services Committee to approve the construction of an access road from the Airport Road to lot 5 and lot 5A, in an amount not to exceed \$150,000.00. The funds to come from Hanger Reserve Fund # 09-520-2553-00.
3. The Finance Committee will discuss purchasing the building located at 354 Main Street, Old Town, for the purposes of housing the Caring Community Cupboard Food Pantry.
4. The Finance Committee will discuss entering into a partnership with the Old Town – Orono YMCA to provide increased recreational opportunities for the youth of the City per the attached draft Partnership Agreement and forward a recommendation to the full Council.

Adjournment: Do I have a motion to adjourn? Second-
All in favor - Opposed -

The Finance Committee is composed of Councilors Stan Peterson (Chair), Linda McLeod, Chris Pushor and Council President Tim Folster (ex-officio)

All Departments Revenue Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
01 - General Government	21,436,809.89	962,859.28	12,554,963.37	8,881,846.52	58.57
010 - Property Taxes for General Pur	10,629,157.00	-542.50	9,708,220.80	920,936.20	91.34
4001 - Net Tax Assessment	10,629,157.00	0.00	9,724,424.20	904,732.80	91.49
4002 - Tax Abatements	0.00	0.00	-11,959.50	11,959.50	----
4003 - Tax Supplements	0.00	0.00	594.30	-594.30	----
4004 - Council Approved Write off	0.00	-542.50	-4,838.20	4,838.20	----
015 - Public Service Taxes	1,510,500.00	113,792.45	615,298.45	895,201.55	40.73
4050 - Motor Vehicle Excise Tax	1,475,000.00	113,787.45	614,201.25	860,798.75	41.64
4070 - Housing Authority PILOT	25,000.00	0.00	0.00	25,000.00	0.00
4080 - Boat Excise Tax	5,000.00	5.00	1,097.20	3,902.80	21.94
4090 - Vets Excise Tax Loss	5,500.00	0.00	0.00	5,500.00	0.00
020 - Charge for Services	1,419,756.00	182,280.90	526,428.14	893,327.86	37.08
4550 - JRL Tipping Fees	1,350,000.00	181,688.90	524,320.14	825,679.86	38.84
4555 - JRL Impact Fee	65,000.00	0.00	0.00	65,000.00	0.00
4565 - Electrical Inspection	4,756.00	592.00	2,108.00	2,648.00	44.32
025 - License, Permits and Fees	129,570.00	6,062.79	33,596.34	95,973.66	25.93
4200 - Vehicle Registration Fee	30,000.00	2,770.09	12,637.09	17,362.91	42.12
4205 - Permits	373.00	0.00	30.00	343.00	8.04
4210 - City Clerk Monthly Fees	15,000.00	1,036.20	5,071.00	9,929.00	33.81
4215 - ATV, Boat, Hunt & Fish Fees	2,000.00	34.25	301.50	1,698.50	15.08
4225 - Cable TV Franchise Fee	70,000.00	0.00	0.00	70,000.00	0.00
4235 - Plumbing Permit Fees	2,355.00	596.25	1,413.75	941.25	60.03
4240 - Building Permit Fees	9,842.00	1,626.00	14,143.00	-4,301.00	143.70
030 - Investment Income	52,000.00	-28,204.35	-12,231.15	64,231.15	-23.52
4600 - Interest on Taxes	28,000.00	4,035.97	8,306.57	19,693.43	29.67
4610 - Investment Income	24,000.00	-32,240.32	-20,537.72	44,537.72	-85.57
035 - Miscellaneous Revenue	199,984.00	223.33	122,146.67	77,837.33	61.08
4735 - Lien Fees	9,000.00	56.69	359.57	8,640.43	4.00
4760 - Community Garden Rental	0.00	0.00	20.00	-20.00	----
4775 - Miscellaneous Revenue	10,000.00	166.64	812.54	9,187.46	8.13
4780 - Treasurer Revenue	58,000.00	0.00	0.00	58,000.00	0.00
4781 - YMCA Phone Reimbursement	840.00	0.00	70.00	770.00	8.33
4782 - Rec. Center Phone Reimbursemen	840.00	0.00	-419.00	1,259.00	-49.88
4794 - CBP Building Lease	121,304.00	0.00	121,303.56	0.44	100.00
040 - Sale of Cap Assets	25,000.00	0.00	0.00	25,000.00	0.00
4950 - Sale Of Tax Property	25,000.00	0.00	0.00	25,000.00	0.00
045 - Capital Reserve Transfers In	2,140,303.89	0.00	0.00	2,140,303.89	0.00
4770 - TIF Project Financing	821,129.00	0.00	0.00	821,129.00	0.00
4849 - Carryforward Reserve	332,024.89	0.00	0.00	332,024.89	0.00
4851 - Fund Balance Transfer	869,000.00	0.00	0.00	869,000.00	0.00
4855 - Economic Development Transfer	118,150.00	0.00	0.00	118,150.00	0.00
060 - Intergovernmental and Grants	5,330,539.00	689,246.66	1,561,504.12	3,769,034.88	29.29
4305 - JRL PILOT	350,000.00	494,979.37	494,979.37	-144,979.37	141.42
4310 - Homestead	425,530.00	0.00	389,095.00	36,435.00	91.44
4315 - B.E.T.E	2,930,000.00	0.00	0.00	2,930,000.00	0.00
4320 - State Municipal Rev Sharin	1,592,862.00	194,267.29	671,674.86	921,187.14	42.17
4325 - Snowmobile State Reimburse	1,500.00	0.00	0.00	1,500.00	0.00
4335 - Tree Growth	20,000.00	0.00	0.00	20,000.00	0.00
4345 - General Assistance Reimburse.	10,647.00	0.00	5,754.89	4,892.11	54.05
02 - Public Safety	1,055,300.00	84,808.42	230,377.14	824,922.86	21.83
020 - Charge for Services	991,200.00	26,368.42	167,772.14	823,427.86	16.93

All Departments Revenue Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
02 - Public Safety CONT'D					
4520 - Emergency Vehicle Services	618,000.00	25,703.42	166,772.14	451,227.86	26.99
4525 - Fire Services	73,200.00	0.00	0.00	73,200.00	0.00
4530 - Police Service	3,000.00	110.00	445.00	2,555.00	14.83
4535 - Ambulance Agreements	297,000.00	555.00	555.00	296,445.00	0.19
025 - License, Permits and Fees	1,800.00	40.00	92.00	1,708.00	5.11
4230 - Gun Permits	300.00	40.00	92.00	208.00	30.67
4250 - Leased Parking	1,500.00	0.00	0.00	1,500.00	0.00
035 - Miscellaneous Revenue	2,300.00	80.00	4,193.00	-1,893.00	182.30
4100 - Traffic Fines	1,500.00	80.00	4,093.00	-2,593.00	272.87
4120 - Court Fees	500.00	0.00	100.00	400.00	20.00
4130 - Court Restitution	300.00	0.00	0.00	300.00	0.00
060 - Intergovernmental and Grants	60,000.00	58,320.00	58,320.00	1,680.00	97.20
4410 - DOJ School Officer	60,000.00	58,320.00	58,320.00	1,680.00	97.20
03 - Public Works	35,000.00	1,480.25	6,003.11	28,996.89	17.15
025 - License, Permits and Fees	3,000.00	130.00	260.00	2,740.00	8.67
4206 - Street Open Permits	3,000.00	130.00	260.00	2,740.00	8.67
035 - Miscellaneous Revenue	32,000.00	1,350.25	5,743.11	26,256.89	17.95
4745 - Public Works Miscellaneous	5,000.00	5.25	-2,227.89	7,227.89	-44.56
4750 - Cemetery Income	12,000.00	1,345.00	7,971.00	4,029.00	66.43
4755 - Cemetery Fund	15,000.00	0.00	0.00	15,000.00	0.00
04 - Sanitation	134,500.00	20,962.67	52,067.35	82,432.65	38.71
020 - Charge for Services	122,000.00	19,693.92	46,286.10	75,713.90	37.94
4540 - Tipping Fees	12,000.00	1,236.42	3,586.10	8,413.90	29.88
4545 - PAYT Bag Sales	110,000.00	18,457.50	42,700.00	67,300.00	38.82
025 - License, Permits and Fees	12,500.00	1,268.75	5,781.25	6,718.75	46.25
4245 - Dump Permits	12,500.00	1,268.75	5,781.25	6,718.75	46.25
05 - Culture and Recreation	8,600.00	551.85	3,999.92	4,600.08	46.51
020 - Charge for Services	5,500.00	220.00	3,040.00	2,460.00	55.27
4515 - Non-Res Library User Fees	1,500.00	220.00	1,080.00	420.00	72.00
4560 - Milford Library Fees	4,000.00	0.00	1,960.00	2,040.00	49.00
035 - Miscellaneous Revenue	3,100.00	331.85	959.92	2,140.08	30.97
4110 - Library Fines & Fees	1,600.00	206.75	579.30	1,020.70	36.21
4740 - Library Copier Sales	1,500.00	125.10	380.62	1,119.38	25.37
06 - Airport	271,780.00	182,526.97	205,477.29	66,302.71	75.60
015 - Public Service Taxes	3,900.00	0.00	111.87	3,788.13	2.87
4060 - Airplane Excise Tax	3,900.00	0.00	111.87	3,788.13	2.87
020 - Charge for Services	147,880.00	7,756.97	30,595.42	117,284.58	20.69
4500 - Airport Sales	47,380.00	7,756.97	5,380.31	41,999.69	11.36
4510 - Hangar Rentals	100,500.00	0.00	25,215.11	75,284.89	25.09
035 - Miscellaneous Revenue	0.00	174,770.00	174,770.00	-174,770.00	----
4795 - Dept. of Conservation Forestry	0.00	174,770.00	174,770.00	-174,770.00	----
045 - Capital Reserve Transfers In	120,000.00	0.00	0.00	120,000.00	0.00
4850 - Airport Hanger Reserve Transfe	120,000.00	0.00	0.00	120,000.00	0.00
09 - Reserve Funds	0.00	1,027.78	332,377.40	-332,377.40	----
030 - Investment Income	0.00	38.02	76.04	-76.04	----

All Departments Revenue Summary

Department(s): 01 - 60

October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
09 - Reserve Funds CONT'D					
4611 - Economic Development	0.00	28.50	57.00	-57.00	----
4612 - Skateboard Park	0.00	9.52	19.04	-19.04	----
035 - Miscellaneous Revenue	0.00	989.76	25,255.36	-25,255.36	----
4774 - Rental Income	0.00	0.00	3,000.00	-3,000.00	----
4776 - Cell Tower Rental	0.00	909.76	3,603.36	-3,603.36	----
4777 - Riverfest	0.00	0.00	16,650.00	-16,650.00	----
4779 - Forfeitures	0.00	80.00	990.00	-990.00	----
4784 - Evidence Room	0.00	0.00	1,012.00	-1,012.00	----
045 - Transfers in from Capital Rese	0.00	0.00	307,046.00	-307,046.00	----
4927 - Projects Transfer	0.00	0.00	307,046.00	-307,046.00	----
50 - Library Trust	0.00	402.33	5,680.78	-5,680.78	----
035 - Miscellaneous Revenue	0.00	402.33	5,680.78	-5,680.78	----
4741 - Library Grants	0.00	218.36	3,183.91	-3,183.91	----
4742 - Memorial Books	0.00	183.97	2,496.87	-2,496.87	----
Final Totals	22,941,989.89	1,254,619.55	13,390,946.36	9,551,043.53	58.37

All Departments Expense Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government	6,501,241.89	727,556.31	3,063,318.20	3,437,923.69	47.12
100 - Central Services Operations	2,264,476.00	577,813.19	1,112,781.84	1,151,694.16	49.14
10 - Wages	330,217.00	22,819.76	88,761.30	241,455.70	26.88
15 - Taxes and Benefits	375,657.00	14,194.87	59,444.05	316,212.95	15.82
20 - Travel and Training	4,000.00	612.50	1,225.98	2,774.02	30.65
25 - Professional Fees and Services	58,811.00	8,764.65	27,341.66	31,469.34	46.49
30 - Supplies	42,459.00	845.87	7,199.99	35,259.01	16.96
35 - Insurances	108,862.00	1,195.00	102,270.00	6,592.00	93.94
40 - Repairs and Maintenance	537.00	0.00	0.00	537.00	0.00
45 - Utilities	6,449.00	569.73	2,278.59	4,170.41	35.33
50 - Advertising and Outreach	18,997.00	1,195.00	3,033.60	15,963.40	15.97
55 - Dues and Subscriptions	1,075.00	0.00	352.00	723.00	32.74
60 - Lease and Capital Equipment	7,000.00	0.00	568.99	6,431.01	8.13
70 - Debt and Interest	1,310,412.00	527,615.81	820,305.68	490,106.32	62.60
110 - City Clerk	167,916.00	9,303.84	41,501.38	126,414.62	24.72
10 - Wages	86,776.00	6,386.10	24,066.65	62,709.35	27.73
15 - Taxes and Benefits	46,496.00	2,540.51	10,900.28	35,595.72	23.44
20 - Travel and Training	5,750.00	0.00	165.00	5,585.00	2.87
25 - Professional Fees and Services	11,534.00	9.69	3,946.81	7,587.19	34.22
30 - Supplies	3,558.00	17.56	34.05	3,523.95	0.96
45 - Utilities	1,290.00	183.98	735.59	554.41	57.02
50 - Advertising and Outreach	9,669.00	166.00	1,653.00	8,016.00	17.10
55 - Dues and Subscriptions	543.00	0.00	0.00	543.00	0.00
60 - Lease and Capital Equipment	2,300.00	0.00	0.00	2,300.00	0.00
115 - Elections & Registrations	23,036.00	3,296.41	5,735.82	17,300.18	24.90
10 - Wages	9,141.00	0.00	0.00	9,141.00	0.00
15 - Taxes and Benefits	615.00	0.00	0.00	615.00	0.00
25 - Professional Fees and Services	7,077.00	2,997.07	5,354.48	1,722.52	75.66
30 - Supplies	1,000.00	299.34	299.34	700.66	29.93
40 - Repairs and Maintenance	2,650.00	0.00	0.00	2,650.00	0.00
50 - Advertising and Outreach	2,553.00	0.00	82.00	2,471.00	3.21
120 - City Manger	3,178,266.89	86,639.12	1,700,548.38	1,477,718.51	53.51
10 - Wages	303,993.00	21,046.08	85,520.41	218,472.59	28.13
15 - Taxes and Benefits	107,119.00	6,619.14	25,751.18	81,367.82	24.04
20 - Travel and Training	7,600.00	595.00	895.00	6,705.00	11.78
25 - Professional Fees and Services	415,300.00	28,673.48	109,781.26	305,518.74	26.43
30 - Supplies	29,647.61	279.03	4,352.36	25,295.25	14.68
45 - Utilities	2,365.00	230.36	952.17	1,412.83	40.26
50 - Advertising and Outreach	6,322.00	0.00	1,680.00	4,642.00	26.57
55 - Dues and Subscriptions	12,000.00	0.00	380.06	11,619.94	3.17
60 - Lease and Capital Equipment	1,691,370.28	29,196.03	1,224,612.44	466,757.84	72.40
65 - Intergovernmental and Grants	602,550.00	0.00	246,623.50	355,926.50	40.93
125 - Economic Development	341,958.00	10,641.87	46,345.84	295,612.16	13.55
10 - Wages	97,343.00	7,147.20	29,414.47	67,928.53	30.22
15 - Taxes and Benefits	19,319.00	1,174.56	4,635.69	14,683.31	24.00
20 - Travel and Training	5,751.00	853.28	853.28	4,897.72	14.84
25 - Professional Fees and Services	127,320.00	206.96	544.26	126,775.74	0.43
30 - Supplies	5,945.00	0.00	490.91	5,454.09	8.26
40 - Repairs and Maintenance	5,000.00	63.84	558.56	4,441.44	11.17
45 - Utilities	2,500.00	303.36	1,244.50	1,255.50	49.78
50 - Advertising and Outreach	44,050.00	882.13	7,482.56	36,567.44	16.99
55 - Dues and Subscriptions	3,230.00	10.54	1,121.61	2,108.39	34.72
60 - Lease and Capital Equipment	16,500.00	0.00	0.00	16,500.00	0.00
65 - Intergovernmental and Grants	15,000.00	0.00	0.00	15,000.00	0.00

All Departments Expense Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
01 - General Government CONT'D					
130 - Code Enforcement	128,635.00	8,325.95	32,458.63	96,176.37	25.23
10 - Wages	79,142.00	6,057.60	23,001.84	56,140.16	29.06
15 - Taxes and Benefits	24,150.00	1,725.64	6,556.75	17,593.25	27.15
20 - Travel and Training	4,784.00	358.74	1,604.36	3,179.64	33.54
25 - Professional Fees and Services	18,142.00	0.00	560.13	17,581.87	3.09
30 - Supplies	537.00	0.00	0.00	537.00	0.00
45 - Utilities	1,182.00	183.97	735.55	446.45	62.23
50 - Advertising and Outreach	376.00	0.00	0.00	376.00	0.00
55 - Dues and Subscriptions	322.00	0.00	0.00	322.00	0.00
140 - Assessor	193,529.00	14,497.33	57,119.84	136,409.16	29.51
10 - Wages	115,964.00	7,640.00	27,434.61	88,529.39	23.66
15 - Taxes and Benefits	35,404.00	2,470.18	6,720.26	28,683.74	18.98
20 - Travel and Training	6,450.00	363.43	1,296.25	5,153.75	20.10
25 - Professional Fees and Services	28,533.00	4,014.81	17,968.24	10,564.76	62.97
30 - Supplies	1,484.00	103.95	890.95	593.05	60.04
40 - Repairs and Maintenance	644.00	0.00	0.00	644.00	0.00
45 - Utilities	1,612.00	-95.04	1,025.54	586.46	63.62
50 - Advertising and Outreach	537.00	0.00	0.00	537.00	0.00
55 - Dues and Subscriptions	901.00	0.00	0.00	901.00	0.00
60 - Lease and Capital Equipment	2,000.00	0.00	1,783.99	216.01	89.20
330 - Municipal Buildings Operations	203,425.00	17,038.60	66,826.47	136,598.53	32.85
25 - Professional Fees and Services	67,556.00	2,867.56	35,402.93	32,153.07	52.41
30 - Supplies	9,243.00	939.79	2,847.17	6,395.83	30.80
40 - Repairs and Maintenance	78,141.00	10,108.28	19,257.63	58,883.37	24.64
45 - Utilities	48,485.00	3,122.97	9,318.74	39,166.26	19.22
02 - Public Safety	6,030,098.00	516,686.92	1,678,389.72	4,351,708.28	27.83
200 - Police Operations	2,536,700.00	192,905.45	730,285.79	1,806,414.21	28.79
10 - Wages	1,631,406.00	119,304.40	450,436.16	1,180,969.84	27.61
15 - Taxes and Benefits	571,897.00	37,270.85	140,204.17	431,692.83	24.52
20 - Travel and Training	41,381.00	5,490.19	15,709.19	25,671.81	37.96
25 - Professional Fees and Services	59,898.00	4,866.27	19,059.94	40,838.06	31.82
30 - Supplies	60,193.00	5,086.54	22,656.55	37,536.45	37.64
40 - Repairs and Maintenance	90,459.00	17,783.72	36,108.38	54,350.62	39.92
45 - Utilities	33,153.00	2,719.08	10,727.98	22,425.02	32.36
50 - Advertising and Outreach	3,000.00	384.40	1,919.75	1,080.25	63.99
55 - Dues and Subscriptions	2,687.00	0.00	775.00	1,912.00	28.84
60 - Lease and Capital Equipment	42,626.00	0.00	32,688.67	9,937.33	76.69
210 - Fire Operations	1,882,894.00	203,107.22	512,286.22	1,370,607.78	27.21
10 - Wages	987,014.00	76,096.82	282,526.67	704,487.33	28.62
15 - Taxes and Benefits	314,611.00	21,761.28	89,304.63	225,306.37	28.39
20 - Travel and Training	19,350.00	0.00	5,002.25	14,347.75	25.85
25 - Professional Fees and Services	22,730.00	3,528.06	4,503.51	18,226.49	19.81
30 - Supplies	53,954.00	2,514.48	8,259.54	45,694.46	15.31
40 - Repairs and Maintenance	59,355.00	6,205.37	23,594.84	35,760.16	39.75
45 - Utilities	26,871.00	2,403.27	8,496.84	18,374.16	31.62
50 - Advertising and Outreach	3,187.00	120.00	120.00	3,067.00	3.77
55 - Dues and Subscriptions	4,299.00	247.50	247.50	4,051.50	5.76
60 - Lease and Capital Equipment	391,523.00	90,230.44	90,230.44	301,292.56	23.05
220 - Ambulance Operations	1,506,217.00	113,638.01	414,817.11	1,091,399.89	27.54
10 - Wages	987,014.00	77,760.65	286,988.14	700,025.86	29.08
15 - Taxes and Benefits	314,611.00	21,829.93	82,734.94	231,876.06	26.30
20 - Travel and Training	48,320.00	0.00	2,179.19	46,140.81	4.51
25 - Professional Fees and Services	15,823.00	4,345.68	7,756.73	8,066.27	49.02

All Departments Expense Summary

Department(s): 01 - 60
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
02 - Public Safety CONT'D					
30 - Supplies	53,418.00	3,859.92	13,325.06	40,092.94	24.94
40 - Repairs and Maintenance	41,721.00	3,296.61	13,752.50	27,968.50	32.96
45 - Utilities	25,796.00	2,297.72	7,733.05	18,062.95	29.98
55 - Dues and Subscriptions	1,827.00	247.50	347.50	1,479.50	19.02
60 - Lease and Capital Equipment	17,687.00	0.00	0.00	17,687.00	0.00
300 - Public Works Operations	104,287.00	7,036.24	21,000.60	83,286.40	20.14
40 - Repairs and Maintenance	15,650.00	0.00	0.00	15,650.00	0.00
60 - Lease and Capital Equipment	88,637.00	7,036.24	21,000.60	67,636.40	23.69
03 - Public Works	2,300,710.00	141,369.82	569,309.47	1,731,400.53	24.74
300 - Public Works Operations	2,300,710.00	141,369.82	569,309.47	1,731,400.53	24.74
10 - Wages	858,074.00	60,611.74	232,693.47	625,380.53	27.12
15 - Taxes and Benefits	374,094.00	25,248.42	96,518.18	277,575.82	25.80
20 - Travel and Training	2,878.00	0.00	0.00	2,878.00	0.00
25 - Professional Fees and Services	104,221.00	3,503.60	14,913.87	89,307.13	14.31
30 - Supplies	300,228.00	27,897.10	66,733.56	233,494.44	22.23
40 - Repairs and Maintenance	617,610.00	22,062.01	151,573.50	466,036.50	24.54
45 - Utilities	29,366.00	2,046.95	6,049.07	23,316.93	20.60
60 - Lease and Capital Equipment	14,239.00	0.00	827.82	13,411.18	5.81
04 - Sanitation	631,126.00	48,391.48	149,629.53	481,496.47	23.71
120 - City Manager	631,126.00	48,391.48	149,629.53	481,496.47	23.71
25 - Professional Fees and Services	631,126.00	48,391.48	149,629.53	481,496.47	23.71
05 - Culture and Recreation	861,327.00	36,037.98	205,239.60	656,087.40	23.83
310 - Park Maintenance Operations	405,852.00	6,369.66	70,405.23	335,446.77	17.35
10 - Wages	95,400.00	1,038.24	17,926.59	77,473.41	18.79
15 - Taxes and Benefits	7,298.00	79.42	1,371.42	5,926.58	18.79
25 - Professional Fees and Services	173,458.00	1,050.00	34,586.20	138,871.80	19.94
30 - Supplies	93,193.00	896.36	9,968.36	83,224.64	10.70
40 - Repairs and Maintenance	7,355.00	0.00	2,907.90	4,447.10	39.54
45 - Utilities	14,946.00	3,305.64	3,644.76	11,301.24	24.39
50 - Advertising and Outreach	2,650.00	0.00	0.00	2,650.00	0.00
60 - Lease and Capital Equipment	11,552.00	0.00	0.00	11,552.00	0.00
400 - Library Operations	455,475.00	29,668.32	134,834.37	320,640.63	29.60
10 - Wages	307,139.00	21,797.80	90,846.75	216,292.25	29.58
15 - Taxes and Benefits	51,774.00	3,453.82	13,844.93	37,929.07	26.74
20 - Travel and Training	4,300.00	0.00	973.05	3,326.95	22.63
25 - Professional Fees and Services	11,930.00	0.00	4,000.00	7,930.00	33.53
30 - Supplies	48,292.00	1,639.19	16,447.09	31,844.91	34.06
40 - Repairs and Maintenance	1,300.00	0.00	212.00	1,088.00	16.31
45 - Utilities	30,203.00	2,777.51	8,318.55	21,884.45	27.54
55 - Dues and Subscriptions	537.00	0.00	192.00	345.00	35.75
06 - Airport	469,292.00	28,565.49	287,459.92	181,832.08	61.25
150 - Airport Operations	469,292.00	28,565.49	287,459.92	181,832.08	61.25
10 - Wages	140,413.00	8,781.10	43,534.45	96,878.55	31.00
15 - Taxes and Benefits	12,158.00	1,970.80	8,025.01	4,132.99	66.01
20 - Travel and Training	2,000.00	0.00	0.00	2,000.00	0.00
25 - Professional Fees and Services	67,290.00	11,993.94	20,371.76	46,918.24	30.27
30 - Supplies	11,136.00	1,060.90	1,837.68	9,298.32	16.50
35 - Insurances	6,000.00	0.00	4,025.00	1,975.00	67.08
40 - Repairs and Maintenance	81,650.00	3,063.54	26,291.47	55,358.53	32.20
45 - Utilities	24,645.00	1,695.21	4,170.78	20,474.22	16.92
50 - Advertising and Outreach	3,000.00	0.00	237.50	2,762.50	7.92
55 - Dues and Subscriptions	1,000.00	0.00	0.00	1,000.00	0.00

All Departments Expense Summary

Department(s): 01 - 60

October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
06 - Airport CONT'D					
60 - Lease and Capital Equipment	120,000.00	0.00	178,966.27	-58,966.27	149.14
07 - Education	5,262,440.00	442,580.57	1,480,850.28	3,781,589.72	28.14
120 - City Manager	5,262,440.00	442,580.57	1,480,850.28	3,781,589.72	28.14
65 - Intergovernmental and Grants	5,262,440.00	442,580.57	1,480,850.28	3,781,589.72	28.14
08 - County Tax	885,755.00	0.00	885,755.00	0.00	100.00
120 - City Manager	885,755.00	0.00	885,755.00	0.00	100.00
65 - Intergovernmental and Grants	885,755.00	0.00	885,755.00	0.00	100.00
09 - Reserve Funds	0.00	118,825.21	402,590.49	-402,590.49	----
515 - Old Town Development LLC	0.00	1,583.58	1,631.86	-1,631.86	----
30 - Supplies	0.00	1,583.58	1,631.86	-1,631.86	----
517 - Projects Reserve	0.00	50,143.35	252,985.71	-252,985.71	----
30 - Supplies	0.00	50,143.35	252,985.71	-252,985.71	----
520 - Airport Hangar Reserve	0.00	0.00	58,350.63	-58,350.63	----
25 - Professional Fees and Services	0.00	0.00	58,350.63	-58,350.63	----
527 - Heavy Equipment Reserve	0.00	57,000.00	57,000.00	-57,000.00	----
65 - Intergovernmental and Grants	0.00	57,000.00	57,000.00	-57,000.00	----
530 - Community Festival	0.00	9,880.00	32,009.41	-32,009.41	----
30 - Supplies	0.00	9,880.00	32,009.41	-32,009.41	----
540 - Forfeitures - D.A.R.E	0.00	0.00	394.60	-394.60	----
30 - Supplies	0.00	0.00	394.60	-394.60	----
546 - Smoke and CO Detectors	0.00	218.28	218.28	-218.28	----
30 - Supplies	0.00	218.28	218.28	-218.28	----
50 - Library Trust	0.00	470.96	6,770.32	-6,770.32	----
550 - Library Grants	0.00	470.96	1,894.21	-1,894.21	----
30 - Supplies	0.00	470.96	1,894.21	-1,894.21	----
551 - Memorial Books	0.00	0.00	582.92	-582.92	----
30 - Supplies	0.00	0.00	582.92	-582.92	----
553 - O.T. Pub Lib Endowment Fund	0.00	0.00	933.00	-933.00	----
30 - Supplies	0.00	0.00	933.00	-933.00	----
554 - Library Trust 1	0.00	0.00	3,360.19	-3,360.19	----
30 - Supplies	0.00	0.00	3,360.19	-3,360.19	----
Final Totals	22,941,989.89	2,060,484.74	8,729,312.53	14,212,677.36	38.05

**City of Old Town
Balance Sheet
October 31, 2022**

Assets			Liabilities
Operating Cash			AP and Accr Exp
1000-00 Cash	4,700,689		2000-00 Accounts Payable
1003-00 Petty Cash	2,370		2003-00 Accrued AP
		4,703,059	(980)
			0
Investments			(980)
1011-00 Insured Cash Sweep	5,861,536		Accrued Int.
1013-00 Investment #2	2,014,840		0
1014-00 Investment #2	121,278		
		7,997,655	Due to Others
Other Cash			2010-00 ME St. Retirement
1015-00 Cash Airport CC & Rapid Renc	3,462		2020-00 ICMA Retirement
1016-00 Cash-ACH Payments	1,842		2040-00 MME/Travelers
1017-00 Cash-HRA	4,857		2090-00 Colonial Life Insurance
1019-00 Cash-Medical Payments	2,265		2090-00 Colonial Insurance
1021-00 Katahdin Trust	283,890		2120-00 Clearing Account
1025-00 Camden National Bank	807,127		2200-00 Due Bat Bus-Bus Pass
1020-00 Andrscoggin Bank-Lease	1,313,731		2205-00 Due State-Vehicle Sales Tax
1026-00 Andrscoggin Bank	804,417		2210-00 Airport Sales Tax
		3,221,591	2215-00 Due State-MOSES Sales Tax
			2220-00 Due State-Registration Fees
Taxes Receivable			2225-00 Due State-MOSES Fees
1100-22 2022 Taxes Receivable	0		2230-00 Due State-Vitals
1100-23 2023 Taxes Receivable	4,653,212		2235-00 Due State-Dog Licenses
		4,653,212	2240-00 Due State-Plumbing Permits
Pers. Prop. Rec			2245-00 Due DEP-Plumbing Permits
1105-18 2018 Personal Prop Taxes Rec	0		2250-00 Due State-Argyie Excise
1105-19 2019 Personal Prop Taxes Rec	87		9,069
1105-20 2020 Personal Prop Taxes Rec	87		(47,390)
1105-21 2021 Personal Prop Taxes Rec	214		Deferred Rev.
1105-22 2022 Personal Prop Taxes Rec	3,643		2300-00 Deferred Revenue
1105-23 2023 Personal Prop Taxes Rec	192,596		249,930
		196,627	Bonds Payable
Lien & TA Rec			2510-00 Lease Payable
1120-20 2020 Lien Receivables	21,496		2520-00 Bonds Payable
1120-21 2021 Lien Receivables	36,822		1,313,731
1120-22 2022 Lien Receivables	105,658		2,000,000
1130-10 2010 Tax Acquired Property	3,016		Total Liabilities
1130-11 2011 Tax Acquired Property	2,721		3,313,731
1130-12 2012 Tax Acquired Property	2,534		Reserves
1130-13 2013 Tax Acquired Property	3,677		3000-00 TIF Financing Plan
1130-14 2014 Tax Acquired Property	3,807		3004-00 Housing Reserve
1130-15 2015 Tax Acquired Property	3,638		3005-00 Old Town Development LLC
1130-16 2016 Tax Acquired Property	3,540		3006-00 Economic Development Reserve
1130-17 2017 Tax Acquired Property	4,424		3007-00 Projects Reserve
1130-18 2018 Tax Acquired Property	8,727		3010-00 Tech Equip. Replacement Reserve
1130-19 2019 Tax Acquired Property	19,984		3015-00 Heavy Equip. Replacement Reserv
		220,043	3020-00 Highway Block Grant Reserve
Other AR			3030-00 City Facility & Infrastructure Reser
1150-00 Accts Rec.-Miscellaneous	401,522		3033-00 Municipal Trash Reserve
1155-00 Allowance Uncoll-Accts Rec	(78,549)		3035-00 Airport Hangar Reserve
1160-00 Ambulance Rec-Med Reimb	114,173		3036-00 American Rescue Plan Act Reserve
1200-00 Grant Receivable	310,903		3085-00 Clerk Book Restoration
		748,050	420
Inventory			Total Reserves
1300-00 Inventory-Gasoline	6,343		8,020,227
1310-00 Inventory-Diesel	12,241		Custodial Accounts
1320-00 Inventory-Aviation Gasoline	7,898		3045-00 Garford Account
1330-00 Inventory-Jet Fuel	18,479		3046-00 Smoke and CO Detectors
		44,961	3050-00 Police Evidence Room cash
Due from Others			3051-00 Forfeitures
1450-00 Note Rec.-UDAG	2,130		3055-00 Community Festival
1455-00 Allowance Uncoll-Loans	(1,992)		3056-00 Parade
1470-20 Due To/From Pollution	4,777		3057-00 Dog Park
			3070-00 Skateboard Park
1470-50 Due To/From Library Trust	(17,931)		3071-00 Bike Coalition
1471-60 Due To/From Cemetery Trust	15,000		1,250
1570-00 Construction In Progress	41,424		Total Custodial Accounts
		43,408	143,721
Total Assets	21,828,605		Fund Balance
			3400-00 Carry Forwards
			3500-00 Expense Control
			3600-00 Revenue Control
			3800-00 Fund Balance
			332,025
			14,219,448
			(9,556,724)
			5,154,618
			Total Fund Balance
			10,149,366
Total Liabilities and Fund Balance			21,828,605

All Departments Revenue Summary

Department(s): 80 - 80
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
80 - Proprietary Funds	3,065,779.94	403,194.81	406,474.89	2,659,305.05	13.26
020 - Charge for Services	1,634,011.00	402,045.22	401,069.44	1,232,941.56	24.55
4570 - Old Town User Fees	1,496,582.00	376,691.79	376,691.79	1,119,890.21	25.17
4571 - Milford User Fees	137,429.00	30,242.32	30,242.32	107,186.68	22.01
4572 - User Fee Abatements	0.00	-4,888.89	-5,864.67	5,864.67	----
030 - Investment Income	5,000.00	937.96	2,842.24	2,157.76	56.84
4610 - Investment Income	5,000.00	937.96	2,842.24	2,157.76	56.84
035 - Miscellaneous Revenue	15,900.00	211.63	2,563.21	13,336.79	16.12
4205 - Permits	100.00	0.00	0.00	100.00	0.00
4601 - Interest on User Fees	6,000.00	260.95	1,641.62	4,358.38	27.36
4735 - Lien Fees	7,000.00	-75.57	363.77	6,636.23	5.20
4775 - Miscellaneous Revenues	2,800.00	26.25	557.82	2,242.18	19.92
045 - Capital Reserve Transfers In	1,410,868.94	0.00	0.00	1,410,868.94	0.00
4849 - Carryforward Reserve	1,171,601.94	0.00	0.00	1,171,601.94	0.00
4927 - Debt Redemption Reserve	239,267.00	0.00	0.00	239,267.00	0.00
Final Totals	3,065,779.94	403,194.81	406,474.89	2,659,305.05	13.26

All Departments Expense Summary

Department(s): 80 - 80
October to October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
80 - Proprietary Funds	3,065,779.94	100,971.45	483,697.94	2,582,082.00	15.78
800 - Administration	2,610,959.94	48,262.53	373,516.34	2,237,443.60	14.31
10 - Wages	462,255.00	33,147.94	131,715.58	330,539.42	28.49
15 - Taxes and Benefits	157,615.00	9,619.68	37,721.85	119,893.15	23.93
20 - Travel and Training	4,240.00	0.00	575.00	3,665.00	13.56
25 - Professional Fees and Services	114,346.00	1,365.05	8,795.31	105,550.69	7.69
30 - Supplies	7,482.00	138.77	646.55	6,835.45	8.64
35 - Insurances	28,832.00	0.00	25,944.00	2,888.00	89.98
40 - Repairs and Maintenance	22,100.00	1,235.13	4,728.05	17,371.95	21.39
50 - Advertising and Outreach	7,000.00	693.36	693.36	6,306.64	9.91
55 - Dues and Subscriptions	7,420.00	1,497.00	1,567.00	5,853.00	21.12
60 - Lease and Capital Equipment	1,432,317.94	565.60	32,254.84	1,400,063.10	2.25
70 - Debt and Interest	367,352.00	0.00	128,874.80	238,477.20	35.08
802 - Maintenance	136,970.00	32,759.57	41,690.73	95,279.27	30.44
25 - Professional Fees and Services	30,000.00	28,518.40	28,518.40	1,481.60	95.06
30 - Supplies	31,000.00	496.29	2,535.23	28,464.77	8.18
40 - Repairs and Maintenance	27,500.00	875.00	2,719.23	24,780.77	9.89
45 - Utilities	38,470.00	2,869.88	7,917.87	30,552.13	20.58
60 - Lease and Capital Equipment	10,000.00	0.00	0.00	10,000.00	0.00
804 - Wastewater Treatment Facility	223,100.00	14,509.23	51,117.37	171,982.63	22.91
25 - Professional Fees and Services	20,000.00	690.68	9,863.60	10,136.40	49.32
30 - Supplies	29,700.00	272.77	5,724.81	23,975.19	19.28
40 - Repairs and Maintenance	22,500.00	5,639.49	14,038.86	8,461.14	62.39
45 - Utilities	100,900.00	7,906.29	21,490.10	79,409.90	21.30
60 - Lease and Capital Equipment	50,000.00	0.00	0.00	50,000.00	0.00
806 - Sludge Disposal	94,750.00	5,440.12	17,373.50	77,376.50	18.34
25 - Professional Fees and Services	87,500.00	5,366.45	16,594.85	70,905.15	18.97
40 - Repairs and Maintenance	1,500.00	0.00	463.60	1,036.40	30.91
45 - Utilities	5,750.00	73.67	315.05	5,434.95	5.48
Final Totals	3,065,779.94	100,971.45	483,697.94	2,582,082.00	15.78

**City of Old Town
Balance Sheet-Pollution
October 31, 2022**

Assets		Liabilities	
Operating Cash		AP and Accr Exp	
1000-00 Cash	767,618	2000-00 Accounts Payable	0
1003-00 Petty Cash	<u>250</u>	2003-00 Accrued AP	<u>0</u>
	767,868		0
Investments		Accrued Int.	
1011-00 Insured Cash Sweep	697,520		24,430
User Fees		Other Liabilities	
1125-00 Lien Receivables	22,674	2500-00 Accrued Time Off	58,823
1135-00 Tax Acquired Receivables	8,491	2505-00 Post Employee Benefits	65,226
1145-00 User Fees	<u>171,255</u>	2506-00 Pension	128,240
	202,420	2515-00 Current Portion of Long Term Debt	257,350
Other AR		2520-00 Bonds Payable	3,898,219
1150-00 Accts Rec.-Miscellaneous	30,242	2601-00 OPEB In	6,878
1155-00 Allowance Uncoll-Accts Rec	(51,053)	2602-00 Pension In	1,584
1452-00 Labree's Loan Receivable	21,374	1470-10 Due to General Fund	<u>4777</u>
1455-00 Allowance Uncoll-Loans Rec	<u>(5,000)</u>		4,421,097
	(4,437)	Total Liabilities	4,445,527
Fixed Assets		Reserves	
1551-00 Land	179,427	3210-00 Property Plant & Equipment	335,482
1552-00 Infrastructure	8,106,388	3215-00 Collection System Reserve	389,559
1553-00 Buildings	5,682,700	3220-00 Amortization Reserve	648,130
1554-00 Equipment	6,672,885	3225-00 Compost Reserve	110,250
1555-00 Vehicles	336,791	3230-00 Short Lived Assets Reserve	<u>508,296</u>
1570-00 Construction in Progress	97,837		1,991,717
1575-00 Accumulated depreciation	<u>(10,621,122)</u>	Total Reserves	
	10,454,906	Fund Balance	
Other Assets		3400-00 Carry Forwards	1,171,602
1601-00 OPEB Out	16,038	3200-00 Investment in Capital Assets	5,863,077
1602-00 Pension Out	<u>40,858</u>	3500-00 Expense Control	2,582,082
	56,896	3600-00 Revenue Control	(2,659,305)
		3800-00 Fund Balance	<u>(1,219,526)</u>
Total Assets	<u>12,175,174</u>	Total Fund Balance	5,737,930
		Total Liabilities and Fund Balance	<u>12,175,174</u>

City of Old Town & Old Town – Orono YMCA

Partnership Agreement

The City of Old Town wishes to partner with the Old Town – Orono YMCA to provide currently unmet recreational opportunities for the youth of Old Town. The following is the framework of the agreement:

1. The Old Town – Orono YMCA (“Y”) will offer memberships to school age children (age 5 to 18) of Old Town residents. Proof of residency will be required to complete the application. The Y will process all applications for membership in their normal manner, including the completion of any and all paperwork required.
2. The Y will submit to the City of Old Town for payment, at the “bank draft” monthly membership rate for age of the child. The current rates are:
Youth (18 and under) \$24 per month

The Y will be allowed to adjust rates once per year, with an effective date of July 1st. It is the expectation that these rates will not increase beyond a reasonable amount, i.e., the current inflation rate or less.

3. The City of Old Town will process the payment and pay the invoice within 30 days of the date of the invoice.
4. Membership/Scholarships will be done on an annual basis. The YMCA will monitor the use of these memberships and if the YMCA determines the membership is not active the membership may be revoked and not renewed in the following year.
5. The agreement will be for 18 months, starting January 1, 2023, with the opportunity to extend the agreement for a minimum of 12 months. Either party may give notice to terminate this partnership with 30 days’ notice prior to expiration of the then current agreement.

City of Old Town

Y Membership Costs

School	Grades	Grade	School Population	Old Town Schools	Alton Schools	Bradley Schools	Old Town Schools	Less Alton	Less Bradley	Plus Home School	Total Eligible for Y Membership	Age	Y Membership Cost per Year
Elementary	K - 5		585									6 to 12	\$288
		PK											
		KG											
				64	64	16	13	64		5	69		\$288
				62	62	12	15	62		5	67		\$288
				67	67	14	18	67		5	72		\$288
				62	62	11	12	62		5	67		\$288
				77	77	10		77		5	70		\$288
				80	80	15		80		5	73		\$288
Middle	6 - 8		302									6 to 12 13 to 18	\$288 \$288
				93	93			93	15	12	71	Youth Teen	\$288
				108	108			108	15	12	86		\$288
				110	110			110	15	12	88		\$288
High School	9 - 12		538									13 to 18	\$288
				132	132			132	15	12	110	Teen	\$288
				133	133			133	15	12	111		\$288
				133	133			133	15	12	111		\$288
				136	136			136	15	12	114		\$288
Total			1475	1257	1257			1257			1109		

November 21, 2022

- Immediately following the Public Services Committee Meeting.

**Special Council Meeting
City of Old Town
City Council Chambers, 2nd Floor
265 Main Street
Agenda**

I. Call to Order - I call the November 21, 2022, Special Council Meeting to order.

Please turn off or silence cell phones.

(Council President Folster)

II. Flag Salute

III. Roll Call

IV. Approval of the Minutes

November 07, 2022, Regular Council meeting minutes.

V. Petitions, Communications, and Citizens' Requests

VI. Reports

1. Council President

2. Standing Committees

Administrative, Economic, Finance and Public Services

3. City Councilors

4. City Attorney

5. Special Committees

6. City Manager

VII. Consent Agenda

VIII. Public Hearings and Second Reading of Ordinance

IX. Old Business

X. New Business

1. The City Council will authorize the Finance Director to write off personal property taxes and interest for Grayhawk Leasing, LLC, account 463, in the amount of \$4,310.82. Grayhawk Leasing LLC and Pepsi-Cola were assessed for the same personal property in years 2017, 2018 and 2019.

Suggested motion: Resolved, the Old Town City Council hereby authorized the Finance Director to write off the personal property taxes and interest for Grayhawk Leasing, LLC, account 463, in the amount of \$4,310.82

(Councilor Mike May)

2. The City Council will consider approving a feasibility study by Ballard and King, for the cost of \$24,500 for the Municipal Pool. Funds to come from acct # 09-529-2553-00.

Suggested motion: Resolved, the Old Town City Council hereby approves having a feasibility study done by Ballard & King for the cost of \$24,500. Funds to come from acct. # 09-529-2553-00.

(Councilor Wight)

3. The City Council will consider purchasing the building located at 345 Main Street, Old Town, in the amount of \$127,000, for the purpose of housing the Community Caring Cupboard food pantry.

Suggested motion: Resolved, the City Council approves the purchase of the building located at 345 Main Street, Old Town, in the amount of \$127,000, for the purpose of housing the Community Caring Cupboard food pantry.

(Councilor McLeod)

Adjournment: Do I have a motion to adjourn?

Second