



**City of Old Town  
Regular Council Meeting Minutes  
April 04, 2022**

Council convened April 04, 2022, in the Old Town City Council Chambers, 265 Main Street.

Councilors present: President Tim Folster, David Wight, Chris Pushor, Carol May, Mike May, and Stan Peterson.

Councilor absent: Linda McLeod

Administration present: Bill Mayo, Travis Roy, Danielle Berube, Laura Engstrom, David Smith, EJ Roach, Scott Wilcox, Cassandra Pool, Lance Farrar, and Irene Pehrson.

Others present: John Hamer (City Attorney), Linda Bryant and Mike Lizzotte (Old Town Residents)

---

Council President Folster called the meeting to order at 6:00 p.m.

**Approval of the Minutes:**

Resolved, the Old Town City Council hereby approves as presented the March 18, 2022, Financial Services and Special Council Committee meeting minutes.

*Motion made by Councilor Peterson, seconded by Councilor Carol May.*

**Approved, 6 – 0 (Motion passed)**

**Petitions, Communications, and Citizens' Requests**

- Mike Lizzotte of 144 4<sup>th</sup> Street addressed the City Council with a few concerns. On the corner of Lloyd Lane, where it meets 4<sup>th</sup> street he stated, "it's a wreck." It is slated to be paved this year. He would like to see the curbing and crowning of the road on Fourth Street sidewalks to be addressed for pedestrian safety.

**Reports**

A. Council President

**No Report**

B. Standing Committees:

Administrative Services, Economic Development, Finance Services, and Public Services

**No Report**

C. City Councilor

- Councilor Wight told the City Council he met with interested residents of Old Town in his role as a member of the Board of Directors for the YMCA, to discuss improvements to the existing Softball/Baseball fields in the City.

D. City Attorney

**No Report**

E. Special Committees

**No Report**

F. City Manager

City Manager, Bill Mayo, updated the City Council on the following items:

- Pool RFP requests are due by May 2<sup>nd</sup>.
- Talks with UMO are being done on a 30-acre parcel of land on Stillwater Ave. Discussed was about a possibility of putting Commercial buildings on the frontage of Stillwater Avenue, with residential housing on the back side of the acreage.
- Cleaning up of Cemetery debris on Tuesday 04/05/2022. Public Works along with volunteers from City of Old Town Departments will be accomplishing that.
- Reminder that the Finance committee will be meeting on Wednesday 04/06/2022 @ 4 pm to discuss the 2022 City Budget.

**Consent Agenda: items 1 – 2**

1. Resolved, the Old Town City Council hereby approves the renewal of a Lunch Wagon permit for Brian Cronk, D/B/A Blue Smoke BBQ, pending final inspections.
2. Resolved, the Old Town City Council hereby approves an application from Kappa Sigma Fraternity, UMaine for a Minor Special Event Permit. The Permit will be for a Polar Plunge Charity Event to be held at the Boat Landing on April 9<sup>th</sup>, 2022, from 11 am – 12 pm. The Fraternity has asked the City Council to waive the \$25.00 fee as it is an event for charity.

*Motion made by Councilor Peterson, seconded by Councilor Carol May.*

**Approved, 6 – 0 (Motion passed)**

*Motion amended by Councilor Peterson to reflect updated wording in Consent agenda item 2 to read, the Fraternity has asked the City Council to approve the waiver of the \$25.00 fee as it is an event for charity.*

*Motion for amendment made by Councilor Peterson, seconded by Councilor Carol May.*

**Approved, 6 – 0 (Motion passed)**

## **Public Hearings and Second Reading of Ordinances**

### **Old Business: 1 item**

1. Resolved, The City Council hereby approves funding for resurfacing of the concrete floor in the city hangar attached to the terminal with an epoxy surface and painting of hangar walls in the amount not to exceed \$40,000.00 to come from the hangar reserve, account number 09-520-25-5300.

*Motion made by Councilor Wight, seconded by Councilor Pushor.*

**Approved, all in favor, 6-0 (Motion passed)**

### **New Business: items 1 - 4**

1. Resolved, The Old Town City Council hereby approves appointment/reappointment of Election Clerks listed on attachment A for a two - year term to serve at the upcoming elections pursuant to Title 21-A M.R.S.A, §503 (7) (A).

*Motion made by Councilor Carol May, seconded by Councilor Wight.*

**Approved, all in favor, 6-0 (Motion passed)**

2. Resolved, the Old Town City Council hereby approves establishing a housing reserve account, as recommended by the Finance Committee, in the initial amount of \$150,000 for the purpose of funding a housing development and redevelopment program. The program will be developed and initiated through a collaboration between the Office of Economic and Community Development and the Old Town Development, LLC. Funds from this reserve account may not be spent until the program is approved and adopted by the Old Town City Council. This account will be funded through the sale of City-owned and or acquired land or real property sold during the fiscal year 2020-2021 and 2021- 2022, and future funds from City owned or acquired land or real property may also be directed into this reserve account until otherwise directed by the Old Town City Council.

*Motion made by Councilor Pushor, seconded by Councilor Carol May.*

**Approved, all in favor, 6-0 (Motion passed)**

3. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to MRSA Title 405, Section (6)(D) for the purpose of discussing Labor Union Contracts for Police & Fire Departments.

*Motion made by Councilor Wight, seconded by Councilor Pushor to go into Executive Session at 6:15 pm.*

**Approved, all in favor, 6-0 (Motion passed)**

*Motion made by Councilor Peterson, seconded by Councilor Pushor to come out of Executive Session at 6:50 pm.*

**Approved, all in favor, 6-0 (Motion passed)**

*Motion made by Councilor Peterson to approve the Old Town Police Labor Contract, seconded by Councilor Carol May.*

**Approved, all in favor, 6-0 (Motion passed)**

*Motion made by Councilor Peterson, seconded by Councilor Carol May to approve renewing a five -year Employment Contract with William Mayo effective October 17, 2022.*

**Approved, all in favor, 6-0 (Motion passed)**

4. Resolved, the Old Town City Council hereby approves going into Executive Session pursuant to Title I MRSA Section 405, § (6)(C) for the purpose of discussing an Economic Project.

*Motion made by Councilor Peterson, seconded by Councilor Wight to go into Executive Session at 7:05 pm.*

**Approved, all in favor, 6-0 (Motion passed)**

*Motion made by Councilor Peterson, seconded by Councilor Pushor to come out of Executive Session at 7:35 pm.*

**Approved, all in favor, 6-0 (Motion passed)**

#### **Adjournment:**

*Motion to adjourn at 7:35 pm made by Councilor Peterson, seconded by Councilor Pushor.*

**Approved, all in favor, 6-0, (Motion passed)**

**Respectfully submitted,**

**Laura Engstrom  
City Clerk -Old Town**