



**City of Old Town
Financial Services Committee Minutes
August 15, 2022**

Finance Committee members convened August 15, 2022, in the Old Town City Hall Council Chambers, 265 Main Street

Committee members present: Councilors, Linda McLeod, Stan Peterson, Chris Pushor and Council President Tim Folster

Other Councilors present: David Wight, Mike May and Carol May

Administration present: Bill Mayo, Scott Wilcox, Laura Engstrom, Danielle Berube, David Smith, Cassandra Pool, David Russell and Irene Pehrson

Others present: Tim Pease (City Attorney)

Councilor Peterson called the meeting to order at 6:00 p.m.

Danielle Berube, Finance Director updated the Committee on the July 2022 Financials.

- Carry forwards and write offs will be on the next full Council meeting.
- Received the final report for the 2021-2022 FY audit and the City is in good standing. New audit will be starting the 2nd week of September 2022.

Adjournment

Motion made by Councilor McLeod, seconded by Councilor Pushor, moved to adjourn at 6:03 p.m. **Approved, all-in favor, 4-0 (motion passed)**

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Public Services Committee Minutes August 15, 2022

Public Service Committee members convened August 15, 2022, in the Old Town City Council Chambers, 265 Main Street

Committee members present – Councilors, Carol May(chair), Michael May, David Wight and Council President Tim Folster

Administration present – Bill Mayo, Scott Wilcox, Laura Engstrom, Danielle Berube, David Smith, Cassandra Pool, David Russell and Irene Pehrson

Others Present: Tim Pease (City Attorney)

Councilor Carol May called the meeting to order at 6:03 p.m.

1. David Russell, Code Enforcement Officer spoke to the Committee on a request from Bangor Natural Gas to waive the 5-year Moratorium set by the City Council on opening of paved roads and/or sidewalks to accommodate three residences that have requested Natural Gas service. 527, 657, and 761 Main Street.
 - The Committee had concerns about opening and patching the sidewalk as the pavement was just done last year.
 - The Committee agreed to bring it to the next full council meeting for a vote.

Motion made by Councilor Wight, seconded by Mike May to bring this request mentioned above from Bangor Natural Gas to the next full Council meeting for discussion and a vote.

Approved all in favor, 4-0 (motion passes)

Adjournment

Motion made by Councilor Wight, seconded by Councilor Mike May, moved to adjourn at 6:11p.m. ***Approved, all-in favor, 4-0***

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town Special Council Meeting Minutes August 15, 2022

Council convened August 15, 2022, in the City Hall Council Chambers, 265 Main Street

Councilor's present: Council President Tim Folster, David Wight, Chris Pushor, Linda McLeod, Stan Peterson, Carol May and Mike May

Administration present: Bill Mayo, Scott Wilcox, Laura Engstrom, Danielle Berube, David Smith, Cassandra Pool, David Russell and Irene Pehrson

Others present: Tim Pease (City Attorney)

Council President Tim Folster called the meeting to order at 6:11 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

August 01, 2022, Regular Council meeting minutes.

Motion made by Councilor Carol May, seconded by Councilor Pushor.

Approved, 7-0, (motion passed)

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

No Report

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

No Report

C. City Councilors

- Councilor Wight asked Bill Mayo, City Manager about the status of the approved drainage work to be done on Lawndale and St. Joseph's cemeteries. Bill said the company is waiting on the piping it needs to start the project. He was asked by Council President Folster to check with the company to see if they could expediate the process.

D. City Attorney

No Report

E. Special Committees

No Report

F. City Manager

- Council President Folster updated the Council on the ND Paper Mill tour that was taken. He explained he was impressed with number of local employees that were there and continued to be hired. The ND Paper Mill company will be doing some extensive upgrades soon and that will be an asset in the longevity of the Paper Mill in Old Town.

Bill May, City Manager updated the council on the following items:

- Ongoing Pool discussions between the City, RSU 34 and Weston & Sampson going on weekly.
- MDOT will be putting out the bid for the road portion of the Llewyn Estes Bridge project with that work projected to start next spring, 2023. Amid many concerns from the City of Old Town over the safety of the bridge and a request for them to put in a temporary bridge to lift the weight restrictions on the old bridge, there have been no resolve from MDOT.
- Portion of paving from Center St. to Stillwater Ave. is complete, with more paving projected for the rest of summer into fall.
- Bill Mayo had Laura Engstrom; City Clerk update the City Council on some Election news from the State of Maine. She explained that we are not going to be able to have our local Ballot piggyback with the State Ballot this Election because of Ranked Choice Voting. After discussion a choice was made to rent a DS200 voting machine from the State and have a Ballot made up from ES&S. This will eliminate the need to have to hand count our local Election. Monies are in the budget to cover theses expenses. The General and Local Election is November 08, 2022.

Consent Agenda

Public Hearings and Second Reading of Ordinances

1. The Old Town City Council conducted a Public Hearing on the Second Reading and Final approval of the issuance of bonds and notes in the amount not to exceed \$2,000,000.

Council President Folster opened the Public Hearing at 6:22 pm, and with no comment from the Public closed the Public Hearing at 6:23 pm.

Resolved, the Old Town City Council hereby approves the Order of the issuance of bonds and notes in amounts, not to exceed \$2,000,000, for the purpose of financing all or a portion of the cost of any or all (1) rehabilitation and renovation of City roads, City streets and other City paved surfaces and related ditch and drainage structures, and City streetlights and (2) facilities, equipment, or both functionally related and subordinate to the foregoing.

Motion made by Councilor Pushor, seconded by Councilor McLeod
Approved all in Favor, Roll Call Vote, 7-0 (motion passed)

Councilor Wight	Yes
Councilor Pushor	Yes
President Folster	Yes
Councilor Carol May	Yes
Councilor Mike May	Yes
Councilor McLeod	Yes
Councilor Peterson	Yes

2. The Old Town City Council conducted a Second Reading for final approval on the proposed changes to Chapter 7, §16-B and Chapter 7, §20- B (Fire Prevention and Protection) of the Revised Code of Ordinances, City of Old Town.

Council President Folster opened the Public Hearing at 6:24 pm, and with no comment from the Public closed the Public Hearing at 6:25 pm.

- Scott Wilcox, Chief of Police and Public Safety updated the Council on the changes that were made from 2006 to the present in the Fire Code Ordinance, Highlighting the areas of smoke detectors and sprinkler systems for new construction of businesses, restaurants and hotels.

Resolved, the Old Town City Council hereby approves the changes to Chapter 7, §16-B and Chapter 7, §20- B (Fire Prevention and Protection) of the Revised Code of Ordinances, City of Old Town. The changes will update the Ordinances to the most recent editions of the NFPA 1 Uniform Fire Code and NFPA 101 Life Safety.

Motion made by Councilor Mike May, seconded by Councilor Wight
Approved all in Favor, Roll Call Vote, 7-0 (motion passed)

Councilor Wight	Yes
Councilor Pushor	Yes
President Folster	Yes
Councilor Carol May	Yes
Councilor Mike May	Yes
Councilor McLeod	Yes
Councilor Peterson	Yes

Old Business

New Business: items 1 - 4

1. Resolved, the Old Town City Council hereby approves a three-year Employment Contract between the Professional Firefighters of Old Town, IAOF, AFL-CIO, Local 1655 effective July 1, 2022, and expiring June 30, 2025. Furthermore, the City Council authorizes Bill Mayo, City Manager to sign the contract.

Motion made by Councilor Peterson, seconded by Councilor Carol May.

Approved all in favor 7-0, (motion passed)

2. Resolved, The Old Town City Council approves a Minor Event Permit for Charles Loring to hold a Riverfront Jam in the Riverfront Park on Sunday, August 21, 2022, starting at 1:00 pm. Permit fee has been paid.

Motion made by Councilor McLeod, seconded by Councilor Wight.

Approved, 7-0 (motion passed)

3. Resolved, The Old Town City Council accepts a Major Special Event Permit for April Anderson, d/b/a Pastries d Amor', to hold a Multicultural Festival (Music, food and art/craft vendors) in the Riverfront Park on August 27, 2022, from 12:00 pm – 5:00 pm. Furthermore, a waiver of the Permit fee is requested as this is a charitable event to benefit the Maine Multicultural Center.

Motion made by Councilor Carol May, seconded by Councilor Mike May.

Approved, 7-0 (motion passed)

4. Resolved, the Old Town City Council hereby authorizes Bill Mayo, City Manager to sign a Donation and Release of Agency Obligation form to the State of Maine for the right of way construction to be done on the Downtown traffic lights.

Motion made by Councilor Wight, seconded by Councilor McLeod.

Approved, 7-0 (motion passed)

Adjournment

Motion made by Councilor Wight to adjourn at 6:38 pm, seconded by Councilor Pushor.

Approved all in favor, 7-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk