



**City of Old Town
Regular Council Meeting Minutes
May 02, 2022**

Council convened May 02, 2022, in the Old Town City Council Chambers, 265 Main Street.

Councilors present: President Tim Folster, David Wight, Carol May, and Linda McLeod.

Councilors absent: Stan Peterson, Mike May, and Chris Pushor

Administration present: Bill Mayo, Travis Roy, Danielle Berube, Laura Engstrom, EJ Roach, Scott Wilcox, and Irene Pehrson.

Others present: Tim Pease (City Attorney), Sawyer Loftus (BDN), and Linda Bryant (Caring Community Cupboard Director)

Council President Folster called the meeting to order at 6:15 p.m.

Approval of the Minutes:

Resolved, the Old Town City Council hereby approves as presented the April 19, 2022, Financial Services, and Special Council meeting minutes.

Motion made by Councilor McLeod, seconded by Councilor Carol Wight.

Approved, 4 – 0 (Motion passed)

Petitions, Communications, and Citizens' Requests

- None

Reports

A. Council President

(No report)

B. Standing Committees
Administrative Services, Economic Development, Finance Services, and Public Services

(No Report)

C. City Councilor

- Councilor Wight told the City Council he, Councilors Carol May, and Mike May toured the Jefferson Street School remodel being done by Andy LeClair again. Progress is being made and he hopes to be open for renters in April 2023.

D. City Attorney

(No report)

E. Special Committees

- Council President Folster informed the City Council that the Pool Committee met, and the City did get one RFP back for the new pool installation. The company was Weston – Sampson. We did not receive any other RFP's back from any other companies.

F. City Manager

City Manager, Bill Mayo, updated the City Council on the following items:

- Budget work is progressing, the first reading will be on June 6th at the City Council meeting, with the second reading and final approval on the June 20th Finance Committee meeting. Projection is to keep the mil rate no higher than 5%, being 22.78%
One Million bonded for paving, \$500,000 being carried over from last budget season. Part will be going to the Jefferson/Abbot Street paving starting next week.
Reviewing TIFs, looking good so far. John Rouleau will be getting a list for sidewalk repair to the council.
- May 16 – 20 Public works will be picking up leaves and branches. Residents must have leaves in leaf bags.
- 53rd Professional Municipal Clerks week is May 02 – May 06.

Public Hearings and Second Reading of Ordinances

- None

Old Business: items 1 – 2

1. Resolved, The City Council Committee approves funding for the installation of six utility poles to upgrade the existing 1 phase private service to 3 phase private service at the airport. The cost of \$18,403.64 includes all poles, fixtures and labor which is provided by Versant Power. Funding for this project would come from the hangar reserve, account number 09-520-65-7205.

Motion made by Councilor Mcleod, seconded by Councilor Carol May

Approved all in favor, 4-0 (Motion passed)

2. Resolved, the City Council accepts the bid from Street's Landscaping in the amount of \$301,500 for drainage improvements to St. Joseph's and Lawndale Cemeteries.

Motion made by Councilor Carol may May, seconded by Councilor McLeod

Approved all in favor, 4-0 (Motion passed)

New Business: items 1 – 2

1. Resolved, the Old Town City Council hereby approves an application from the Memorial Day Committee for a Major Special Event Permit to hold a Memorial Day Celebration on May 30th, 2022, in Old Town. Furthermore, to waive the permit fee of \$150.00 as it is a non-profit event.

Motion made by Councilor Carol Wight, seconded by Councilor Carol May

Approved all in favor, 4-0 (Motion passed)

2. Resolved, the Old Town City Council hereby authorizes the Old Town Development, LLC to spend \$200,000 from the Economic Development Reserve Account 09-516-65-7200 to purchase the property located at 241 MainStreet, Tax Map 025, Lot 002-000. The City Council further authorizes the Old Town Development, LLC, through its Board of Managers, to execute all documentation related to this purchase.

The City Council authorizes the purchase of this property to support the efforts of the Old Town Development, LLC and the City staff to strategically create and develop business opportunities in the City. This purchase will facilitate potential development in the downtown area and the Old Town Canoe site in particular by providing additional frontage along Main Street as well as Middle Street. It is the intent of the City to include this property as part of the Old Town Canoe site and be made available to any party which undertakes development on the site, with the

recovery of invested funds as deemed appropriate at that time. The current owner and seller of the property has been made aware of these intentions.

Motion made by Councilor Carol Wight, seconded by Councilor Carol May
Approved all in favor, 4-0 (Motion passed)

Adjournment:

Motion to adjourn at 6:27 pm made by Councilor Wight, seconded by Councilor McLeod.
Approved, all in favor, 4-0, (Motion passed)

Respectfully submitted,

**Laura Engstrom
City Clerk -Old Town**