



City of Old Town

Administrative Services Committee Minutes May 16, 2022

Administrative Services Committee members convened May 16, 2022, in the Old Town City Hall Council Chambers, 265 Main Street.

Committee members present - Councilors, Linda McLeod (Chair), Stan Peterson and Council President Tim Folster. Committee member absent, Councilor Mike May

Other Councilors Present - Dave Wight and Chris Pushor

Administration present - Travis Roy, EJ Roach, Laura Engstrom, Danielle Berube, Scott Wilcox, Chris Baker, Cassandra Pool, and Irene Pehrson

Others present- Steve Wagner (City Attorney), Sawyer Loftus (BDN), and Mike Wickett (Old Town Resident)

Councilor McLeod called the meeting to order at 6:47 p.m.

E.J. Roach, Economic Development Director discussed with the Committee about a Bird Electric Scooter Pilot Program. The scooters would be overseen by a Fleet manager from the Bird company. The Fleet Manager would do the charging, maintenance, and all other items associated with the scooters. A person would have to be at least 18 years old to ride and there is a fee charged from the Bird company for the rental of the scooter. It is a free program for the City of Old Town.

Motion made by Council President Folster to bring this to the next full Council meeting for a discussion and vote, seconded by Councilor Mile May.

Approved all in favor, 4 – 0 (motion passed)

Adjournment

Motion made by Councilor Peterson to adjourn, seconded by Councilor Mike May, at 7:09 p.m.

Approved all in favor, 4-0 (motion passed)

Respectfully submitted,

Laura Engstrom
City Clerk



**City of Old Town
Economic Development Committee Minutes
May 16, 2022**

Economic Development Committee members convened May 16, 2022, in the City Hall Council Chambers, 265 Main Street

Committee members present: Councilors, David Wight (chair), Carol May, Stan Peterson and Council President Tim Folster

Other Councilors present: Linda McLeod, Michael May and Chris Pushor

Administration present: Travis Roy, EJ Roach, Laura Engstrom, Danielle Berube, Scott Wilcox, Chris Baker, Cassandra Pool, and Irene Pehrson

Others present: Steve Wagner (City Attorney), Sawyer Loftus (BDN), and Mike Wickett (Old Town Resident)

Councilor Wight called the meeting to order at 7:09 p.m.

1. EJ Roach, Director of Economic & Community Development, discussed with the Committee the current and future options for parking in the City of Old Town downtown area.

Adjournment

Motion made by Council Carol May, seconded by Council President Folster moved to adjourn at 7:20 p.m. **Approved all in favor, 4-0 (motion passed)**

Respectfully submitted,

Laura Engstrom
City Clerk



**City of Old Town
Financial Services Committee Minutes
May 16, 2022**

Finance Committee members convened May 16, 2022, in the Old Town City Hall Council Chambers, 265 Main Street

Committee members present: Councilors, Linda McLeod, Stan Peterson, Chris Pushor and Council President Tim Folster

Other Councilors present: David Wight, Mike May and Carol May

Administration present: Travis Roy, EJ Roach, Laura Engstrom, Danielle Berube, Scott Wilcox, Chris Baker, Cassandra Pool, and Irene Pehrson

Others present: Steve Wagner (City Attorney), Sawyer Loftus (BDN), Melissa Doane (Town Manager, Bradley), Mark Ketch, Duane Lugdon, and Ann Delaware, (selectboard members, Bradley), Eric Gifford (Bradley Fire Chief), and Mike Wickett (Old Town Resident)

Councilor Peterson called the meeting to order at 6:00 p.m.

1. Members of the Town of Bradley spoke regarding the Contract for 2023 Ambulance Service to Bradley from the City of Old Town.
Items discussed from the Select Board of Bradley to the Finance Committee:
 - The significant increase to the contract price for ambulance calls to Bradley.
 - The possibility of going to a Regional EMS dispatch that would benefit all surrounding towns that receive ambulances services from Old Town.The Finance Committee will be meeting to discuss ways to possibly reduce the increased rate and will keep an open dialog with the Select Board of Bradley.

2. Danielle Berube, Finance Director updated the Committee on the following:
 - April 2022 Financials
 - 2023 Fiscal year budget, 1st reading will be at the June 6th Regular Council meeting and the 2nd reading and final approval will be on the Finance Committee meeting on June 20th.
 - New Reserve Accounts/Carry Forwards

Adjournment

Motion made by Councilor Peterson, seconded by Councilor McLeod, moved to adjourn at 6:08 p.m. **Approved, all-in favor, 4-0 (motion passed)**

Respectfully submitted,

Laura Engstrom
City Clerk



**City of Old Town
Special Council Meeting Minutes
May 16, 2022**

Council convened May 16, 2022, in the City Hall Council Chambers, 265 Main Street

Councilor's present: Council President Tim Folster, David Wight, Chris Pushor, Linda McLeod, Stan Peterson, Carol May and Mike May

Administration present: Travis Roy, EJ Roach, Laura Engstrom, Danielle Berube, Scott Wilcox, Chris Baker, Cassandra Pool, and Irene Pehrson

Others present: Steve Wagner (City Attorney), Sawyer Loftus (BDN), and Mike Wickett (Old Town Resident)

Council President Tim Folster called the meeting to order at 7:21 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

May 02, 2022, Regular Council meeting minutes.

Motion made by Councilor Wight, seconded by Councilor Carol May.

Approved, 7-0, (passed)

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

No Report

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

No Report

C. City Councilors

No Report

D. City Attorney

No Report

E. Special Committees

No Report

F. City Manager

Travis Roy, Assistant City Manager updated the council on the following items:

- Maine DOT will be doing a survey of the Stillwater Bridge to see the condition of it on May 17th from 9 – 2, there will be one lane traffic during this time.
- Primary and RSU 34 School Board Validation Election will be June 14th at the Elk's Lodge from 7 am – 8 pm. Early Absentee voting runs through May 16th – June 09th.
- New website, drafts should be available next week for review.
- Scott Wilcox, Chief of Police has been asked from the Taxi Companies here in Old Town to change the Taxi Ordinance to reflect a fuel sur-charge for the high price of gasoline right now.
- Paving from Bennoch Road to College Ave. had to be done by the City of Old Town as DOT refused the suggestion by City Manager Bill Mayo, that they do the paving to smooth out the road after delaying the Stillwater Bridge Project for another year.

Consent Agenda: 1 item

1. Resolved, the Old Town City Council hereby approves the renewal application for a Victualer's License for Riverside Pizza, 4 Free Street, pending City inspections.

Motion made by Councilor Pushor, seconded by Councilor McLeod.

Approved all in favor 7-0, (motion passed)

Public Hearings and Second Reading of Ordinances

None

Old Business

None

New Business: Addendum items 1 & 2

1. Resolved, the Old Town City Council hereby authorizes City Manager, William J. Mayo to execute and sign the 2022 State Economic & Infrastructure Development Investment Program (SEID) application to the Northern Region Border Commission. If selected for funding, the City Council further authorizes William J. Mayo to sign and fully execute all NBRC binding documents related to the 2022 SEID application.

Motion made by Councilor Pushor, seconded by Councilor McLeod.

Approved all in favor 7-0, (motion passed)

2. The City Council will consider going into Executive Session for the purpose of consulting with the City Attorney concerning the matter of ambulance services with Bradley provided by the City of Old Town.

Suggested motion: Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title 1, M.R.S.A. §405 (6)(E) for the purpose of consulting with the City Attorney concerning the matter of ambulance services with Bradley provided by the City of Old Town.

Motion made by Council President Folster, seconded by Councilor Peterson to go into of Executive Session at 7:30 pm.

Approved, 5-2 (motion passed)

Motion made by Council President Folster, seconded by Councilor Carol May to come out of Executive Session at 7:42 pm.

Approved all in Favor, 7-0 (motion passed)

Adjournment

Motion made by Council President Folster to adjourn at 7:42 pm, seconded by Councilor Pushor. ***Approved all in favor, 7-0 (passed)***

Respectfully submitted,
Laura Engstrom
City Clerk