



**City of Old Town
Economic Development Committee Minutes
July 18, 2022**

Economic Development Committee members convened July 18, 2022, in the City Hall Council Chambers, 265 Main Street

Committee members present: Councilors, David Wight (chair), Carol May, Stan Peterson and Council President Tim Folster

Other Councilors present: Linda McLeod, Michael May and Chris Pushor

Administration present: Travis Roy, EJ Roach, Laura Engstrom, Danielle Berube, David Smith, Cassandra Pool, David Russell and Irene Pehrson

Others present: Tim Pease (City Attorney), Karoline Bass (City of Old Town intern.), and Mike Wickett (Old Town Resident)

Councilor Wight called the meeting to order at 6:00 p.m.

EJ Roach, Director of Economic & Community Development, updated the Committee on the following:

1. Old Town Community Action Grant.
 - E.J held a public forum on July 18, 2022 @ 5:00 pm to discuss climate control in the City of Old Town. A partnership with the Governor's office for the State of Maine could be made to be part of and eligible for a Community Action Grant. EJ recommended to the Committee that he would like at the next full council meeting to bring a resolution and vote on forming a committee, assigning a person or office to access the risks, mitigations, and potential hazards associated with climate control in the City.
2. Downtown Old Town (DTOT)
 - Selected through the Maine Downtown Center (MDC) the City of Old Town applied and was awarded \$15,000 to participate in a Downtown revitalization road map process.
 - Control boxes were painted by a graffiti artist, Mike Rich out of South Portland.

3. Congressionally Directed Spending Requests.

- The Northern Border Regional Commission Grant that the City of Old Town submitted, is for the project to relocate the pop-up shops, work on extending the sidewalk from the riverfront up to Fourth Street and out around the airport. The City has also submitted a congressionally directed spending request that has moved forward through both Senator King's and Senator Collins office. That being a Riverfront Park beautification project and trail improvements grant. These Grants will move through the process in the Senate to be voted on. If approved then the funds would be available October or November 2023. Both projects are TIF eligible.

Adjournment

Motion made by Council President Folster, seconded by Councilor Peterson moved to adjourn at 6:13 p.m. *Approved all in favor, 4-0 (motion passed)*

Respectfully submitted,

Laura Engstrom
City Clerk



**City of Old Town
Financial Services Committee Minutes
July 18, 2022**

Finance Committee members convened July 18, 2022, in the Old Town City Hall Council Chambers, 265 Main Street

Committee members present: Councilors, Linda McLeod, Stan Peterson, Chris Pushor and Council President Tim Folster

Other Councilors present: David Wight, Mike May and Carol May

Administration present: Travis Roy, EJ Roach, Laura Engstrom, Danielle Berube, David Smith, Cassandra Pool, David Russell and Irene Pehrson

Others present: Tim Pease (City Attorney), Karoline Bass (City of Old Town intern.), and Mike Wickett (Old Town Resident)

Councilor Peterson called the meeting to order at 6:10 p.m.

Danielle Berube, Finance Director updated the Committee on the June 2022 Financials.

- All departments are looking positive as the Fiscal year 2021 – 2022 ended in June.

Adjournment

Motion made by Councilor McLeod, seconded by Councilor Pushor, moved to adjourn at 6:08 p.m. **Approved, all-in favor, 4-0 (motion passed)**

Respectfully submitted,

Laura Engstrom
City Clerk



**City of Old Town
Special Council Meeting Minutes
July 18, 2022**

Council convened July 18, 2022, in the City Hall Council Chambers, 265 Main Street

Councilor's present: Council President Tim Folster, David Wight, Chris Pushor, Linda McLeod, Stan Peterson, Carol May and Mike May

Administration present: Travis Roy, EJ Roach, Laura Engstrom, Danielle Berube, David Smith, Cassandra Pool, David Russell and Irene Pehrson

Others present: Tim Pease (City Attorney), Karoline Bass (City of Old Town intern.), and Mike Wickett (Old Town Resident)

Council President Tim Folster called the meeting to order at 6:14 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

June 20, 2022, Financial Services and Special Committee meeting minutes.

Motion made by Councilor Wight, seconded by Councilor Pushor.

**Approved, 6-0, 1 abstain for Councilor Peterson as he was absent for these meetings.
(motion passed)**

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

No Report

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

No Report

C. City Councilors

No Report

D. City Attorney

No Report

E. Special Committees

No Report

F. City Manager

Bill May, City Manager updated the council on the following items:

- The City met with Modern Pest on the rat issue. Modern Pest will be putting some Smart boxes and/or Smart pipes in parts of the City of Old Town deemed necessary to help eliminate the problem of the infestation. David Russell, Code Enforcement Officer has inspected properties in the City and has sent out reminders again of the City's Ordinance for review in the cleanup process to control the rat population.
- MDOT is going to rebid the road portion of the construction of the "new" Llewellyn Estes Bridge, AKA Stillwater Bridge.
- RSU 34 stakeholders' meetings should be starting up again in the next few weeks.
- Movie this Friday, July 22nd in the Riverfront Park will be Madagascar
- Concert in the Riverfront Park next Thursday, July 28th will be the Steel Drum Band.

Consent Agenda

Public Hearings and Second Reading of Ordinances

1. Resolved, The Old Town City Council hereby approves dispensing with the reading of the order.

Council President Folster opened the Public Hearing at 6:25 pm, and with no comment from the Public closed the Public Hearing at 6:26 pm.

Motion made by Councilor Wight, seconded by Councilor Carol May
Approved all in Favor, 7-0 (motion passed)

Resolved, the Old Town City Council hereby approves scheduling a Second Reading, on August 18, 2022, for discussion and final approval, of the Order approving the issuance of bonds and notes in amounts, not to exceed \$2,000,000, for the purpose of financing all or a portion of the cost of any or all (1) rehabilitation and renovation of City roads, City streets and other City paved surfaces and related ditch and drainage structures, and City streetlights and (2) facilities, equipment, or both functionally related and subordinate to the foregoing.

Motion made by Councilor Pushor, seconded by Councilor Mike May.
Approved all in favor 7-0, (motion passed)

Old Business

1. Resolved, the Old Town City Council accepts the agreement with Weston & Sampson to start the first phase of their Pool Proposal in the amount of \$54,700 to come from the City of Old Town's Infrastructure Account # 09 529 30 5640.

Motion made by Councilor Mike May, seconded by Councilor Wight.

Approved all in favor 7-0, (motion passed)

New Business: items 1 - 4

1. Resolved, the Old Town City Council hereby accepts an after- deadline redemption on foreclosed property for Joseph Walls, 255 Water Street, for payment of 2019 – 2022 Real Estate Taxes and 2020 – 2022 Sewer fees in the total amount of \$6761.38 which include all interest and lien costs. The Old Town City Council further authorizes the City Manager to execute a Municipal Quit-Claim Deed.

Motion made by Councilor McLeod, seconded by Councilor Carol May.

Approved all in favor 7-0, (motion passed)

2. Resolved, The Old Town City Council appoints Bill Cody of 67 Young's Lane, to the Old Town Planning Board. Term to expire 12/31/2026.

Motion made by Councilor Mike May, seconded by Councilor Pushor.

Approved, 7-0 (motion passed)

3. Resolved, the City Council extends City Manager, William Mayo's Employment Agreement with the City of Old Town from July 01, 2022, through June 30, 2027.

Motion made by Councilor Carol May, seconded by Councilor Peterson.

Approved, 7-0 (motion passed)

4. Addendum item:
Resolved, the Old Town City Council hereby approves the Sale of the tax acquired property located at 841 Main Street to Maine Quality Housing, LLC, for the sum of \$30,000. The City Council further authorizes the City Manager, Bill Mayo to execute any and all necessary steps to complete this process.

Motion made by Councilor Pushor, seconded by Councilor McLeod.

Approved, 7-0 (motion passed)

Adjournment

Motion made by Councilor Peterson to adjourn at 6:38 pm, seconded by Councilor Mike May.

Approved all in favor, 7-0 (motion passed)

Respectfully submitted,
Laura Engstrom
City Clerk