



City of Old Town

Administrative Services Committee Minutes January 18, 2022

Administrative Services Committee members convened January 18, 2022, in the Old Town City Hall Council Chambers, 265 Main Street.

Committee members present - Councilors, Linda McLeod (Chair), Stan Peterson and Council President Tim Folster. Committee member absent, Councilor Mike May

Other Councilors Present - Dave Wight and Chris Pushor

Administration present - Bill Mayo, Travis Roy, David Smith, Danielle Berube, Laura Engstrom, David Russell, Cassandra Pool, and Irene Pehrson

Others present- Steve Wagner, City Attorney and 2 Old Town Residents

Councilor McLeod called the meeting to order at 6:00 p.m.

Resolved, the Administrative Services Committee hereby agrees to sell a piece of a property as shown on Assessor's Map 37, next to Lot 35 to Mr. & Mrs. Fish of 879 Woodland Avenue, with a thirty-foot (30') maintenance easement granted to the city of Old Town, in an amount to be determined by the City Assessor in accordance with past practice. This parcel contains approximately .50 acres. (21,780 sq. ft.) Actual dimension will be verified in the field by a licensed surveyor and reflected accurately within the deed. The Fish's will be responsible for the surveying of the property, preparation of the deed description, the recording of the deed, any legal expenses and for any and all other cost associated with this transaction. The Council further authorizes the City Manager to execute said sale.

The Committee recommends sending this motion for review to our City Attorney before drawing up the deed as well as bringing this to the next Full Council meeting for a final review and a vote.

Motion made by Councilor Wight, seconded by Councilor Peterson.
Approved all in favor, 3-0. (passed)

Adjournment

Motion made by Council President Folster to adjourn, seconded by Councilor Peterson, at 6:12 p.m. *Approved all in favor, 3-0 (passed)*

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Financial Services Committee Minutes January 18, 2022

Finance Committee members convened January 18, 2022, in the Old Town City Hall Council Chambers, 265 Main Street

Committee members present – Councilors Stan Peterson (chair), Linda Mcleod, Chris Pushor and Council President Tim Folster

Other Councilors present - David Wight

Administration present – Bill Mayo, Travis Roy, David Smith, Danielle Berube, Laura Engstrom, David Russell, Cassandra Pool, and Irene Pehrson.

Others present- Steve Wagner, City Attorney, and 2 Old Town residents.

Councilor Peterson called the meeting to order at 6:13 p.m.

1. Danielle Berube, Finance Director, updated the Committee on:
 - December 2021 financials. She stated we are on point or under budget in all Departments of the City.
2. Resolved, the Finance Committee accepts the bids for the Airport Pump Station and Force Main Replacement project and authorizes the City Manager to enter into a contract with Maine Earth for a total project construction cost, including alternates, of \$183,040. Funds for this project to be expended from Account #09-520-65-7205, Airport Hanger Reserve.

Motion made by Councilor Peterson, seconded by Councilor Mcleod to bring this item to the next Full Council meeting for a vote and final approval.

Approved all in favor, 4-0, (passed)

Adjournment

Motion made by Councilor McLeod, seconded by Councilor Pushor, moved to adjourn at 6:19 p.m. ***Approved, all-in favor, 4-0 (passed)***

Respectfully submitted,

Laura Engstrom
City Clerk



City of Old Town

Special Council Meeting Minutes January 18, 2022

Council convened January 18, 2022, in the City Hall Council Chambers, 265 Main Street

Councilor's present - President Tim Folster, Councilors - David Wight, Chris Pushor, Linda McLeod, and Stan Peterson

Councilor's absent - Carol May and Mike May

Administration present - Bill Mayo, Travis Roy, David Smith, Danielle Berube, Laura Engstrom, David Russell, Cassandra Pool, and Irene Pehrson.

Others present - Steve Wagner, City Attorney, and 2 Old Town residents.

Council President Tim Folster called the meeting to order at 6:19 p.m.

Approval of the Minutes

Resolved, the Old Town City Council hereby approves as presented:

January 03, 2022, Regular Council meeting minutes.

Motion made by Councilor Peterson, seconded by Councilor Wight.
Approved all in Favor, 5-0 (passed)

Petitions, Communications, and Citizens' Requests

Reports

A. Council President

- Council President Tim Folster reminded the Councilors that are on the Pool Sub Committee, that there would be a meeting tomorrow, Jan. 19th @ 10 AM.

B. Standing Committees - Administrative Services, Economic Development, Finance Services, and Public Services.

No Report

C. City Councilors

No Report

D. City Attorney

No Report

E. City Manager

Bill Mayo, City Manager updated the council on the following items:

- Meeting with Casella tomorrow afternoon to discuss renewable Natural Gas produced at the Juniper Ridge Landfill.
- Community Connector will be coming out in the next few days updating the Community on City wide department happenings.

Consent Agenda, 1 item

1. Resolved, the Old Town City Council hereby adopts the Penobscot County Hazard Mitigation Plan- 2021 Update.

Motion made by Councilor Pushor, seconded by Councilor Peterson.
Approved all in Favor, 5-0 (passed)

Public Hearings and Second Reading of Ordinances

Old Business

New Business, 1 item

1. Resolved, the Old Town City Council hereby herby approves going into Executive Session pursuant to Title, I MRSA Section 405, § (6) (C) for the purpose of discussing City owned properties at 1 Fourth Street and 2 Fourth Street.

Motion made by Councilor Wight, seconded by Councilor Mcleod
Denied all in favor, 5-0 (failed)

Motion made by Councilor Wight, seconded by Councilor Mcleod to table going into Executive Session until all Councilors are present for discussion on City owned properties.
Approved all in Favor, 5-0 (passed)

Adjournment

Motion made by Councilor Wight to adjourn at 6:24 p.m., seconded by Councilor Peterson. *Approved all in favor, 5-0 (passed)*

Respectfully submitted,

Laura Engstrom
City Clerk